

Minutes – SWAN Coordinators meeting February 8th, 2008

Beth Fisher, MOBIUS Executive Director, gave an update to Coordinators and Directors

New informational and marking materials are being put together. Updating information from old material and developing new ones where needed. Key is to get important facts across without being overwhelming. Outfront Communications is the firm hired by MOBIUS to work on the marketing.

State funding. The Missouri Department of Higher Education approved forwarding the MOBIUS budget request for \$2 million one-time and \$500,000 annual funding. However, MOBIUS did not get included in the Governor's FY09 budget. Although it is possible for items to be added through the House and Senate budget process this seems very unlikely this year.

The Senator and Representative for the Columbia area have been asked to introduce resolutions marking MOBIUS's tenth anniversary.

MOBIUS will have a table at the UM System legislative day.

Currently there are three openings at the MOBIUS Consortium Office:

- Helpdesk (position vacated by Christopher Gould when he became Operations Manager)
- Internet Applications Specialist – manages web site
- Information Resource Manager – database licensing

Taskforces –

Strategic Planning.

- Joe Ford will be working with this taskforce.
- Plan due January 2009

Financial Planning.

- Will look at products/services from dues; risk assessment; reserve money; assessment model.

Agency Software – Grant money returned to the State Library because it could not be spent before the end of the fiscal year. Purchase order with III still open to keep price the same.

Backstage Library Systems now handling authority processing.

FirstChoice tracking system being tested. Between 18-20 sites now using it. A bag survey will be conducted later in the year and purchase of additional bags likely.

Many vendors are approaching MOBIUS about doing trials or consortial licensing.

WebPac Editor training and certification will be offered as a 6-week course with homework and tests. It will be offered as an institution or cluster-level certification. An MOU will be required from the editor's institution or the cluster agreeing to pay any costs to correct problems caused by the editor. A "two strikes and you're out" policy will be used.

Coordinators meeting following a break

Old business:

WebPac Pro redesign issues still outstanding – There are a couple of issues to clean up after the move to WebPac Pro and redesign of display afterwards:

Continuations for serials not displaying and not hyperlinking correctly

Public note from item record can be turned off per institution for those that want it off

Table of Contents not displaying.

Status of Forest Institute data move – cleanup of bib, item, and patron data being done. Nan is writing or revising policies where needed.

Spellcheck and My Record Feeds purchases – MCO has been requested to proceed with the purchase of these products. The cost of Spellcheck is being evenly divided among SWAN members. MSU is paying for the My Record Feeds software.

III rep visit to SWAN – David will talk with the III rep at the MOBIUS Conference about arranging a visit to a Coordinator's meeting.

Beth Fisher said that Site Coordinator training will be offered along with sessions on WebPac, Regular Expressions, and Serials for Non-serials People will be offered at the 2008 MOBIUS Conference. There has been a verbal acceptance from a conference keynote speaker.

Beth also said that the Site Coordinators Handbook has been updated and that Robin Kespohl is updating all training handouts.

New business:

MSU West Plains patron ID change – David said MSU-West Plains patron ID numbers will be changing. The leading '0' (zero) will be replaced by an 'M'. At this time there are no plans to issue new ID cards with the new barcode number on them.

There have been reports of MOBIUS items due dates that fall on days that libraries are closed. Entering "6*****" in the days closed table will prevent this but it can only be done for days when ALL cluster libraries are closed. Joe Hewitt will handle this.

MOBIUS Advisory Committee updates:

MACPAC (Becky Kiel rep.) – Working on plans for 2008 conference. Next meeting March 15th.

MAAC (Joshua Lambert rep.) – No meeting since last Coordinator's meeting

MCDAC (Gwen Gilpin rep.) – No report

MCMAC (Lynn Cline rep.) – No report

MCAG (Corky McCormack rep.) – No meeting since last Coordinator's meeting

MERAC (Kyle Winward rep.) - No meeting since last Coordinator's meeting

Next meeting date and location – Cottey College May 2nd at 10:00am