MERLIN Quality Control Committee
Minutes from meeting of October 11, 2000

PRESENT: Wendy Fritzel (MU HSL), Alla Barabtarlo (MU Ellis), Norma Fair (MU Ellis), Patrick McCarthy (SLU Pius), Kathy Gallagher (SLU HSC), Nancy Stancel (UMKC Law), Janet Jackson (MCO), Christopher Gould (MCO), Allison Holdaway (UMR), Jean Eisenman (UMR), Vianne Sha (MU Ellis), Darcy Jones (MU Law), Gary Harris (MCO), Richard Amelung (SLU Law), Kathleen Schweitzberger (UMKC), Anna Zaidman (SLU Pius), David Owens (UMSL)

1. Announcements

- C. Gould will be taking vacation October 19-20 and October 30- November 3, 2000. Christopher will confirm with WLN if Adds and Deletes may be sent the week following his vacation.

- Bob Thomas of WLN is taking vacation this week and next week (until October 20, 2000).

2. Minutes from September 13, 2000 meeting

- G. Harris pointed out in the section MCO Update that LANIT will provide web consulting service for MCO and not web hosting.

- Vianne will correct and send revision to be posted to the web.

3. LSO Update

G. Harris:

- MCO has hired Jeanine Orrison as a Software Support Analyst. She is a recent MU graduate. She will perform routine maintenance operations and will take help desk calls.

- MCO will be hiring two new Software Support Analyst Specialists. One position is open because Betty Sandbothe has retired.

- G. Harris and C. Gould will develop code for loaders for MARCIVE project and for overlay of authorities.

- V. Sha asked G. Harris about the status of the American Antiquarian Set. V. Sha and P. McCarthy were going to pursue the issue with K. Kopp.

J. Jackson:

- MARCIVE- diskettes relate to the set up of the 949. J. Jackson will not test what is on the diskette until test load and she is still waiting for diskettes to be returned from the libraries. The next test file will be sent depending on what is decided about the agency code. The libraries have sent in their preference for the agency code for this profile.

Segue to agency codes. Creation of unique location served tables will not create a problem for circulation. The use of the agency code with subsets for locations served will be used to create statistical reports. G. Harris pointed out there is no proof that this function works, so before populating item records with the agency code it must be determined that it works. UMKC already has agency and location served codes set up and thus a test can be run. C. Gould will ask III to see if they will populate the agency code field or will provide the review files for MCO to do so.

- GUICat- J. Jackson has received notice from III that they have stopped interim updates of GUICat. III will fix bugs in the next general release scheduled for November. She will send a copy of the e-mail received from III to MQCC that will indicate calls affected. She will close these calls- if the problems are not fixed with the November release resubmit the problem and reference the previous call tracking number.

4. Authorities Subcommittee report/recommendations

- Expansion of match point for headings from 75 to 125 characters- this will be done by November 3, 2000.

- C. Gould will ask that WLN provide an electronic copy of significant changes to LC names (excluding name/title series) and LCSH back to 9/24/97, excluding delete status records. Bob Thomas of WLN indicated this could be done.

- With regard to 3.a. (Ask III to run a program to identify and delete duplicate LC name (excluding name/title series) and LCSH records, retaining in MERLIN only the record with the most recent update date.) III will not delete duplicate authority records, but they can construct a program to identify duplicates and place these in a review file. C. Gould will find out if III will charge for this and if so how much. He will also ask if names, titles and subjects can be split out and what the time line for this would be since duplicates must be resolved before February.

- Search strategy for recommendation 6 - Reload the WLN copied out records and overlay on the 010 subfield |a.

Create date > x, where x equals the date between the stopped service of BNA and the start of WLN, with 001 = not blank AND 001 does not have UMS AND 001 does not have OCA

- Current Authority Maintenance

- Process no-match/partial match reports from WLN for back files 1 and 2

- Review and resolve the following WLN reports for back file 1 only

LC replace Local titles
LC replace Local subjects
LC replace LC titles

- Disregard the following WLN reports for back file 1 only

LC replace LC names
LC replace LC subjects
LC replace Local names

- For now significant change reports (including delete reports) should be set aside.

