Members Present:

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| Julie Andresen | Hannibal-Lagrange University |
| Candice Baldwin | MCC Longview |
| Janet Caruthers | Columbia College |
| David Cassens (Online) | Saint Louis University |
| Jim Cogswell | University of Missouri - Columbia |
| Regina Cooper | Springfield – Greene County Library |
| Richard Coughlin | Truman State University |
| Christopher Dames (Online) | University of Missouri – St. Louis |
| Valerie Darst | Moberly Area Community College |
| Eric Deatherage | Crowder College |
| Stephanie DeClue | William Jewell College |
| Mollie Dinwiddie | University of Central Missouri |
| Cynthia Dudenhoffer | Central Methodist University |
| Angela Gerling | Westminster College |
| Laurie Hathman | Rockhurst University |
| Melissa Hopkins | Mineral Area College |
| Corrie Hutchinson | Stephens College |
| Don Mattson  | Concordia Seminary |
| Sharon McCaslin | Fontbonne University |
| Corky McCormack | Ozarks Technical Community College |
| Wendy McGrane | Missouri Southern State University |
| Genie McKee | Maryville University of St. Louis |
| Susan Morrisroe | Missouri State Library |
| James Pakala  | Covenant Theological Seminary |
| M.J. Poehler | Kansas City Art Institute |
| Bonnie Postlethwaite | University of Missouri – Kansas City |
| Julia Schneider | Missouri Western State University |
| Jean Sidwell | A.T. Still University |
| Fran Stumpf | Linn State Technical College |
| Chabha Tepe | Logan College of Chiropractic |
| Stephanie Tolson | St. Charles Community College |
| Sharon Upchurch | Culver-Stockton College |
| Ed Walton | Southwest Baptist University |
| Lisa Wolfe | Jefferson College |

Proxies Present:

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| Jim Cogswell (for Maggie Trish) | Missouri University of Science and Technology |
| Betty Hagenhoff (for Helen Rigdon) | Missouri River Regional Library |
| Kathy Hart (for Leslie Galbreath) | Northwest Missouri State University |
| Lois Marshall (for Jerome Offord) | Lincoln University |
| Jim Pakala (for Eileen Condon) | Webster University & Eden Theological Seminary |
| Jim Pakala (for Nitsa Hindeleh) | Missouri Baptist University |
| Steve Sobaski (for Robin Hargrave) | State Fair Community College |

Guests Present:

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| Donna Bacon | MOBIUS Consortium Office |
| Maegan Bragg | MOBIUS Consortium Office |
| Justin Hopkins | MOBIUS Consortium Office |
| Christopher Gould | MOBIUS Consortium Office |
| Scott Peterson | MOBIUS Consortium Office |
| Blake Henderson | MOBIUS Consortium Office |
| Megan Durham | MOBIUS Consortium Office |
| Adrienne Detwiler | MOBIUS Consortium Office |
| Jennifer Parsons | MOBIUS Consortium Office |
| Debbie Luchenbill | MOBIUS Consortium Office |
| Margaret Conroy | MO State Library |

1. Welcome and Call to Order
	1. Valerie Darst called the meeting to order at 1:07 p.m.
	2. Valerie announced the new directors:

David Cassens, Saint Louis University;

Cory Halaychik – Three Rivers Community College;

Tom Peters - Missouri State University;

Bonnie Postlethwaite – University of Missouri – Kansas City;

Maggie Trish – Missouri University of Science and Technology;

Jeffrey Trzeciak – Washington University;

Richard Coughlin – Truman State University;

Dan Mattson - Concordia seminary.

