Members:

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| **Name** | **Title** | **Institution** |
| Joanna DeYoung, 2017-2019 | Library Acquisitions Coordinator | Lindenwood University |
| Ellen Dickman, Board Member | Director Learning Resources Center | Logan University |
| Renee Brumett, 2018-2020 | Electronic Resources Librarian | Springfield-Greene County Library District |
| Melissa Hopkins, 2017-2019 | Library Director | Mineral Area College |
| Julie Housknecht, 2017-2019 | Technical Services Librarian | University of Missouri-Columbia |
| Joshua Lambert, 2018-2020 | Head of Access Services | Missouri State University |
| Susan Swogger, 2018-2020 | Distance Support Librarian | A.T. Still University |
| Brooks Travis, 2018-2020 | Library Information Technology Coordinator | Missouri State University |
| Steve Strohl (Organizer) | Associate Director, Member Services | MOBIUS |
| Donna Bacon (Ex Officio) | Executive Director | MOBIUS |

Members Absent:

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| **Name** | **Title** | **Institution** |
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Guests or Proxies Present:

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| **Name** | **Title** | **Institution** |
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Name: *ILS Software & Services Committee*

Charge: Working in conjunction with MOBIUS staff, this committee will be responsible for monitoring and researching current ILS library software trends and related product offerings.  This committee will engage the membership and make recommendations benefiting the MOBIUS membership regarding product enhancements & service improvements.  This committee will be responsible for making formal recommendations to the MOBIUS Board for final consideration.

**Website**: <http://www.mobiusconsortium.org/node/98>

**E-mail lists**:

For the committee: comm-ils-software-services@lists.mobiusconsortium.org

Interested members of MOBIUS: ils-software-services@lists.mobiusconsortium.org

1. Call to order made by Steve at 10:01 am (all present) and passed along to Joanna. Motion to call to order made by Brooks and seconded by Renee without objections.
2. Adoption of the agenda made without objections.
	1. Discussion of any ILS related concerns.
		1. Old Business:
			1. Updates on Agency.

Steve started off and then Donna commented that the office has been working with Innovative staff for the last year on an enhancement to the Agency module. The most recent fix from late last week was required for the 856 display to work as it should; this software fix will be rolled into the software code for all INN-Reach member libraries, but this is needed before we move to Agency. (Agency allows consortium INN-reach sites to drill down to the library level for both patron requesting and statistics. Under Agency, patrons will no longer be required to identify their cluster when requesting materials. Staff will be able to calculate circulation statistics between individual libraries, rather than between clusters.) At this point, we are now ready for Innovative to take the lead and tell us when the work of changing from the “Institutional” model to the “Agency” model will begin. More on this as the project unfolds.

* + - 1. Updates on Linked Data.

Steve and Donna both talked about how the Linked Data project was put on hold last year after a few preliminary meetings with Innovative to start the project; that we need to have Agency installed before Linked Data will work!  We believe this won’t take long once Agency is finished but for now this lingers in the background waiting to move forward once Agency is completed.

* + - 1. Update on Encore Suites.

Steve and Donna again talked about how with the various iterations of Encore (Discovery, Duet, Contexts, and Suites) that the Suites was developed as a resource-sharing option for Encore where more than one library on a server wanted Encore. It helped to separate out instances of the executable from the configuration files. However, while sites consider whether or not to implement Encore (as part of our contract with Innovative) we are looking at the Next Generation discovery tool (no name yet) and that we’re looking for feedback and input on what folks think of it. If anyone would like to watch one of Innovative’s webinars (there are a series of recorded sessions) please get in touch with Donna or Steve for more information.

Donna also mentioned that the new architecture for the future of INN-Reach was to upgrade it from Millennium to Sierra; align it with the new context engine, have it reside in the cloud and base it on BIBFRAME without losing any features.

* + - 1. Update on ERM and other product offerings.

Steve mentioned that Adrienne Detwiler and Christina Virden have been working with a group of libraries to test the implementation of Innovative’s Electronic Resource Management and Knowledge Base (ERM and KB) products. Most of the libraries are on the KC-Towers cluster, but this group also includes some libraries on the Archway and Bridges clusters. This project should be finished in March. Adrienne and Christina have been writing detailed documentation for these products as this process moves along. Once this is complete, we hope to have a webinar that includes some of the test member libraries who can talk about ERM & KB pros and cons. The office will then be ready to implement these products with any of our other libraries. (ERM & KB came with our new contract with Innovative, so you do not have to pay for these products.)

* + - 1. Idea Lab information.

Register <https://idealab.iii.com/main/app/index.html#/login/register/> but if you have any problems signing up (remember you need to sign up with your work e-mail account), please get in touch with Steve or Donna and we will assist.

* + 1. New Business:
			1. Update on Server Migration.

Steve mentioned that the server migration would be included in the minutes. Those dates are as follows:

* MOBIUS / INN-Reach on Tuesday, March 5
* ARTHUR on Thursday, March 7
* AVALON on Tuesday, March 12
* SWAN on Thursday, March 14
* ARCHWAY on Tuesday, March 19
* EXPLORE on Thursday, March 21
* PALMER on Thursday, March 28
* BRIDGES on Tuesday, April 2
* SWBTS on Thursday, April 4
* KC-TOWERS on Tuesday, April 16

We will need to register the IP’s from which libraries will be connecting with their Sierra SDA and/or Sierra Web. Local IT will need to register the new server IP’s. And we will need to register the IP’s of any company, department or entity that will be interfacing with the server once the server moves over to AWS (Amazon Web Services). Much, much more to come on this for each server/cluster in the coming weeks.

* 1. Discussion of any ILS software trends and/or product offerings.
		1. ALA Midwinter, 2019 Update – nothing much of note from Donna outside of meeting with Innovative. Innovative will be at the Membership meeting in mid-March to show and tell us more about the new product offerings that are coming out in the near future
		2. Brooks asked about any additional API integration with INN-Reach. Both Donna and Steve commented that no new information from any other vendors had been forthcoming either at ALA Midwinter or otherwise, but we would most certainly keep members apprised of any new news in this area.
		3. Steve has started the implementation process with Central Arkansas Library (CALS) to join the MOBIUS Union Catalog and will soon start up with St. Louis County Library as well. No dates have been set yet as we are in the early stages of both projects. We expect both to be live this Spring.
	2. Discussion of any MOBIUS software training needs and/or issues.
	3. Potential survey for future review of training needs, methodologies and content.
	4. Software training.
		1. Quick hits.
		2. Survey.
		3. Other ideas.
			1. Discussion from Joanna, Joshua, Brook, Ellen, and Susan about putting together a list of trainings we’ve done over the last 2 years or so to inform folks what is “hot” and what people are asking about.
1. Adjourn Meeting
	1. Joanna made a motion to adjourn at 10:35 am and it was made by Brooks and seconded by Renee.