

Merlin Quality Control Committee Meeting
Minutes July 08, 1998

Present: Kathleen Schweitzberger (UMKC); Anna Sylvester (UMKC); Rich Rexroat (UMC-HSL); Alice Allen (UMC); Robin Kespohl (UMC); David Owens (UMSL); Ellen Grewe (UMSL); Nancy Stancel (UMKC-LAW); Norma Fair (UMC); Allison Holdaway(UMR); Vianne Sha (UMC-Law); Cindy Shearrer (UMC); Gary Harris (LSO); Richard Amelung (SLU-LAW); George Rickerson (LSO); Janet Jackson (LSO); Anna Zaidman (SLU-PIUS); Patrick McCarthy (SLU-PIUS); Linda Hulbert and Janice Carter (SLU-HSC), recorders.

I. Minutes of May 20, 1998 meeting were approved as submitted without changes.

II. UMC job changes and other announcements:

Vianne Sha will be Head of Cataloging at UMC Ellis Library.
Cindy Shearrer will be interim representative to MQCC for UMC Law.
Gloria Ho's husband passed away.
Richard Rexroat will be attending the MQCC meetings for Jane because she is retiring.

III. LSO Update:

A. InnReach Status

Load of Union Database going on and is running smoothly. Need to schedule circulation training.

B. Authority Service Contract

Contract is in UMC purchasing. Janet is looking at contract for questions for MQCC. WLN will license BNA to do Table of Contents enrichment. LSO will send them the authority file. There's no history file. LSO UMC still has to fill out a profile.

**Action item: Delete ASUPPRESS "D" authority records before creating a file for WLN. Catalogers can delete them also.

035 UMC tag MQCC suggested methods of identifying local authority records from LUMIN but none created since. On all local records 040 should start with |a inputting library. LSO can look at 005 transaction date and time. National level records have 005. Anything that doesn't have an 005 is local.

Question: How to identify local headings? MQCC will help LSO identify local authorities prior to establishing authorities with WLN. MQCC would prefer monthly turn around for authority files.

C. E Resources Purchase Agreements

Electronic resources are at various stages. PAIS (done for Merlin) and INSPEC (for UMC) are in-house databases. Purchase orders are out.

Solinet has a deal for Congressional Universe and Statistical Universe so we will purchase through Solinet. Sociofile held up for review by MRSC. Ageline held up, will have to access distantly but will be up by Aug. 1, 1998.

Two projects are Project Muse and Print Subscribers. UMKC already has access to these and wants to continue to get access separately and the rest of the libraries will get access to these via OCLC-ECO. George would like to get these by Aug. 1, 1998. The third group, Academic Universe currently available direct from the publisher and the company. Economic Universe up from CIS. Merlin menus updated.

773 indexing has been ordered. Review files haven't been ordered.

MIRACLE Board of Directors will review document so that it refers to MIRACLE and not just Merlin.

LSO did get approval for the new position to manage electronic resources and it will be an M.L.S. position and a national search.

MOBIUS governor signed appropriations. RFP will be issued in late Aug., select host site by the beginning October. Forty-five in the state have signed up. Once host site is established, will hire an executive director, then select a system.

Table of Contents sent off with one discrepancy in the records. Files didn't match.

III. Status of 035 Clean-Up:

Robin Kespohl announced that UMC had 5 pages done out of 35. Richard encouraged people to keep working on them.

Ellen wanted to know how she could use the Icode 2 to make a difference between materials at Mercantile and materials at Thomas Jefferson. It was suggested that she use T for Thomas Jefferson and M for Mercantile.

IV. Paid Enhancement Process or New Products:

Committees need to give LSO enough lead time. Paid enhancements costing over \$7,500 are due to coordinators by the end of Dec. George Rickerson said we should be more ambitious in our requests instead of little tweaks be thinking of grander things for III to develop. Everyone should drag out their lists of what they would like the system to be able to do that it doesn't do now and anything from the new products lists they would like to see such as Guicat redesigned, scat tables, current list, etc. Anything less than \$7,500 can be submitted during the year and anything above this is a budget item.

V. GUI Cat list of search Keys :

Discussion was held about the order in which the search (index) keys appear in GUI Cat. The committee decided that the preferred order would be title, author, OCLC record number, Merlin record number, barcode,

ISBN/ ISSN, gov. document number, LC call number, other number, Dewey call number, and the rest follow in no special order. The NLM call number will be 10th and the line drop to 11 if there is an index. Titles should be the default.

** Action items:

- 1) Change the order to reflect this preference.
- 2) LSO should contact III to see if more choices can be listed in one window.

VI. Standards on the Web:

It was suggested that the standards be moved so that they can be found more easily than where they are located now. NAME: Merlin Library Catalog Standards. Gary will load action items/resolutions. Coordinators e-mail is archived and searchable.

VII. Branch code addition/deletion procedure:

** Action item: Branch Location Codes are called Appendix F. The codes were approved and Robin will be send them to Gary and he will mount them.

VIII. Aug. Meeting Date:

It was suggested that we attempt to have a joint meeting with MRSC sending one representative from each cataloging center who are from the MQCC committee. The suggested Task Force meeting date is Aug. 18th.

**Action item: Richard will pursue this meeting.

** Action item: Robin Kespohl will encourage other committees to identify standards, codify them and mount them.

IX. E Resources standard: interpretation & application:

A. The revised standard and its interpretation included a discussion on the single record vs multiple record approach. If there is a copy available for print version try to use the single record approach. Recommendation to MRSC is to display 856 in character base |x and |u. The spirit of the document is to encourage use of the single record approach when electronic version does not differ substantially from printed version. WU is opting for multiple record approach.

** Action item: Richard will discus this with Judy. Recommendation to MRSC in regards to URL in character display create a label and decide to display URL.

Question for MRSC:

If they want URL displayed what should the label say?

B. How will the electronic journals be cataloged? We have to consider if there are journals that MRSC wants access sooner rather than later. Project Muse, 43 titles for everybody, ECO 400 titles, and there are other selected ones. What should be first?

C. Electronic journals that a campus subscribes to, then a consortia purchase is made that overlaps, how do we describe the holdings and the access? IP URL. If there is no IP, everybody will need the URL. Repeat the U in Z.

D. Electronic government documents loaded through the OCLC GovDoc load, how do we maintain these? Jeff Swindel will do them. He will add an electronic note. If it's electronic only then he needs to delete the item records and create a generic item record. If it's electronic and another format each library will have to handle their item records.

E. What is the progress on LSO maintaining URLs? Right now, LSO is checking them. There are 3,042.

F. Check-in records vs 856 |z ? You have to create item or check-in record with certain generic location or it will not scope. Character base adding item record have to have a check-in record. What if there are two check-in records? If you use only the 856 field, you have to have a check-in record or item record.

G. Format of the 530 note when delineating the electronic version on the copy for the paper version. Inactive check-in record will be easier to undo these.

I. 856 form of data is \$z first indicator, should we always use 4 which means modifying older records?

Respectfully submitted;

Janice Carter