* 1. Valerie announced the proxies.
1. Adoption of the Agenda
	1. Wendy McGrane moved to adopt the agenda. Jim Cogswell seconded. Agenda was approved as submitted.
2. Minutes of June 5, 2012
	1. Corrections: Corky McCormack was at the last meeting. Julia Schneider was not. Corrie Hutchinson and her proxy (Sharon Upchurch) need to be switched. Jim Pakala noted a change that Concordia Seminary does not have Theological in its name. Fran Stumpf moved to adopt the minutes. Wendy McGrane seconded. Minutes were approved as amended.
3. Budget and Finance Report
	1. Budget report
		1. Corrie Hutchinson presented the budget report. She reported the budget is on track for the year. The Board will begin work on FY 2014 budget this month.
	2. Audit FY2012
		1. The audit was presented to the Board at the October 12 meeting by our audit firm, Gerding, Korte, & Chitwood (GKC). MOBIUS received a good report. One minor problem was reported– future expenses need to be expensed in the fiscal year in which they were incurred rather than the year in which they are paid. GKC commended us for the fact that 95% of our income goes back to member services, so we have only 5% going to administrative costs.
	3. Assessment Model Review Update
		1. The Assessment Model Committee is made up of the Finance Committee and Board Vice-President Cindy Dudenhoffer. The committee sent out a video to explain the assessment model to the membership. They received some useful comments from the video. The committee reviewed the comments and formulated some questions they feel need to be answered in this process. Three main questions came out of their discussions:
			1. How to address the disincentivization to share collections?
			2. How to handle different levels of membership and service models?
			3. How to create a more flexible model that allows us to grow and change in the future?
		2. The committee decided the model is good overall, but needs some adjustments. They are looking at small changes that result in a model that is equitable to all members.
		3. The committee has met twice to look at the model and discuss options. The next steps are to continue modeling potential changes to see the impact and also to work out an implementation plan in the event that some changes need to be phased in. The committee will bring their recommendations to the Board by the Dec 14th Board meeting.
4. President’s Report
	1. Valerie thanked the Finance Committee for all their work over the last few years. She reported that we officially have a Board of Director’s Handbook. This was a priority because the Board has been operating without one. Gail Staines did much of the work on this in her role as Past President.
	2. Valerie is in the process of the MOBIUS executive director’s annual evaluation. The membership should have received an email asking for input. To date, Valerie has not received many responses. She encouraged all members to get their comments to Valerie as soon as possible.
5. Old Business
	1. MOBIUS/UM Service Level Agreement
		1. The MOBIUS/UM service level agreement has been signed. Valerie thanked the UM directors and Donna Bacon for the work they did. The agreement is in response to UM keeping the Merlin server and maintaining it in-house.
	2. Strategic Plan update
		1. Goal 1 – we will look at a bylaws amendment that will address this goal
		2. Goal 2 – Task force on AV lending created.
		3. Goal 3 – The Finance Committee has been monitoring investments monthly. The assessment model work is part of this goal.
		4. Goal 5 – Appoint Board Committee to investigate HR options.
		5. Goal 7 – Communication committee has been appointed. Wendy McGrane and Mollie Dinwiddie are working with Donna on a communications plan.
			1. Stephanie Tolson mentioned that she did not get a timely notice on the membership meeting. Valerie mentioned the dates of the membership meetings went out in June after the first Board meeting of the year. She did say that she and Donna are working on increasing communication to the membership. Stephanie expressed that having some advanced communication at least 30 days prior to the meeting would be helpful in planning.
6. New Business
	1. eResources and eBook Retreat report
		1. Donna reported that turnout was good. Over 60 people attended and every cluster was represented. Both Springfield-Greene and Missouri River Regional were there to offer public library feedback. Donna commended Sharla Lair on the fabulous job she did on the retreat. The retreat allowed for some good conversations about communication, resources, training, and other electronic resources issues.
		2. The afternoon of the retreat was spent talking about eBooks. The conversation touched on topics such as sharing, consortium purchasing of eBook packages and different kinds of models. The idea of MOBIUS consortial licensing of eBook packages was discussed as well as the idea of a union catalog of eBooks, so that the collection would be available for all. Sharla and Donna are working on this idea. Ebrary has approached MOBIUS with an offer for consortial licensing. Donna and Sharla are waiting on EBSCO and 3M to respond to this request as well. They are also working on ways to involve the public libraries in the discussion.
		3. The group also discussed the Douglas County eBook model. There was interest in pursuing this model. However, it is a huge investment of staff time and funds. It was tabled at the last Board meeting in order for the MOBIUS staff to pursue consortial licensing options.
