MembersPresent:

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| Julie Andresen | Hannibal-LaGrange University |
| Waheeda Bilal | Lincoln University |
| Karen Bleier | Park University |
| Chris Brite | Conception Abbey and Theological Seminary |
| Beth Caldarello | North Central MO College |
| Oliver Chen | MO University of S&T |
| Eileen Condon | Webster University/Eden Seminary |
| Eric Deatherage | Crowder College |
| Ellen Dickman | Logan University |
| Cindy Dudenhoffer | Central Methodist University |
| Lisa Farrell | East Central College |
| Theresa Flett | St. Charles Community College |
| Sally Gibson | Missouri Western State University |
| Angela Grogan | Westminster College |
| Rebecca Hamlett | William Jewell College |
| Laurie Hathman | Rockhurst University |
| Emily Jaycox | MO History Museum |
| Jon Jones | Baptist Bible College |
| Erlene Krause | William Woods University |
| Sharon McCaslin | Fontbonne University |
| Donna Monnig | Moberly Area Community College |
| Rebecca Nichols | Avilla University |
| Richard Oliver | Evangel University |
| M.J. Poehler | Kansas City Art Institute |
| Bonnie Postlethwaite | University of MO- Kansas City |
| Sarah Smith | St. Louis Community College |
| Susan Swogger | A.T. Still University |
| Susan Townsend | Columbia College |
| Ed Walton | Southwest Baptist University |
| Stephen Wynn | Truman State University |

Members Online:

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| Mary Ann Aubin | Kenrick-Glennon Theological Seminary |
| Lea Briggs | Northwest MO State University |
| Paul Robinson | Concordia Seminary |
| James Capeci | MO Southern State University |
| Bryan Carson | MO Valley College |
| Keli Rylance | Saint Louis Art Museum |
| Courtney Trautweiler | Cottey College |
| Liz MacDonald | Lindenwood University |
| Diane Martin | Metropolitan Community College |
| Amy Groskopf | Davenport Public Library |
| Lori Fitterling | Kansas City University |
| Theresa Olson | Maryville University |
| Victoria Knight | Maryville University |
| Doug Holland | MO Botanical Gardens |
| Laura Kromer | MO State Library |
| Debbie Bradshaw | Nazarene Theological Seminary |
| Sarah Fancher | Ozarks Tech Community College |
| Stephanie Nordman | St. Louis County Library |
| Eric Button | St. Louis County Library |
| Leland Deeds | Washington University |

Guests Present:

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| Jill Gosseen | Moberly Area Community College |
| Valerie Darst | Formerly of Moberly Area Community College |
| Bradley Kuykendall | Lincoln University |

Proxies:

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| Kaleb Phillips for Geri Godber | Christian County Library |
| Lisa Farrell for Lisa Pritchard | Jefferson College |
| Corrie Hutchinson for Deb Ward | University of MO- Columbia |
| Eric Deatherage for Courtney Trautweiler | Cottey College |
| Eric Deatherage for Sarah Fancher | Ozarks Tech Community College |
| Sharon McCaslin for Liz MacDonald | Lindenwood University |
| Steve Jamieson for Jim Pakala | Covenant Seminary |
| Emily Jaycox for Doug Holland | MO Botanical Garden |
| Bonnie Postlethwaite for Chris Dames | University of MO- St. Louis |

1. The meeting was called to order by President Laurie Hathman at 1:05 p.m.
2. The Agenda for the meeting was adopted by Laurie. She welcomed everyone on the Zoom meeting, and reminded attendees that due to our non-profit status, we cannot do online voting. She asked that members use the Chat function for questions and updates.
3. Approval of the minutes from March 2020 meeting: Laurie asked if there were any corrections to the minutes. After three corrections submissions, she said these would be accepted for now, but not voted on.
4. Recognitions and introductions: Laurie recognized and thanked outgoing Board members, Valerie Darst, Past President 2019-20; Katie Marney, At-Large Member 2017-20; Claudia Cook, Public Library Representative 2017-20.

Renee Gorrell, Secretary, gave the Election report: New Board members are Nathan James, Public Library Representative 2020-23; Sarah Smith, At-Large Member 2020-23; Courtney Trautweiler, At-Large Member 2020-23.