5. Revised MARS Authority Service profile

- Change made to Profile 3, MARS Authority Control, Authority Control section 3-3 Subject Authority File Match Precedence. Local authority records will be checked first, followed by the LC Subject Authority File and then the NLM MeSH Authority File. (Originally matching against the Local Authority records was omitted.)

- Profile 3, MARS Authority Control, Authority Control section 3-7. Custom Series Processing: Check Local File first, "Trace All" with exception of 490 0 _, which do not receive authority processing. MQCC decided to leave as is, but will have C. Gould ask R. Kespohl to e-mail MQCC list so she can explain the previous choices made for 3-3 and 3-7.

- Reports from WLN under the new profile will be distributed according to current algorithms. These reports are:

Delete Status Authority Records
No Match/Partial Match
Split Headings
Local Replacement Records
Significant Changes

5.1 Ongoing maintenance of authority records

- Because AACP runs daily, the III headings file and reports will probably have to be run more than weekly as is done now. The headings file may fill up more quickly and we don't want it to dump any work.

- If WLN authority service is on a quarterly basis, when WLN loads are done and then AACP runs in conjunction with it, the headings file again will fill up quite quickly. Would MCO staff have to be onsite to periodically stop authority loads to run III reports from full headings files? It was recommended that because of this possibility that MQCC ask MCO to reconsider its decision to use the WLN service quarterly. MQCC feels it will be an easier workload and workflow for both MCO and MERLIN cataloging staffs.

- The MQCC list should serve as a forum for questions and discussion of authority maintenance problems.

6. Discontinuation of WLN copying 010 to 001 in authority records

- Initially WLN matched on the 001, so the 010 was flipped to 001. Now WLN can match on any tag so it is not necessary to flip the 010 to 001. WLN will match on the 010 except with local records which will match on the .a number.

7. Load LCREPL and LC4LOCL replacement records for WLN backfile 2?

- C. Gould has requested these and will load them when they arrive.

8. Resolve WLN Blind references (Cf. Review file 201 >MCOCAG 000914 WLN Blinds)

- C. Gould will empty the review file. Once Automated Authority Control Processing is activated this will produce a report of blind authority records.

9. ACODE2

- Cataloging centers will no longer use ACODE2 codes- the default value is the hyphen.

- C. Gould will rapid update records with ACODE2 codes to a hyphen. C. Gould may still use use the ACODES x, y, and z for MCO processing.

- K. Schweitzberger will revise standard 5.6.2 and request that MCO remove these codes and their values from MERLIN.

- ASUPPRESS- N. Fair will send a request to MCO for an addition to standard 5.2.2.1 indicating use the code "n" for series like phrases. R. Amelung will provide MCO with examples for the notes box for use with code "n" in standard 5.6.3.

10. Withdrawal/discard processing in authority records

- To be discussed via the MQCC list

11. Using the same or different library codes (MARC21, OCLC, or MERLIN specific) in the 040 and |5 in authority records.

- Use the MARC21 symbol in the 040 in local and national authority records.

- Use the MERLIN code in the |5 for series

- N. Fair will ask MCO to make these changes in the standards at 5.1.4.1. b., 5.1.3.2, and 5.2.2.3.

12. Resolving subject heading splits. To be discussed at next meeting

13. MOBIUS draft policy on authority control. To be discussed at next meeting

14. Use of 765 or 767 fields in records that do not have a 130 field.

- Used with translated serials. Recommendation for AKS is the inclusion of the 765 and 767 in the additional title index. MQCC approved and R. Amelung will pursue this issue.

15. Reindexing the database. To be discussed at next meeting

16. Coding and indexing of the 246

- The first indicator should be 1 or 3. Some GPO records have a first indicator of 0 or 2, so these are not indexed and displayed. Be on the look out for these.

Future meeting dates:

November 8, 2000 Recorder: MU-LAW
December 13, 2000

Tentative dates:

January 10, 2001
February 14, 2001
March 14, 2001
April 11, 2001
May 9, 2001

Respectfully submitted,
Wendy Fritzel, MU-HSL