		4. The group also discussed possibly resurrecting MERAC. The Board has discussed that it would be just as efficient to add a subgroup of MCMAC to handle these responsibilities. This is still under discussion by the Board.
		5. Eric Deatherage commented that we should consider the needs of each institution when reviewing the various ebook options.
	2. IUG Scholarship recipient announcement
		1. This is the first year for MOBIUS to offer a scholarship for a member to attend the IUG conference in the spring. Donna sent out the application materials earlier in the fall. A subcommittee of the Board received four applications. The subcommittee reviewed them and selected John Oyler from St. Paul School of Theology as the recipient. John will make a presentation at the MOBIUS Annual Conference in June 2013 regarding his experience at IUG. All the applicants were notified of their acceptance/non-acceptance prior to the Membership meeting.
	3. Out-of-state delivery service needs
		1. Donna has had an opportunity in recent weeks to look at the courier service provided through MOBIUS. It was brought up at the last Board meeting that there may be a need for out of state delivery service. The Board would like to solicit comments from the membership as to the needs for this service. She opened the floor for discussion. Jim Pakala mentioned that Amigos has a robust courier option that includes many different states. He mentioned that it is unclear as to who is going to stay in Amigos, but he said it was worth mentioning as we go forward that we be aware of that service. Mollie mentioned that the many MALA libraries are already participating for out of state delivery with MALA. She says currently the service is price-conducive for her, but she feels that we still need to explore options in case there are more cost effective ways to do this. Fran Stumpf mentioned that she received a solicitation from MALA recently to join them for out of state courier. She is interested in investigating the different options to see what is most cost effective. Valerie stated that based on the discussion there is not a sense of urgency. The Board will continue to look into this.
	4. Bylaws amendment proposal for Associate Membership tier
		1. The Assessment Model committee has been discussing the need for tiers of membership. An amendment to the bylaws would address this need. A bylaws amendment proposal was drafted by MOBIUS’ attorney to be presented to the membership. Susan Morrisroe moved to accept the amendment as written. Fran seconded. Valerie opened the floor for discussion.
		2. Stephanie Tolson asked what the difference will be in the assessment between a member and an associate member. Donna said we don’t know yet. She explained that the reason this came up was due to requests by non-MOBIUS libraries for services. She mentioned that past discussions included creating tiers like MLNC used to have to allow MOBIUS to provide services for these non-member libraries.
		3. Mollie stated that this action allows us flexibility and will position us well for business in the future.
		4. Eric Deatherage said he likes the fact that the tiers allow non-members a path to full membership.
		5. Margaret Conroy asked if there is a relationship between this fee and the fee we charge Evergreen members and should there be. Donna mentioned there is not relationship, but that the Evergreen members are part of this conversation. They do pay us a maintenance fee. Margaret said it sounds like they already qualify as associate members.
		6. Cindy Dudenhoffer mentioned that this allows us better bargaining power for electronic resources.
		7. Jim Pakala asked about Section D and if it encompassed St. Louis Art and Wilsons Creek. Donna and Cindy both answered that they are just a hosted collection. They don’t qualify as any type of membership. They are a contract service.
		8. Valerie put the motion to a vote. The motion passed unanimously.
	5. HR Committee Report
		1. The HR committee is the executive committee of the board, including Donna Bacon, Valerie Darst, Cindy Dudenhoffer, Corrie Hutchinson and Stephanie DeClue. This initiative grew out of the strategic plan. Donna began exploring different avenues to accomplish separation from the HR department of the UM system. The committee has begun gathering a lot of information to see if this is even feasible. Donna and Valerie decided they needed a MOBIUS office staff representative to assist in this endeavor. The committee added Sharla Lair as a MOBIUS employee representative. They also met with Bob Stephens and at the last Board meeting the Board approved the hiring of Mr. Stephens as our HR consultant. Mr. Stephens has done a lot of work in setting out the steps needed to make this change. At this point it does look like it will be financially feasible in regards to insurance benefits to split from UM HR. The next thing the committee will look at is retirement benefits. At the October Board meeting the Board voted to separate from UM Human Resources by July 2014. It may happen sooner. Donna recently met with Gary Allen to let him know that MOBIUS is working toward this separation. Bob is looking at the MU staff handbooks and working on a MOBIUS staff handbook that mirrors these policies. The committee is looking at the possibility of outsourcing payroll services. Donna has also been taking an HR course to get up to speed on the issues in Human Resources.
		2. Genie McKee asked how many MOBIUS staff we have. Valerie said we currently have thirteen, but two are paid by the State Library.
7. Executive Director’s Report