Laurie directed members’ attention to the list of current Board members, for 2020-21, on the agenda:

1. Eileen Condon (President 2020-2021)

2. Laurie Hathman (Past President 2020-2021)

3. Ellen Dickman (Treasurer and At-Large Member 2018-2021)

4. Renee Gorrell (Secretary and Special Libraries Representative 2018-2021)

5. D. Waheedah Bilal (At-Large Member 2020-2021)

6. Sally Gibson (At-Large Member 2019-2022)

7. Susan Swogger (At-Large Member 2019-2022)

8. Edward Walton (At-Large Member 2019-2022)

9. Lea Briggs (Academic Library Representative 2019-2022)

10. (Public Library Representative 2020-2023) Filled by Nathan James

11. (At-Large Member 2020-2023) Filled by Sarah Smith

12. (At-Large Member 2020-2023) Filled by Courtney Trautweiler

13. Robin Westphal (ex officio)

14. Donna Bacon (Executive Director)

1. Treasurer’s Report, Ellen Dickman: Revenues and expenses are as expected.

Because of the enormous stock fluctuation from March-April, as expected, investment funds were lost. At the end of March, we had a $131,963 market loss. By the end of April, although we have not had any gain since February, we had recovered substantially and only have a $62,000 loss. We still have a substantial, solid investment portfolio. Laurie added that our investments with Commerce Bank include a strong financial policy that ensures that we reach our financial goals as well as “weathering the storm" when the stock market is not ideal.

1. President’s Report: Laurie Hathman: Laurie reminded the members of the Brainstorming session at a past Membership meeting, and said those discussions were very helpful. She reported that our current Strategic Plan sunsets June 2021, and we can use those ideas going forward. Topics included: Membership levels, Roles of electronic and print resources, Support of institutions’ goals, Changes in ILS marketplace, User-centered systems, Ongoing need for training, Optimizing collected data, How to share electronic resources, and How to better share print resources. Laurie told members that the Board has had some good Listening visits with member institutions and offered to do virtual visits for now; she asked members to let Donna or Eileen know if they want a visit. Laurie asked if there was any feedback from Tom Jacobson’s Innovative presentation earlier in the day, and informed members that the presentation was recorded for later viewing. She told members that the ProQuest acquisition of Innovative and merger was not yet fully finalized. There was a question regarding Summon; was that to be the consortial Discovery service now? Donna directed members’ attention to an email she sent on May 28; Innovative will offer discounts to individual members for Summon, but there is no consortial Discovery service offered. Other feedback – some members expressed concern regarding usability between Ebsco and ProQuest.
2. Committee reports were presented as follows:
   1. Circulation and Courier: Sally Gibson. Updates
   * Saint Louis County Library went live with MOBIUS (INN-Reach and courier) in mid-June 2019.
   * Donna Bacon and Steve Strohl met with the new MALA staff in mid-July 2019.
   * Donna Bacon and Steve Strohl met with the Kansas Library Express team in summer 2019.
   * Central Arkansas Library System went live with MOBIUS (INN-Reach and courier) in mid-August 2019.
   * MOBIUS has recently brought on some libraries in Iowa thanks to a grant coordinated by the State Library of Iowa, which is encouraging and reimbursing academic libraries to join the MOBIUS-managed Iowa Library Alliance (ILA). New Iowa libraries include:
   * Council Bluffs Public Library
   * Indian Hills Community College
   * Des Moines Area Community College
   * Northwest Iowa Community College
   * Iowa RFP / Award – the State Library of Iowa has issued a request for proposals (RFP) for courier service for the public libraries of Iowa (some 500+). STAT Courier and MOBIUS were awarded the contract which took effect in November 2019.

Action Items Completed:

• Hosted a webinar with Saint Louis County Library on August 12, 2019, about the use of adhesive item labels as an alternative to paper bands for MOBIUS INN-Reach loans. There were 57 registrants and 49 participants.

• In collaboration with the MOBIUS Consortium Office, the Committee facilitated a group order in fall 2019 with 17 member libraries to purchase over 100,000 adhesive item labels from ProServ Business Products, LLC, which are used as an alternative to paper bands for INN-Reach loans.

• Created, distributed, and discussed the results of the fall 2019 courier survey, which received 77 responses. Overall, members were satisfied with the courier service: 63 respondents (81.8%) reported being very satisfied with the courier, and 14 respondents (18.2%) indicated that they are somewhat satisfied.

Action Items In-progress/Pending:

● Continue to collaborate with the MOBIUS Consortium Office to develop circulation and courier policies and guidelines during the COVID-19 pandemic.

● Finalize and submit the second group order of adhesive item labels to ProServ Business Products, LLC. (The second order, planned for March 2020, has been delayed due to COVID-19 (coronavirus) and the suspension of the MOBIUS courier service, but commitments were secured from 7 libraries.)

