# Minutes of the MOBIUS Circulation and Courier Committee Meeting

Tuesday, December 6th, 2022, at 2:00 pm

Online, via Zoom (see below, page 3, for how to connect)

1. Call to order and introductions for the latest iteration of the Circulation and Courier Committee (see below, page 2, for the list of members)
   1. Planned Absences: *Donna Bacon.*
   2. Planned Guests*: N/A.*
2. Introductions and Announcements.
   1. Committee page: <https://mobiusconsortium.org/node/95>
   2. Committee listserv & more.
3. Adoption of the agenda.

*Motion made by Sarah Franka-Jones at 2:02 pm to adopt the agenda. Without objection.*

1. Information Items
   1. Brief update on the migration from Sierra to FOLIO.

*Steve Strohl provided a brief update on what the MOBIUS office is working on, how things might go moving forward, and how the membership will be called on shortly to get involved. Steve also talked about communication efforts going forward and what might be expected.*

1. Old Business
   1. Adhesive labels have been distributed (finally).
   2. The label maker will see some changes for 2023; we will notify membership that the QR code on the label for STAT-to-STAT transactions will go away since it is clear from a previous poll that no one is currently using the QR label (the barcode already has a vertical barcode on it). We will implement this change in January.

*A collective moment of happiness and relief was noted by Sarah.*

* 1. ILL Policy modification – update for the upcoming Board Meeting on Friday.
     1. Current policy: <https://mobiusconsortium.org/interlibrary-loan-policy>
     2. Document we previously edited – clean-up required: <https://docs.google.com/document/d/133F-yjuSIGctFGxzXzuckyyEB-fRyDHqYYQF0e2t-us/edit#heading=h.cv8799yu1mud>

*Sarah provided an update on the previous document we edited during our last meeting. A final, “clean” copy and a copy with a list of the changes made will be given to Eileen Condon so she can have it and talk about it as part of Friday’s Board Meeting.*

1. New Business
   1. Discussion/edits to remaining Circulation policy documents on the MOBIUS web site; removing any specific language that might be directly attributed to a specific vendor.
      1. <https://docs.google.com/document/d/1l2PH6xv6-3PCJ_bkbTQn9GqKTEWZpafi9mWyyOM5JbI/edit>

*Sarah provided the remaining Circulation policy documents to the committee, and we discussed some minor language changes that would need to be made to them to make them vendor neutral. Sarah has done most of the work and will finalize them for the group’s consideration via email and we will look to agree to send them to the Board after our next meeting on January 31, 2023.*

* 1. The committee will work on a formal ILL agreement with the Prospector (Colorado Alliance) group at our next meeting.

1. Adjourn Meeting – *2:48 pm, made by Sarah, seconded by Katherine* ***Bohnenkamper, seconded by Andrew Stout. Without objection.***
2. Next meeting, January 31, 2023, at 2:00 pm

**Sarah Francka-Jones, 2022-2023, Chair**  
Interlibrary Loan Coordinator, Springfield-Greene County Library

**Open, 2021-2024, Vice-Chair**

**Eileen Condon, Board Representative**  
Dean of University Libraries, Webster University

**Katherine E. Bohnenkamper, 2022-2024**  
Head of Access Services, Drury University

**Heather Gibbs, 2022-2024**  
Circulation Services Supervisor, Bettendorf Public Library

**Carol Schrey, 2022-2024**  
Director of Collection Services, St. Charles City-County Library

**Andrew Stout, 2022-2024**  
Public Services Librarian, Covenant Theological Seminary

**Steve Strohl, MOBIUS Organizer**  
Associate Director, Member Services, MOBIUS

**Donna Bacon, Ex-Officio**  
Executive Director, MOBIUS

MOBIUS is inviting you to a scheduled Zoom meeting.

Topic: Circulation-Courier Committee Meeting.

Time: Dec 6, 2022 02:00 PM Central Time (US and Canada)

Join Zoom Meeting

https://us02web.zoom.us/j/86574762718?pwd=NHZjcG1nTXBBYXZ4WDZWMHBHZjh3dz09

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+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

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