

MQCC - Minutes November 5, 2003

Present: Nancy Stancel (UMKC-Law, Recorder), Kathleen Schweitzberger (UMKC), Carol Riley (UMKC), Norma Fair (UMC), Alla Barabtarlo (MU-Ellis), Jessica Longaker (MU-Law), Wendy Fritzel (MU-HSL), Maggie Trish (UMR), Mary Aycock (UMR), David Owens (UMSL), Ting James (SLU-Law), Anna Zaidman (SLU-Pius), Christopher Gould (LSO/MCO)

1. ANNOUNCEMENTS: Kathleen Schweitzberger (UMKC) announced that Dr. Ted Sheldon will be retiring as Dean of University Libraries , UMKC, at the end of June 2004.

2. LSO/MCO UPDATE: Christopher Gould: All MOBIUS sites are now using III's 2002, Phase 3 software. The first of two patch bundles was installed to fix 3 problems, including locally created mapping tables. UMKC & SLU are the only MERLIN libraries that were affected by the problem with mapping tables. Their NetLibrary updates will be loaded in the coming weeks. All sites are now running AACP. There were a few problems reported apart from MERLIN's ongoing problems. III has responded about the slowness of the system. Christopher is calling anytime the transaction file exceeds 200. MCO is monitoring this continually so campuses do not need to call if they notice a slow down.

3. OCLC/MARS GENERAL UPDATE: The second quarter processing has been completed. The reports generated have been much smaller since we are now on a regular processing schedule. Christopher has placed the reports on the MOBIUS site. Let him know if anyone wants the reports on CD. He will need to redo the deletes report because it was faulty.

4. AACP: LARGE AUTHORITY RECORDS PROBLEM: III has not been forthcoming on this issue. Christopher has made several calls to III and has been told that the issue is still with the software engineers. In May, June, August and September he has asked III what is considered "too large" a record. Subfields "L" and "K" still remain an issue and Christopher will send a note to the new helpdesk manager. No updates have been given. The current 240s field problem with subfields "L" and "K" is the opposite of the previous problem. Before, it was stripped out, but now it replicates those subfields. There have been no updates from III about duplicate 4xx fields. The Lewis & Clark problem with x11 field |d duplication has been fixed but now the subfield |v is being ignored. For example, the heading Lewis & Clark |v Pictorial works did not update because it had a subfield |v in it. A call has been sent to III for this problem. Examples could not be found for other fields. Report any fields not being updated to the Help Desk. Mary's example of an incorrect heading in the 240 field with a subfield |n has not been looked into as of yet. This turned out not be a problem with AACP, see below. Some "|m" subfields are not being updated. AACP is finding a match for anything up to the subfields "|k", "|l", and "|m". It is not accounting for headings that may already have it in the record. In some cases, the 4xx flips to a 1xx so it is the 1xx and the 4xx references

that are causing the problem. LC is using the heading 4xx Songs. There is a valid 1xx for Songs |k Selections. When the same heading is used as a 1xx and a 4xx, it is being changed to 4xx Songs. This is not an AACP problem so the call can be closed.

Christopher reported that in an effort to control the number of open tickets, if III has fixed something that MCO can test, it will do so then close the call. If a problem cannot be tested by MCO, the ticket will remain open. If an old problem resurfaces, MCO will open a new ticket for it. MQCC wanted to know if it is possible to look at calls by cluster and by who reported a problem? Christopher will check into this but he thinks we should be able to do it.

5. STANDARDS – FORMAT CHANGE?: The standards were changed into Word documents as of January 10, 2002. The question was asked as to how we could upload files. Hardy said it would be a similar process. The switch to WORD was made so that it would be easier to work with the original source documents and allow MQCC members to edit and upload files instead of MCO staff doing it. WORD documents are converted on-the-fly when uploaded to the web. MQCC would like the links within the standards documents to work. Right now, you have to back out of a document you are in and call up the link separately. And, you can't jump to a link within a single standard document. One possibility is that we could continue keeping everything in WORD and then create a pdf file (which is searchable) for each document. Or, we could use the WORD building index but it takes a lot of work. If we stay with WORD, MCO could create the pdf file for us. Hardy said that easiest way to handle the links is to put all of the standards in one long WORD document. WORD is the easier option because more of us have it and know how to use it.

PHP was another option discussed. This is a derived language that is applied to the web. If we did this, the files would be divided by functions. We would still maintain separate standards folders for each MERLIN committee. PHP is what runs the MOBIUS website and the MAROON database was created using PHP. MERLIN MQCC members would have to learn the software. The tools exist on the MOBIUS servers but we would have to develop the application. And, it is not a one-time setup—it would require continuing maintenance. A PHP site could be hosted on the LSO server rather than on a MOBIUS site if need be.

A third option was using Dreamweaver as the HTML editor. If we decide to go back to HTML documents, Hardy said that we need to write standards for the standards if we go this route. Kathleen said that Ann Dykas is willing to do a mock up for us using Dreamweaver so that we can demo it. The mock up files will be put on the MCO server. If we used MCO server space for these files on a permanent basis, the files would have to go through a queue at MCO. MQCC decided to look into UMSL's offer of open web space. Dave Owens will check into this. Hardy will do a small mockup of what the WORD links look like in a single document. Kathleen will ask Ann to do a mockup of the conversion of a document to HTML using Dreamweaver. Hardy will need two weeks to do this and Ann will let us know when she can finish doing her mockup.

December 1st was decided to be a reasonable deadline. Mockups will be done on Cataloging Standard 8.0.

