# Minutes of the MOBIUS Circulation and Courier Committee Meeting

Tuesday, February 14th, 2023, at 2:00 pm

Online, via Zoom (see below, page 3, for how to connect)

1. Call to order and introductions for the latest iteration of the Circulation and Courier Committee (see below, page 2, for the list of members)
   1. Planned Absences:
      1. *N/A*
      2. *Donna Bacon, Absent.*
   2. Planned Guests:
      1. *N/A*
2. Introductions and Announcements.
   1. Committee page: <https://mobiusconsortium.org/node/95>
   2. Committee listserv & more.
   3. Andrew Stout will be our new Vice-Chair, Chair Elect
      1. *Thank you for being willing to serve, Andrew!*
3. Adoption of the agenda.
   1. *Sarah Francka-Jones called the meeting to order at 2:02pm without objection.*
      1. *Sarah asked for a motion to adopt the agenda.*
         1. ***Katherine Bohnenkamper made the motion; seconded by Andrew, without objection.***
4. Information Items
   1. Brief update on the FOLIO & ReShare migrations.
      1. *Steve Strohl provided an update on the role the MOBIUS office is playing in the adoption of FOLIO and ReShare and where things stand with the development work that is going on with ReShare and how the early conversations and working groups and taking place as it pertains to the data migration and system setup.*
   2. Wikis, Working Groups, & more!
      1. *Steve reminded the group that the Wikis are full of good information and that the working groups are forming now and will be reporting back shortly.*
   3. Final changes made to the courier labels earlier this month, now the MOBIUS-MOBIUS labels do NOT have a QR code.
      1. *This has been done and the label maker has been updated.*
5. Old Business
   1. Discussion/edits to remaining Circulation policy documents on the MOBIUS web site; removing any specific language that might be directly attributed to a specific vendor.
      1. <https://docs.google.com/document/d/1l2PH6xv6-3PCJ_bkbTQn9GqKTEWZpafi9mWyyOM5JbI/edit>
      2. Final update of MOBIUS circulation page
         1. *Sarah is going to send Eileen Condon a clean, edited version of the policy in question so she can review it and pass it along to the Board at their next meeting.*
6. New Business
   1. Discussion of Reciprocal ILL agreement w/ Prospector
      1. *The entire committee believed it was a good idea to formalize an agreement with Prospector.*
      2. *Ellen is going to talk to Donna Bacon about the specifics involved and how the timing here might factor into this particular conversation.*
   2. Discussion of $120.00 replacement fee
      1. *The entire committee discussed the pros and cons of removing the $120 maximum replacement fee for lost & damaged materials.*
      2. *Everyone agreed that the policy is quite old and that $120 in many cases doesn’t cover the replacement cost of the materials lost or damaged.*
      3. *The lending library should use their good judgement on what to loan and ship through the courier.*
      4. *Ellen mentioned the Bridges directors liked the proposed changes.*
      5. *It was agreed upon that a recommendation would be made to the Board that the replacement cost of the loaned item should be the goal (to make the lending library “whole” again) and that a set dollar limit would not be enforced.*
7. Adjourn Meeting
   1. *Sarah called for a motion at 2:41pm to adjourn; Katherine made the motion and Andrew seconded. Without objection.*
8. Next meeting, Tuesday, April 11th, 2023, at 2:00 pm

**Sarah Francka-Jones, 2022-2023, Chair**  
Interlibrary Loan Coordinator, Springfield-Greene County Library

**Andrew Stout, 2023-2024, Vice-Chair/Chair Elect**  
Public Services Librarian, Covenant Theological Seminary

**Eileen Condon, Board Representative**  
Dean of University Libraries, Webster University

**Katherine E. Bohnenkamper, 2022-2024**  
Head of Access Services, Drury University

**Heather Gibbs, 2022-2024**  
Circulation Services Supervisor, Bettendorf Public Library

**Carol Schrey, 2022-2024**  
Director of Collection Services, St. Charles City-County Library

**Steve Strohl, MOBIUS Organizer**  
Associate Director, Member Services, MOBIUS

**Donna Bacon, Ex-Officio**  
Executive Director, MOBIUS

MOBIUS is inviting you to a scheduled Zoom meeting.

Topic: Circulation-Courier Committee, Rescheduled Meeting.

Time: Feb 14, 2023 - 02:00 PM Central Time (US and Canada)

Join Zoom Meeting

https://us02web.zoom.us/j/86746740575?pwd=ODExSk9ZRVQvZ0pSdFFvQzRWYUJNdz09

Meeting ID: 867 4674 0575

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+1 253 215 8782 US (Tacoma)

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