SWAN Catalogers Meeting
01/13/12 Meyer Library

Attending: Ginger Allard, Raegan Wiechert, Becky Thompson, MSU; Christine Brock, Donna Pooley, MSSU; Miranda Stringer, FIPP; Torsten Rothman, BBC; Rick Oliver, Juliana Tilden, AGTS; Becky Kiel, Tatiana Jones, COTTEY, Mary Griffith, OTC; Mary Largent, CROWDER; Colleen Rose, SBU; Rose Scarlet, MSU-WP.

Welcome to Tatiana Jones, new cataloger at Cottey College.
Discussed transition to Sierra from Millennium

- Implementation will be in the fall of 2012 or Spring of 2013
- Springfield-Greene County Library is a Beta site. We can take a look at their site once they go live. The Encore link on their site is similar to what our staff side will look like with Sierra.
- There will be 2 servers per cluster (one for data and one for applications). This should make it faster.
- "Create Lists" will go away, in favor of a replacement application for querying for a list.
- There will be multipurpose workspace instead of modules. Log in as an individual user, and have access to circulation, cataloging, serials, etc. Multiple ports will still be used to access these functions simultaneously.
- The front end of the catalog won't look any different to the user. It should be seamless.
- There is a Sierra tutorial on the III website.
- It is still unknown what settings will be available at the Cluster, Institution or Personal level.
- All institutions within a cluster do not have to switch over at the same time.
- There is no extra charge to switch from Millennium to Sierra.
- Training will likely be at Meyer Library in Springfield because there will be a need for enough computers for everyone taking the training.

Suppression of 59X fields (Torsten)

Torsten discovered that putting a |z at the beginning of a 59X note suppresses it from the WebPac.

- Do we want to suppress those local fields until each institution gets theirs cleaned up? Yes… Torsten will suppress all 59X notes except Cottey's gift notes.
- If you run across any BBC local notes in a 5XX field, please let Torsten know.
- We can remove any SBU or AGTS local notes from bib records.

Authority Records (Torsten/Raegan)

- Clarification of procedure for coding new and placement authority records. When downloading a new version of an authority record, delete the old record outright, download the new version and code it to be added. Do NOT code the old version for deletion since it has the same record number as the new version.
- Series Authority. When you search LC Authority File, be sure to drill down into the whole record, especially if you have a 'series-like phrase.' It may show up in the list, but actually just need to have a quoted note rather than a series tracing.
- Please do quarterly reports. If you need to change the report(s) you receive in order to make the task more manageable, let Raegan know.
- Death dates project: Some of the headings from the project will show up on the Blind References or other quarterly reports because of necessary lag time in changing the bib records. Those can be skipped over because Raegan will have to look at each of them anyway as she does the Death Dates list. They can be ignored on the first rotational reports after the quarterly authority reports have run.

MOBIUS website archives of meeting minutes

- Rose asked if the minutes were still being archived. Raegan navigated to the site and found where they are supposed to be, however none have been archived since January 2008. We will need to ask David to check into this. To find them go to the MOBIUS Consortium Office site (http://mobiusconsortium.org/).
  Click on Groups & Task Forces ↩MOBIUS Clusters↩ SWAN↩SWAN Cataloging. Scroll down to see the Meetings, Documents and Agendas. Click on the Fiscal Year that you would like to see the minutes for, and there will be a list of what is available. (If you log in to MOBIUS with your password first, the list of all available .pdf files will come up.)
- Contact information is out of date on this site. Each institution needs to have MCO update their contact information.

The Next meeting will be Friday, April 20 at MSSU in Joplin at 1:00 p.m.

Submitted by Rose Scarlet, MSU-West Plains