● Working with the MOBIUS Consortium Office, provide training videos on the MOBIUS Web site about using the MOBIUS Label Maker and Pickup Anywhere (PUA). These training opportunities were identified through the fall 2019 courier survey.

● Prepare survey(s) for the 2020-2021 term that cover circulation and courier matters, especially audio/visual loan rules and the color of INN-Reach item bands/labels. The Committee was planning to conduct a spring 2020 circulation survey, which was disrupted by COVID-19 (coronavirus).

● During the 2020-2021 term, the Committee plans to collect data from member libraries about modifying the INN-Reach loan rules of audio/visual items and provide recommendations to the MOBIUS Board about loan rule modifications. The Committee previously recommended that the loan period of audiobooks be increased to 28 days in the 2017-2018 term, and recommended in April 2020 that all audio/visual items on INN-Reach loan have 28-day loans, 2 renewals, and 10 days on the pickup shelf instead of 10, 0, and 5. The Board has requested additional input about this matter from member libraries, which the Committee plans to collect via survey.

● As part of our new contract with STAT Courier, effective July 2020, the courier will not scan bag barcodes. The committee agreed that while the MOBIUS Label Maker will still generate barcode labels, if libraries wish to maintain a local record.

* 1. User Experience and Metadata: Katie Marney reported that the committee met twice during the past year, Sept 9 and Feb 4. There were no business items over the course of the year. The charge of the committee was discussed. Stephanie Ruhe gave the committee regular updates. The next meeting has not yet been set.
  2. E-Resources: Susan Swogger reported on Action Items Completed:
  + The committee reviewed the e-resources survey conducted by the previous committee to determine how to better serve and assist members with e-resources needs.
  + The committee made several recommendations for better communication of e-resources offerings to members and fostering opportunities for engagement with the E-Resources Committee, including a possible newsletter, promotion of current offers more prominently on the website, and meeting opportunities.
  + The committee hosted its first E-Resources Open Forum online in February of 2020. The forum was attended by more than 40 representatives of MOBIUS libraries and provided an opportunity for members to get to know the committee and share ideas and best practices for the management and support of electronic resources issues on their campuses. There was much focus on techniques for managing access, troubleshooting, and ERM.
  + The committee provided feedback on a number of MOBIUS offerings including shared film collections from Kanopy and Swank, and an EBA proposal from Wiley.

Action Items In-progress/Pending:

* + Finalize a proposed checklist for evaluating streaming video resources to help members in determining the usefulness of resources they are trialing or researching.
  + Host the second E-Resources Forum at the 2020 MOBIUS Annual conference with a shift in focus to discussion of the impacts of COVID-19 on workflows and expectations, supporting the shift to online teaching, and the role of e-resources in providing library services online.
  1. ILS Software and Services: Ellen Dickman reported on Action Items Completed:
  + Discussed why the Linked Data project went from “on hold” to cancelled at this time.
  + Had meetings, discussions and a webinar regarding Innovative’s proposed Inspire Discovery system in December of 2019, prior to the company acquisition by ProQuest when it was cancelled.
  + Provided an update on ERM phase one is complete; Adrienne and Christina are working on phase two.
  + Created, but as-of-yet have not distributed a training survey due to the shutdown induced by the COVID-19 pandemic. We will refine it and send it out in the fall.

Action Items In-progress/Pending:

● Refine and issue a new Fall 2020 Training survey: https://docs.google.com/document/d/1hSGBqWtc0imF1VnAaeVnOSYH28gCTW7w8O20OfxRE\_w/edit?usp=sharing

● Continue the dialog with Innovative’s new parent organization, ProQuest, and find opportunities to work collaboratively.

● The committee talked about inquiring further on Innovative’s INN-Reach API development; which will require further conversations with the direction of the new ownership group.

● Refine Training further as we move through the social distancing phase and we move more training online and into digestible components.

* 1. Digitization: Ed Walton thanked Emily Jaycox for all her work and reported on Action Items Completed:
  + The committee resurveyed the libraries that had expressed interest in adopting Vital. The MOBIUS office secured commitments from 27 libraries.
  + The committee did a follow up survey with libraries that plan to migrate data from other content management systems, to get more specifics on their file storage needs at the outset.
  + Donna Bacon and Emily Jaycox visited Robin Westphal, Missouri State Librarian and her staff on 29 January to explore funding possibilities. Robin invited MOBIUS to apply for a grant in the next digitization grant cycle, due March 2.
  + Emily and the MOBIUS office submitted the application to the Missouri State Library. Their proposal included funding for first year software and data migration costs, as well as working with training consultants to help structure a mentoring program between MOBIUS libraries new to digitization and experienced digitizers from MissouriHub libraries.
  + On 26 May, MOBIUS received notice that the grant had been awarded.

