

Present: Norma Fair (MU), Vianne Sha (MU), Jane Allen (UMR), Laura Hunter (UMR), Darcy Jones (MU Law), Wendy Fritzel (MU HSL), David Owen (UMSL), Ellen Grewe (UMSL), Anna Sylvester (UMKC), Kathleen Schweitzberger (UMKC), Nancy Stancel (UMKC Law), Richard Amelung (SLU Law), Anna Zaidman (SLU), Patrick McCarthy (SLU), Pat Logsdon (WU), Gary Harris (LSO/MCO), Janet Jackson (LSO/MCO), Bob Heidlage (LSO/MCO), Christopher Gould (LSO/MCO)

1. Introductions: Jane Allen from Rolla is attending today.
2. MQCC minutes of October 20, 1999:
 - a. Clarification on which directors' group to send issues to -> if a MERLIN issue, goes to the MERLIN Directors; if strictly a UM issue, goes to UM Library Directors.
 - b. Item #7: correct to Pat Logsdon
 - c. Item #9: change "Kathleen gave ..." to "Norma gave ..."
3. LSO/MCO update:
 - a. Gary reported that the GPO RFP was sent to UM Purchasing. Each MQCC center received a copy of the final RFP. The RFP was sent to Autographics, Marcive, and OCLC for bids. Purchasing will open bids on December 30, 1999 and an announcement will be made around January 15, 2000.
 - b. Review files will be discussed at the December 1, 1999 MERLIN Coordinators' meeting. LSO staff are analyzing a month's worth of usage data.
 - c. Gary attended III load profile training in at III Headquarters in Emeryville, CA in October. LSO is sending Christopher and Janet to this training in March 2000. III gave Gary a manual that he can use. This allows LSO to create and modify load profiles locally rather than relying on III staff.
 - d. Christopher reported that WLN plans to reprocess the bib file for records added to MERLIN during the time we were switching authority vendors in order to straighten our duplicate authority record problem. WLN "lost" part of our local authority file for a while and that is why they sent records that turned out to duplicate existing data in MERLIN. WLN has found the missing records and believes that the duplicate problem should be solved for the future. (Note: Since this report, WLN let LSO know that they have copies of the 180,000 bib records so LSO will not have to send these for authority reprocessing. WLN still plans to rerun these to check to make sure that they have records of all authority data sent to us.)

WLN also discovered that they had not been updating our history file with adds/deletes and they had not been flipping the 010 data to the 001 field as needed. They are fixing this and will do it in the future.

MeSH 2000 is still not available from the vendor.

WLN will resend significant changes after reprocessing our gap bib records. (MERLIN libraries can cease working on the current printouts and can toss the gap printout. Most libraries plan to wait on tossing until the new

printouts are distributed.) We should receive these around December 3, 1999.

e. Christopher still needs to discuss with WLN where the old LUMIN authorities with LCCN (010) field reside in our history files: local or LC.

f. We will continue to use the 010 field as the match point and this data will be flipped to the 001 field.

g. Christopher has backed out the authority duplicates from July and early October. Only the 10/25 duplicates remain.

4. Action Items:

a. #1884 was completed on 11/16/99. Move to the completed list.

b. Standards: Links exist for unloaded standards. Please add some kind of note to reflect the status.

c. Standard 8.2.4. (Electronic resources ...): revision accepted with one change --> 8.2.4.1.5.3: change to: "For newly created records, remove 856 fields from records to which patrons ..."

d. Standard 8.2.5: add information about creating items for public domain titles using the "e_" location construction.

5. Authority record notifications for WLN:

a. 040/010 with "UMS": review file with 22 records. New local records will have no 010 field when sent - WLN will copy the .a record number to the 001 field. Old locals have the 010 data moved to the 001 field with the UMS prefix and the 010 is deleted. ACTION: Christopher is to contact WLN to get the matching algorithms for authority processing (all algorithms).

b. Vianne will create a review file of all authority records with 010 has UMS

c. ACODE2 value: decision tabled until we have more information about WLN processing. All libraries should continue coding this field for new adds and deletes for authority records.

6. JSTOR titles maintenance: This will be processed similarly to the OCLC ECO titles. All libraries will be responsible for creating and maintaining their items and 856 information.

7. Journal scope vs. Journal title index for MERLIN and MOBIUS: The journal scope uses fixed field "Serials Type" with codes n and p. The scope is system-generated. The journal title index uses a local 229 field that catalogers have to key into the MERLIN record after creation. What do we prefer? Is there a cost involved. This will be discussed at the December 10 MOBIUS Catalog Design Committee meeting - libraries should go back and discuss at their institutions and bring ideas to the December 8 MQCC meeting.

8. TOC display: This field is displaying twice in the Webpac. MRSC requested that we suppress the "g" group in the webpac to fix this. MQCC endorsed this recommendation.

9. Missing 229 fields: MQCC agreed that LSO needs to periodically (2x/year?) create a review file to catch all new periodicals/newspapers, etc. that should be indexed in the journal index but lack 229 fields. We will then rotate responsibility for updating these records among all cataloging centers. Section 4.2.3 will be revised to reflect this. (Note: Kathleen had created a review file with 228 titles that she will update.)

Also need to modify standard 4.2.3 by adding a new section 4.2.3.1 to note

the hierarchy to be used to add the 229 field when cataloging a new title. The hierarchy is 130, 245. Key title is not to be used - that was used only for setting up the system initially.

10. 856 display in MOBIUS: The MQCC Ad Hoc Committee on the 856 field will discuss this problem and make recommendations. They need to do this before the December meeting of the MOBIUS Catalog Design Committee. Patrick will convene the group.

11. Standards:

- a. Appendix C: approved. Place revision on web
- b. 5.7 Local Information in LC Authority Records: Although the second indicator is now obsolete as a filing indicator for all 4xx and 5xx authority fields (except 430 and 530), it still works as filing/skip character in Innopac. So we cannot use 2nd indicator = 9 for overlay protect. It was suggested that III needs to update their programming to reflect MARC21 and thus we can then use the 2nd indicator for overlay protection. Christopher will contact III about this. Kathleen will undo the authority validation table - she had added the "9" coding to it.

MQCC will implement all of standard 5.7 with changes except section 5.7.1 which is on hold. Change 5.7.2 to "Use note tag 667 _9 to explain local changes ...". Change 5.7.3 to "To the 040 field, add a subfield \$d containing the MARC21 symbol ..." (Libraries should send their symbols to Norma to add to the standard.)

- c. 5.3.1 LC Subject Authority File:
 - 1) protect the 450 and 550 fields
 - 2) 5.3.1.6. change tag 690 to tag 667
 - 3) 5.3.1.9. change "OCLC" to "MARC21"
 - 4) 5.3.1.10. change 8.2.4.1.3.6. to 8.2.4.1.3.
- d. 10.2.2.3 : Anna Zaidman will revise to reflect how to handle bound-with titles for upload.

12. Release 2000: General release is December 1, 1999. LSO/MCO would like to install over Christmas break. Will be discussed at the December Coordinators meeting.

13. Minutes rotation: New schedule approved.

Submitted by: Kathleen Schweitzberger, UMKC

Next meeting: December 8, 1999

Recorder: UMKC Law

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