	1. Donna introduced new staff to the MOBIUS office: Blake Henderson has filled the new IT system administrator position. Megan Durham replaced Jessica Hammond as OPAC specialist. Debbie Luchenbill has been hired as the MO Evergreen Coordinator. There are two positions still open – MO Evergreen System Administrator and Implementation Coordinator. Adrienne Detwiler and Christopher Gould have taken on a good portion of the Implementation Coordinator’s duties while the position is open.
	2. The Board approved the purchase of Syndetics for the union catalog. One of the strategic plan goals is to make the union catalog easier to use; this should go a long way toward achieving that goal. The next step will be to explore a discovery tool for the union catalog.
	3. Annual conference planning has already begun. MACPAC recently had its first meeting. This year, the conference will be in Jefferson City rather than Columbia. The conference dates are June 3-5, 2013, which falls on a Monday through Wednesday. Susan Morrisroe has offered to help with hospitality for the conference. The MOBIUS membership meeting will be held at the state information center. MACPAC also talked about not having back to back sessions with table talks, games, and other activities. They are also working toward facilitating networking for new attendees.
	4. Concordia implementation is ongoing. They are on the Bridges server. Things are going quickly. They will go live for their campus 11/28, for their cluster in January and live with INNreach in February.
	5. Donna is meeting with St. Louis County Library about becoming a MOBIUS member. They are the only Innovative library in the state not currently on MOBIUS. They are waiting on word on a tax levy before they begin discussions.
	6. The Missouri Evergreen project is in the process of training and implementation. Poplar Bluff, Grundy County, Marshal Public Library and Carrolton County all went live in August. Donna signed a new 1 year contract with the State Library that will continue to fund the Evergreen project. Stone County, Lebanon-Laclede and Webster County are coming up next month. She is still visiting other libraries and systems that are interested in Evergreen. She is seeing a lot of excitement about both Evergreen and MOBIUS.
	7. The AV task force was created as part of strategic plan. The membership received a handout that showed a timeline of their goals. The committee will be providing a report to the Board at the April meeting. Donna mentioned that it might be useful for them to send the survey to the MOBIUS users-l listserv.
	8. Sierra implementation is coming up. Adrienne Detwiler is helping Donna with the planning. There should be an email from Adrienne to everyone next week regarding how we are moving forward with this. There will be no formal training. This is based on feedback from other consortia and libraries that have implemented Sierra. They say there is no need for training. There will be some opportunity to play with a mock-up and watch some videos before implementation. Donna said to think about Sierra as a new skin – all the back end workings of Millennium will remain the same. She said they will ask for feedback before implementation to gather questions and concerns.
	9. The eBook webinar series has ended. 395 people attended. Donna said it was very successful. She and Sharla Lair are hoping to do more of those types of events in the future.
8. Missouri State Library Report
	1. Margaret reported that the 3 year LSTA plan has been approved. It is on their website. It allows them to plan tier annual work plans.
	2. The State Library is no longer purchasing Newsbank through MOREnet. State Library access to Newsbank will end July 31, 2013. The statistics did not support it; it was not heavily used. They are looking at options to replace it. They are focusing on replacing it with a database that is geared toward public libraries since they were the heaviest users of Newsbank.
	3. Margaret has taken a look at all the money the State Library is putting into resource sharing. Most of this resource sharing benefits public libraries: courier, Evergreen, OCLC services. She is evaluating the effectiveness of all those investments, specifically OCLC due to their price increases.
	4. The upcoming election for a new Secretary of State will impact the State Library, but the specific impact remains to be seen.
	5. Gail Staines had to resign her position on the Secretary’s Council for Library Development. There is now an opening for an academic librarian on that council. Margaret encouraged those interested to talk to her or to Valerie Darst (current chair of Secretary’s Council for Library Development).
	6. Margaret asked the membership to be patient as the Secretary of State’s office is undergoing work to make the site more accessible during election night. It has affected some firewalls.
9. Other Business
	1. No business
10. Cluster reports:
	1. Bridges – Jim Pakala reported that they are excited about Concordia Seminary joining their cluster. Concordia is in a search for a permanent director. They will be receiving a lot of training from their cluster in addition to the MOBISU training. Logan Chiropratic’s president has announced retirement. Chabha Tepe has been named chair of the Chiropractic Libraries Collaboration (CLC) group for 2012 and chair of the CLC publication committee for 2012. Christina Prucha will serve as chair of the MLA publications committee.
11. Adjournment
	1. Jim Pakala moved to adjourn. Carolyn Chittenden seconded. Meeting adjourned at 2:51 p.m.