6. MARCIVE: TITLES NO LONGER AVAILABLE ON THE INTERNET: There are many permutations of how links are represented in bibliographic records. Jim cannot do anything except take out "freely available" note if the document is no longer available electronically. The question was asked, "if there's more than one 856 link will MARCIVE take out the note on each 856 field?" Christopher said that it should work and that only the affected 856's would be changed. Christopher will notify Jim to take out the note when appropriate.

7. MARCIVE: HOLDINGS SET PROPERLY ON OCLC: The issue of setting holdings properly on OCLC was addressed by Christopher. He has inquired about the problem with OCLC but has not heard back since September 10th, when the problem was reported. Christopher will recheck with OCLC on this. This problem has not occurred with the other clusters and Christopher wondered if it was because each of the other sites has only one tape. MERLIN starts with individual tapes and then compiles a group tape so this may factor into the holdings problem.

8. NEW III OPTIONS AVAILABLE FOR PHASE 3: Kathleen Schweitzberger said that UMKC is interested in turning on the email option. This option gives us the ability to add a note to an e-mail before sending it out. Christopher explained that the subject line will still say "MERLIN Mail" but the note entered will appear as the first element in the message area. Another option will be to specify which indexes are available for searching in each Millennium application. It will also be possible to specify the order in which the indexes sort. This will be taken up at a later time. This is active on the Towers cluster. It is a free text note that appears as first line of the body of an email message. The subject line would still say MERLIN Mail. Once you add the enhancement you are then prompted for a note is the option is turned on. MQCC decided that it should ask the Acquisition and Circulation committees of their preference because it's "All or Nothing" once the option is turned on. The date for Millennium 2003 is still December 3, 2003, but it's doubtful that it will be ready by then. There is also an option to change the order in which indexes appear in the drop-down box. This is done application by application which is good. We won't worry about this until Millennium 2003 comes out. Christopher commented that the utility enhancement to automatically free records in use does not work. III tried to get it pulled from the enhancement list before it came out but failed to do so. III will not attempt to set up this option.

9. FORM/GENRE vs. LCSH HEADINGS ENHANCEMENT REQUEST:

III is open to take enhancement requests now and the deadline is January 31, 2004. Kathleen Schweitzber will put together a list of cataloging enhancements and have it done by November 19th. Send any cataloging enhancement requests to Kathleen. If we go the route of 655 vs. LC's, we would have to have the subject index rebuilt.

10. TOC LINKS: MRSC wants to keep links and wants them checked. LC has a separate server that should be keeping the links working correctly. If we use only 856's for links these should be stable and we should not have to correct any of them. Links added by publishers could still be problematic. Review list 82 for 856 links contained mostly LC links. Christopher will run a link checker on file 82 to see if the majority of links are LC (and are therefore maintained) or not. MQCC can say that it will maintain the links since most links are LC created and MQCC is confident that they will be maintained. It will not be necessary to add an item record for LC records with 856 links because if you are scoped, you will not see it. Whoever adds a local URL will be responsible for maintaining it. UMC-HSL types in the TOC information for bibliographic records to gain the benefit of advanced keyword searching. MQCC felt that this practice was fine and was beneficial for all of us. Some library directors would like to get the BNA service back if the money can be found to do so. MQCC suggested that it should also be brought to the attention of the State Library as well. The cost of the service can be gotten from Robin or Gary. What happens to records with 856's that are LC and you withdraw the item record for the print version? The site that withdrew its print version should send a note to whoever is still attached to the LC record with an electronic item. If yours is the only item record attached to the bibliographic record, then you can delete it. MQCC needs to update the standards in electronic section (8.0). Norma Fair will work on this and she will try working on serial portion as well.

11. AUTHORITY RECORD STANDARDS: After a lengthy discussion, MQCC decided to use the second indicator of "9" in additional authority notes fields to protect the information in them from overlay. We will continue using the 690 for local information. Possible use of 9xx fields was discussed and dismissed for now.

Christopher explained that there are four "types" of overlay protection (note, not limited to call numbers):

1. None. Incoming field always overlays existing field, even if incoming field is blank.

2. "Straight" or "n" protection: Incoming field is added to record; existing field is retained (resulting in two or more fields).

3. "Delete" or "d" protection:

Incoming field blank + Existing field has data = Existing field retained
 Incoming field has data + Existing field blank = Incoming field retained
 Incoming field has data + Existing field has data = Existing field retained

4. "Keep" or "k" protection:

Incoming field blank + Existing field has data = Existing field retained
 Incoming field has data + Existing field blank = Incoming field retained
 Incoming field has data + Existing field has data = Incoming field retained

3 and 4 are used to protection fields from being "stripped" when the incoming field is blank.

MQCC is considering adding protection to the following MARC tags:

640 1st indicator = blank, 2nd indicator = 9

641 1st indicator = blank, 2nd indicator = 9

643 1st indicator = blank, 2nd indicator = 9

670 1st indicator = blank, 2nd indicator = 9

675 1st indicator = blank, 2nd indicator = 9

Anna will summarize for the MQCC list which additional MARC tags and in which authority load tables need overlay protection and invite comments.

12. SYNCHRONIZATION OF AUTHORITY AND BIBLIOGRAPHIC INDEX

RULES: Project completed thanks to joint efforts by Allison Holdaway (UMR), Maggie Trish, and Christopher Gould.

13. LINK CHECKER: -- Christopher completed the master report file on November 4th. He will work on the campus files this week. He did not pull bibliographic records for Ebsco, Net library, Jstor, and FirstSearch. He will add IEEE (for Rolla) to the list. The Xenu quarterly link checker schedule will change since it was run in November instead of October.

Adjournment approximately 2:30 PM.

Recorder for the March 10, 2004 UMR