

Present: Kathleen Schweitzbeger (UMKC), Anna Sylvester (UMKC), Nancy Stancel (UMKC-Law), Jane Addison (UMC-HSL), Linda Hulbert (SLU-HSL), Richard Amelung (SLU-Law), Anna Azidman (SLU-Pius), Randy Diamond (UMC-Law), Alice Allen (UMC), Patrick McCarthy (SLU-Pius), Vianne Sha (UMC-Law), Norma Fair (UMC), Ting James (UMR, recorder), Gloria Ho (UMR), Ellen Grewe (UMSL), Vivian Lee (LSO), Gary Harris (LSO), Janet Jackson (LSO).

1. Introductions and announcements:

Alice Allen was designated to be a permanent observer by UMC.

2. Correction to the minutes: 8/13/97

The extra "we" from the second paragraph of LSO UPDATE needs to be taken out.

"Bcode2" in the third paragraph of BNALLOADS AND EXTRACTIONS should be "Acode2."

The second paragraph of MISCELLANEOUS DISCUSSION should read "...Kathleen mentioned that staff should be overlaying the non-OCLC records. ...the public sees only a bibliographic record without any order information."

3. LSO update:

3.1 LUMIN GPO load: Gary announced that the problem of bib. location not updated to "multi" in the 357 GPO test records from LUMIN to MERLIN had been found in the load table. It turned out that the location codes for bibs. are protected in the load table. Gary wanted to reload the test records, however, he discovered that some of the test records already have been worked on. If he reloads, the work done to the records will be lost. The question is asked if we want to reload the test file, or follow up the work? The decision was made to follow up the work. Kathleen volunteered to manually change the bib. locations to "multi" in the test file. The rest of the GPO records (about 5,400) from LUMIN will be loaded after the load table is corrected.

3.2 AG load: Janet announced that Rolla campus has agreed to eliminate loading the duplicate AG records into MERLIN for retrospective government documents project. The load table will be "insert" for no match, "reject" for any match. The location code for bib. in this load will be zzzzg with a fake cataloging date (12/24/92) and Bcode3 is "n" for suppression. When we catalog these records, we need to change the cataloging dates to reflect the true cataloging dates, unsuppress the records, and change the bib. locations from zzzzg to reflect the local locations. Vivian has received 10 tape files from AG. Eight of them contain about 40,000 records each. The other two tapes contain about 20,000 and 15,000 each. Vivian will find out if there is any order loading these tapes.

3.3 Catalogers workstation software: So far, the program Janet received for the new cataloging workstation did not run properly on Windows NT and

Windows 95. Currently, the logins group is set up to take license from UMKC. The new workstation requires two logins. One is Gui login, the other is Gui search. Janet also pointed out that when we start the new login groups, the existing login statistics will be lost. This will affect not only the cataloging group, but also staff and circulation groups. Therefore, it is a big issue. The coordinators need to look into this issue. Janet also explained that although there are two logins, only one account is licensed.

3.4 OCLC BES load: EBS load still has problems. About 21 records did not get holdings attached to OCLC. This was partly due to the lack of 001 (OCLC control number) in some records. OCLC will assign a fake 001 field and do an extended match on title for these records. No match records will be deleted. Janet suggested each campus identify the errors in Icode1 in order to speed up EBS load process. However, Gary suggested to change the method of pulling files from item records to pulling files from bib. records instead. (There are 7 million item records, but only 3 million bib. records.) Richard suggested adding 9xx field to each bib. record, and using designated indicators to identify the different campus holdings. We will continue to explore this method.

3.5 Interactive download: LSO has successfully downloaded 59 approval records from Vendor Mathews for St. Louis University--Health Science Library to MERLIN. Gary said that it is possible to use one load profile for approval plans from different vendors. He also suggested all the libraries use one load profile for approval plans from different vendors. (III informed us that it is possible to set up multiple load profiles for different vendors, but that requires cooperation among the libraries and additional expenditure.) Acq. group need to look into this issue. General release date for Release 11 is 9/15/97. But LSO cannot upgrade to Release 11 now because it cannot work with the sort program for re-arranging volumes (the "move" command) in MERLIN. This is a unique problem for UM-St. Louis University libraries because of 11 scopes and 9 accounting units within the system. The problem of duplicating location line was solved. It happened because III protected the location field. Janet also announced that the call for duplicate check for the load table .b is closed. (No duplicate check, everything is inserted.) III informed us that it is impossible to allow duplicate check with "insert" as an option for all kinds of mathces (which we had hoped for.) UMKC and SLU-Law still experience interactive downloading problems though generally it is working better than before. UMKC reported 7 dup. records went into MERLIN by only downloading once. Gary thinks the problem we are experiencing may be a local network problem. However, nobody knows exactly what causes the interactive downloading problem.