Action Items In-progress/Pending:

• MOBIUS staff will attend a training session for grant awardees on 28 May, 2020.

* 1. Public Library: Claudia Cook sent a report that there had been no regular meetings this year. The Public Library Committee has temporarily paused during this time, with library closures, due to COVID-19.

1. Executive Director’s Report, Donna Bacon: Donna welcomed members to the first virtual Annual Conference. She thanked the Missouri State Library for making changes in the Grant, and for paying for the virtual conference software. She reminded virtual conference attendees that we have virtual vendors, and asked that we please visit them. Donna reported that MOBIUS staff has spent a great deal of time in March shutting down INNReach, and now are working diligently to bring it back up. Today, June 1, was the first day of Stat Courier service being back on their routes. She told members that MOBIUS had applied for and gotten the Paycheck Protection Program loan; with the proper paperwork completed, this loan will not have to be repaid. Donna thanked Emily Jaycox for her work on the Digitization project. She informed members that the MOBIUS Office lease at the Credit Union (on Broadway, in Columbia MO) will expire this year, and that the Credit Union wants that space. The MOBIUS Office is moving August 1 of this year, to a new space at Highway 63 and Broadway. Donna reported that she has been working on the Innovative maintenance agreement contract, the Innovative budget and working with Stat courier; she was able to lower our annual courier increase to 2.5%, instead of the previously stated 5%. Donna listed new members’ migrations, North Texas Library Consortium, and NC Cardinal members of Sandhill Regional Library System, Rutherford Co. Library, and the Transylvania Co. Library.
2. State Librarian’s Report: Robin Westphal. Robin was not in attendance for the Membership meeting. Laurie thanked her, and the Missouri State Library again, for the two grants, and for their continued support of MOBIUS.
3. Cluster and Member Library Reports:

Bridges Cluster update:

* Covenant: A new position titled Collection Development Librarian is about to be filled following a search.
* Kenrick: Owing to the COVID-19 situation, Mary Ann Aubin is staying on as director until December.
* Harris-Stowe: Dr. Corey Bradford is now the 20th President. Dr. Dwyane Smith, who has served as Interim President is moving on to the position of CEO at Housatonic Community College in Bridgeport, CT.
* Lindenwood: On June 10 the Sporting News archives arrives from American City Business Journals in NC. This collection traces 20th century sport history with a heavy emphasis on baseball.
* Missouri Baptist: A search is underway for Rebekah McKinney’ successor but it also is taking time.
* Bridges update: As co-chair Jim Pakala becomes Librarian Emeritus as of July 1, co-chair Liz MacDonald will be chair for now.

SBU update, Ed Walton:

* Due to lower enrollment and Covid-19, SBU instituted a 5% reduction in the FY2021 budget. The Library was heavily affected by the reduction. The Library lost 5 positions in this process. One position through attrition and four people were laid-off. In addition, the operating budget was reduced by $150k. Over the past 4 years, the Library has lost eight positions and $200k+ in operating budget.

Park University update, Karen Bleier:

* Allison Rand is leaving Park July 2, going to Illinois State. No word yet on whether that position will be filled. That leaves 1 librarian (me). We are attempting to hire a director internally; that process has just begun. We are working on grant funding to hire a visiting online learning librarian. Park plans to reopen physical library services on August 17.

Baptist Bible College update, Jon Jones:

* Baptist Bible College introduced new online degrees 28 days ago and already has received 55 applications. However, we are expecting a decrease in on-campus students by about 20%. We are currently working on some significant budget reductions.

Rockhurst University update, Laurie Hathman:

* Rockhurst has a new nursing program as of May 1, with an additional 500+ students. We have implemented new resources for them.

AT Still update, Susan Swogger:

* AT Still has an open position for a KCOM medical librarian, which we are able to keep, but all other hiring is frozen.

State Tech Library update,

* Due to the budget cut from the governor State Tech was limiting everyone’s budget so once again this year we will be without a director. Students have returned to campus today. So far they are following social distancing protocols.

1. Laurie informed members that the next MOBIUS Board meeting will be Wednesday, June 3. She also directed members’ attention to the upcoming Strategic Planning session on Tuesday, June 2.
2. Membership meeting was adjourned at 2:12pm.

Renee Gorrell,

MOBIUS Board Secretary