Revised MQCCMinutes 12/8/99 [rec'd and posted, 2/18/00]

MQCC MINUTES
December 8, 1999

Attendance: Laura Hunter (UMR), Janice Carter (SLU-HSC), Anna Sylvester (UMKC),
Kathleen Schweitzberger (UMKC), Richard Amelung (SLU-Law), Janet Jackson (MCO),
Vianne Sha (MU), Norma Fair (MU), Cathy Stubbs (MCO), Christopher Gould (MCO),
Darcy Jones (MU-Law), Wendy Fritzel (MU-HSL), Ellen Grewe (UMSL), Anna Zaidman
(SLU Pius), Patrick McCarthy (SLU Pius), Gary Harris (LSO), Nancy Stancel
(UMK-Law, recorder)

1. Introduction, announcements:

Christopher Gould introduced Cathy Stubbs, who is LSO's new computer support
specialist. Cathy formerly worked at Ellis Library and began work at LSO this
past Monday.

Kathleen Schweitzberger announced that her GuiCat training outline is now posted
on her webpage. This will be Anna Sylvester's last meeting. Her last day at
MNL is January 14, 2000. She then will work for OCLC as a product support
specialist.

2.	Minutes from the Nov.17 meeting:

The minutes were approved with the following corrections: Add Christopher
Gould's name to the attendance record. In 4.d. Vianne was not sure how it was
supposed to be amended. She will include public domain information to the
standard; In 5.b., field 010 should read, 040.

3.	LSO Update:

Gary asked for clarification on updating action items. The Oct. 20 minutes
stated how the process was to be done. Action items are supposed to be updated
by 5:00pm Monday in preparation for Wednesday meetings. MQCC asked LSO not to
update changes on the Tuesday before a meeting so that the action items
screen(s) remain the same for everyone printing them off prior to the Wednesday
meeting. Otherwise, it gets confusing with different versions being posted to
the web. MQCC also reiterated that new or revised standards should be posted by
the Friday before the next meeting.

Gary has again spoken to George about MQCC's desire to purchase 40 additional
review files. The MILSCC had a lengthy discussion on this topic and asked that
each center report how it uses review files. George and Gary will review this
information and report their thoughts back to MQCC. Richard will speak to the
Library Directors next Thursday and explain why MQCC believes that its is
necessary to purchase more review files. He will explain the request in terms
of functionality and keep the presentation succinct but thorough.

Janet said that the out of order filing in summary records has been assigned to
someone at III. She is concerned because III has sent her two automated
messages saying that the assignment occurred, but there has been no action on

the call for three weeks. III has become less responsive to user problems and Gary asked that Janet contact III by phone and ask how the problem is being handled. LSO will copy the III manager after three weeks of no response, then the III vice-president after an additional 3 weeks of no response. LSO staff often gets placed on hold when they contact III so they seem to be having staff problems.

Gary has asked Kurt to work on the major microform project but he has not been able to devote time to it as of yet. SLU-Law's records will need to have MARC tags stripped, have 949's added, then have the records loaded. Two other major microform projects are waiting for processing include the Antiquarian set and the CIS set.

4. Review Action Items:

Changes to previous action items:

#1934: Change Appendix F to Appendix G.
#2009: Broken links in Merlin Standards and Guidelines. Add the task to routine maintenance, to be done quarterly.

Action Items from 12/08/99 Meeting

1.   Draft a guidelines for resolving the WLN 'significant changes' report. (K. Schweitzberger)

2. Determine from WLN: 1) the match point for authority records reported for deletion (001 or 010); 2) confirm that WLN currently puts the .a number in the 001 (or 010 & copied to 001) for local headings; 3) can WLN change our local history file record numbers from 001 UMSxxxxxx to the .a number, provided we supply them a list?

3. Draft MERLIN standard 4.7, Fixed Length Codes in MERLIN; link to it from 6.4. (K. Schweitzberger to write draft)

4. Submit Appendix F, sections F.1-F.3 to Janet to add to the Web. (N. Fair)

5. Submit Standard 4.5.4, Standards for Local Subject Headings, to Janet to add to the Web. (W. Fritzel)

6. Update MQCC Standard 8.2.5.1.1 "e----"

7. Delete from MERLIN all authority records reported to WLN for deletion prior to Oct. 1999.

8. In the MERLIN standards, change the link to the color version from words "color version" to the letter "c."
9. Submit revision of Standard 4.2.3, Guidelines for 229 Field ..., to Janet to add to the Web (continuation of Action item 2002).(K. Schweitzberger)

10. Submit revision of Standard 10.0, Importing and Exporting Bibliographic Records, to Janet to add to the Web. (A. Zaidman)

11. Submit revision of Standard 3.1.1, Monographs, to Janet to add to the Web (continuation of Action item 1634). (N. Fair)

5. Authority Records:

Authority records with UMS in the 010 field: Christopher reported that WLN discovered a large number of records that have erroneous 001's and duplicates in the history file. There are also subject and name entries placed in incorrect authority files.

Handout from Christopher 12/7/99:

MQCC needs clarification on #3, Actions completed: Has WLN removed the UMS or LC 010 field so that entries are not duplicated in the local history file?