3.6 Misattached items: George has informed us that BNA authority service has been sold to OCLC. We still don't know how this will affect us. According to George, the service still remains to be seen. Jane thinks this change will work better for MeSh authority control. However, BNA will still continue to enhance the table of contents for us. There is a possibility that we can send our file to OCLC for authority work, then OCLC will send the file to BNA for table of contents enhancement. In turn, BNA will send the file back to us. Kathleen has requested we meet OCLC representatives as soon as possible. For the misattached items,

George thinks the file is larger than he expected. He has no strategy to deal with it yet. However since this problem is carried over from LUMIN, it will not increase in numbers. George also confirmed that the "move" command is not working, and won't be working even with Release 11. Again, this is a unique problem for our system because of multi scopes and account units. III is still working on this problem. June was the last time since George was contacted by III on this issue.

3.7 Notifications: Janet said that an extra 40 review files have been loaded into the MERLIN system already. Janet asked us to use samll review files for smaller projects so the large files can be saved for larger projects such as EBS load. There are extra 600,000 items added into MERLIN already. Janet also mentioned that some records with Bcode3=e didn't get flipped back to "hyphen." She is looking into this problem. By now, everybody should know how to use Acode2 correctly. Acode2=b is no longer used. Janet will delete the review file created for Acode2=b soon.

3.8 Depository locations: Janet has announced that depository locations have been set up for all libraries. Scoping is not enable yet. III will put it as high priority. Since it is a multi-campus location, the issue of licenses from login groups will be addressed. Jane asked why use "F" as code. Janet explained that "S" (storage) is taken for SLU. If she had known this was for depository, she would use letter "D".

4. Ad Hoc committee on Electronic Researches:

The ad hoc committee consists of Richard (chair), Vianne, and Norma. Richard reported that the committee met last Thursday (Sept. 4, 1997). The committee drafted a guideline for cataloging electronic resources. Richard went over the draft. It was decided to accept GPO and CONSER records as they are. (See draft x.3.1) It was also decided to enter all pertinent information, including |3 data and license restriction information in the first |z rather than in multiple |z for URL 856 field (eg. |z UMC use only). Richard suggested that the MQCC group make recommendations to the MRSC group to turn URL 856 field on in the character-based MERLIN for public display. In the discussion of maintaing URLs, Richard suggested that George look into a software locally created by staff at University of California-San Diego which supposedly checks and maintains URLs in III catalog automatically. There was also some discussion about how the item records should be presented for electronic resources records. (eg. location code, call number, check-out status etc.) In the previous MQCC meeting, it was suggested that the location code in item record would be "Internet", call number would be "Electronic Resources". and the check-out status would be "Remote Access". However, Vianne has a different opinion. She suggested that we should use "Electronic Resources" as location code, "Internet" as call number, "Remote Access" as check-out status. It was decided that we need more discussion on this issue. In order to strengthen the public access, the ad hoc committee recommended duplicating 650 into 690, and adding subfield x web site (|x web site) for the records which provide web sites. This issue needs further attention too. And it will also be forwarded to the MRSC group for discussion. Please see the revised version for more details.

5. MERLIN Standards:

Name Authority Records (Stancel): the following changes have been made to the draft:

5.1 Change "author" to "name"

5.1.01 First line: change "Authors" to "Persons"

5.1.03 Will use a different example.

5.1.05 The period will be closed within the quotation mark.

5.1.06.1 "BNA" will be changed to "authority vendor", add Acode 1, and 6xx local notes.

5.1.06.3 Delete the whole paragraph.

5.1.07.4 Change "Diphthong" to "Diphthong literatures". Take the example out.

5.1.08 Change "and" to "an". Add |c for creating the record, |d for modifying the record. See also Acode1.

5.1.09 Change "4xx and 5xx" to "663 and 664". Delete "for the same author or series".

Please see the revised version of this standard for more details.

6 BNA loads and extractions:

This topic was skipped because of BNA's business change.

7 MeSh/BNA:

There was confusion between BNA MeSh service and LSO. There were 23 MeSh headings that did not get updated. Jane received an email from Mary Lou (BNA representative). The email indicated BNA never received the headings from LSO. Jane pointed out that there is a difference between electronic version MeSh headings and printed version MeSh headings. The electronic version has more cross references.

8 Subfield 2 in fields other than 655 field:

It was decided to suppress all the subfield 2's in MERLIN OPAC displays.

The meeting was adjourned at 3:00pm. UMSL will be the recorder at the next meeting.