

SWAN Cataloging Meeting Minutes  
September 1, 2004, Southwest Baptist University

The meeting began at 1:00 pm. Those present: Susan Huston (MSSU), Heather Moulaison (SMSU), Marilyn McCroskey (SMSU), Rose Scarlet (SMSU-WP), Mary Largent (Crowder), Gwen Gilpin (OTC), Coleen Rose (SBU), Linda Henderson (MSSU), Jeanne Besaw (Cottey), Tony Garrett (BBC), Michelle Turvey (SMSU). Phyllis Holzenberg (Drury) chaired the meeting.

MCDAC update from Phyllis: meeting was held July 9<sup>th</sup> in Columbia. This was the shortest meeting on record! Lasting about 2 ½ hours. It was reported that the 856/956 Enhancement was not accepted for 2004 and it was decided to send it to III to have them act upon the request. Phyllis read the initial explanation of what the 856/956 problem was and she also read the email to III from Joy Dodson explaining what MCDAC wanted. A new MCDAC chair was nominated to succeed Joy. She is Carol Bennett from the Archway Cluster. Phyllis also mentioned that a new MARC tag, the 912 field is now available for use in an item record. Any library can put information into this tag which is to be used mainly for statistical purposes. For example: Drury uses the tag to indicate if the item cataloged is “new” or an added copy “add”.

A discussion followed about the “Multi-Item Serials Displays” in MOBIUS. Swan would like to suppress item records on serials in MOBIUS to streamline the display. We agreed that this is a good idea, but since there is another problem (e.g., sorting differences between 866 and 853/863 etc.) at some SWAN libraries with the summary holdings displaying improperly, we decided to hold off on suppressing the serial items for now.

Michelle passed out copies of the SWAN guidelines for using the 229 field in serial records and the guidelines for using the 856 field and asked folks to review them for revisions and posting to the SWAN page of the MCO website.

Problems with MilSilver were discussed: Linda reported that MSSU was having an ongoing problem with exporting from OCLC into MilSilver. It was mentioned that in the cataloging module, a cataloger could see who has a particular item checked out if one was working on that particular record! As stated above, there is now (for some libraries at least) a problem with the MARC tagging in a summary holdings statement that jumbles up the holdings. Review files were discussed and members were asked to look at each institutions files to delete (or rename for clarity) those files not being used.

It was decided to ask MCO to set up a MilCat refresher course along with a workshop on Connexion for those SWAN members who were interested. The workshops would be held in January at SMSU.

It was announced that Renee Brumett would be leaving BBC and would no longer be the alternate SWAN member to MCDAC. Gwen Gilpin expressed an interest in becoming the alternate (Phyllis is the main SWAN representative) and would ask her supervisor for permission to serve on MCDAC. Next meeting: Dec. 3<sup>rd</sup> at Drury.

