1. Statistics – End of Year rollover ☑
   All libraries agreed to have MCO replace LY Circ figures with YTD Circ figures and zero out the YTD field. This will be done each year on July 31st so that circ stats reflect the academic year of August 1 – July 31. We have not done this before July 31, 2002 will reflect the 1st time this procedure is done for SWAN. Our stats will then actually be for 2 years initially since we went live with III in August 2000.

2. Local call number search ☑
   MSSC requested that the Local call number search description be changed because patrons were confused with the wording & using this search to retrieve all locally owned materials. It was decided that the wording would be changed to "Other" call number searches and that it's placement on the search screen would remain the same.

3. Training ☑
   The need for MilAcq, MilCat, and Millennium Create List training was discussed. Follow up with MCO will be done to try to firm up dates/locations. Concerns were raised about the number of ports that would be tied up with hands-on training. MilCat users very much prefer hands-on training.

4. Circ reconciliation
   The first SWAN lost book reconciliation is proceeding. SMSU will not be invoicing until mid to late January. Other institutions have already begun the invoicing process.

5. Other items:

   856 Links ☑
   The wording for 856 links will be changed to "Link to web version"

   Frames on SWAN ☑
   If possible shorten top frame on "Return to Catalog" screen because bottom frame contains the information. Resize frame for "View your own record" screen for the same reason.

   SCAT Table
   Send any changes to Vicky at Drury.

   Next meeting: 9a.m. at SMSU February 12, 2002