On Christopher' Questions, #2: Do we want to have the 130 removed from the LC subject file to the LC title file? MQCC answered "yes" to the first part, but "no" to the second part. Do not remove 130's from the title file.

On Questions, #3: Do we want a significant change report? Yes, MQCC would like another report. Significant change refers to changes in the 1xx 4xx and 5xx. We don't want 010 or 670 changes. Kathleen said that she finds the 010 to be helpful on the report because it indicates a merge of records.

For backing out records, no progress has been made. Christopher is still trying to come up with a strategy to do this because the last batch had problems associated with it.

Kathleen asked if MQCC members are overlaying authority records if they find a change, or are they changing it manually. Most members said that they are overlaying the old record. Manual changes cause confusion because the 005 tag often has the old date information in it and subfield "d's are often not included.

Christopher distributed a proposal for a WLN deletes remedy. The handout explained the new strategy that he and Robin developed. The asterisk * should read "ums" not "oca". We can delete the fields selectively in older authority records. We still are not sure what WLN uses to match authority records if there is no 010 or 001 field. Christopher sends these as local records as a separate file, and that is how WLN knows that they're local records. They should be matching on the ".a" number at WLN, but new local authority records do not have the ".a" designation. MQCC was not sure how WLN decides to delete records later on if there is no number field. Authority records now have the ".a" number but this wasn't the case in the past. We can ask that WLN go through the authority file and add ".a" numbers to all records. MQCC would like to find out if it can send a file, have the file searched for matches, then swap remaining UMS numbers for ".a" numbers so that the file is consistent.

Gary has not yet received documentation for installing III Release 2000. The release was operational as of Dec. 1st.

6.   Recommendations to the 856 committee (if any):

A committee has been assigned to work on this and it meets next week. Many

MOBIUS members do not realize what impact journal scoping has in the catalog. In 3 months, the North East cluster will begin to contribute records, so decisions we make about the 856 will be evident in the catalog at that point in time. There are trade-off in using a simplistic approach to the use of this field (i.e. surpressing the 856). Using a "hot URL" might be a useful approach as well. Right now, the MERLIN record is considered the master record.

7. Standards:

a.   10.0 Importing and Exporting Bibliographic Records: revision regarding "bound withs" (Zaidman). A sentence was added to the standard and revised to read: ...since only the title to which that item is attached can be uploaded into OCLC. If a duplicate bibliographic record results from this process, then resolve the duplicate records as needed.

b.   b. 4.2.3. Guidelines for 229 Field: revision approved as written for parts 4.2.3.1. and 4.2.3.4.

c.   4.5.4.4.d. Standards for Local Subject Headings: draft revision (Fritzel): Approved as written, except delete the double asterisk ** and parens information. Change MARC to MARC 21.

d. Appendix F: revisions and addition (Fair, Fritzel): Approved as written.
Additional MESH local subject subdivisions were approved to add to Appendix F.

e. 3.1.1. Monographs: draft revision (Fair) was distributed and approved with minor modifications.

8. Elect chair for 2000: Norma is willing to serve another year.

9.   Comments on MOBIUS catalog design:

Gary found out that Inn-Reach journal scoping is possible for MOBIUS. This spices up the discussion of using the 229 vs. journal scoping. In MERLIN, we invoke journal scoping after an initial search which is awkward.

George said that you can invoke journal scoping at the front-end of the search web screen rather than after a search, in the "Mat Type" scope. We don't know if a journal scope can be transferred up to the consortia level. If you use a journal title search it works because it's indexed. MQCC tried a title search, applied a limit in MERLIN, then transferred the search to MOBIUS, and the search failed at that level. It is possible that the advanced keyword search function with limits may make both of these approaches obsolete. There is a potential problem in that scopes do not time out whereas a limit applied to a search will time out. This could give patrons unexpected results if they do not clear out the previous scope.

A journal title index was created for MOBIUS, MIRACL and Washington University. Instead of getting 229's added to records for the new MOBIUS clusters, III suggested that they use journal scoping instead. It is important that MOBIUS uses the same methodology (structure) that MIRACL and MERLIN have used. This issue has been sent to the catalog design committee for discussion. So far, the

majority of responses to the design issue favored the journal index as the cleanest remedy to the problem. Other sites favored a location based scope. For the MOBIUS consortia, a journal scope would cost $75,000, plus an annual maintenance fee. Applying 229's to existing MOBIUS records would cost $10,000 for all of the MOBIUS catalogs. The Central East cluster favors the 229 approach as does MRSC. Scoped (location) searches performed in a cluster, when forwarded to the cluster, will not maintain the scope. MQCC wants to be sure MOBIUS members understand that it's the 229 field that is pulling journal titles. The "Bib Lvl" journal scope only pulls "n" "p" and "blank". The setting for scope needs to be changed so that if terminal times out, scope goes away as well.

Kathleen pointed out that the Bib. Lvl feature is not mapping as it had in the past. This occurs because MRSC has dropped several of the codes that were present in the original conversion. For instance, there is no longer a "c" to indicate "collection". In OCLC, it maps to "a" so that is not a problem. MQCC suggested that MRSC change the label "Any" to "Other" because it is misleading. It implies that the system will look for any type of material, including monographs or serials, but in this case it will excludes them.

Recorder for January 12, 2000: UMR

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