MQCC Meeting
Sept. 4, 1996

Attendance: George Rickerson (LSO), Janet Jackson (LSO), Dean Schmidt (LSO),
Gary Harris (LSO), <p>Vivian Lee (LSO), Kathleen Schweitzberger (UMKC-MNL),
Anna Sylvester (UMKC-MNL),<p> Nancy Stancel (UMK-Law), Robin Kesphol (UMC-Ellis),
Norma Fair (UMC-Ellis), Alice Allen (UMC-Ellis), Shirley Coleman (UMC-Ellis),
Rich Rexroat (UMC-HSL), Vianner Sha (UMC- Law), Ellen Grewe (UMSL), David Owens (UMSL),
Ting James (UMR), Gloria Ho (UMR, recorder), Richard Amelung (SLU-Law),
Linda Hulbert (SLU-Hsc), John Huang (SLU-Pius), Regina McBride (SLU-Pius).

LSO Update
1. With the installation of III Release 10 on Merlin, each campus should
review the new system options and make recommendations to LSO.
2. 930 load is jammed. LSO needs to delete all the loaded 930s and reload
them after III relocate the check-in records. Cataloging centers are advised
not to do anything with the loaded 930s.
3. GPO records have been loaded through June 1996.
4. LSO will generate smart barcodes for MU recon records after they get
into Merlin.
5. Dave Martin from LSO is setting up something so that the designated
person from each campus will be able to create user's I.D. for themselves.
6. System printers are still not working. George is working on the
problem.
7. Problem of scoping message linking to bib. records will be corrected
by the end of the day. Scoping for authority records is not working.
8. The system usually updates the location code in bib. record on
weekly basis. But if we need to do instant correction to bib. location code,
we must manually change location in fixed field to "Multi" before the system
will allow you to add extra location code.
9. Other problems, such as: "Waiting for 0", "Maximum # of users
exceeded", and system being logged off occasionally are still under investigation.
10. Copies of Release 10 manual on CD-ROM will be distributed to each
campus.
11. Information about Rel. 10 interactive transfer interface has not been
examined by LSO. It is not scheduled for this month.
12. There is no updating news regarding to filtering cancels and deletes
from OCLC load.

Authority Records
Discussions were based on "Proposals for MERLIN Authority Control", pre-
pared by MU 8/30/96, and a proposal prepared by Dean Schmidt on Acode2 and Asuppress.
1. The group has made decisions on the codes for Acode2 to be used with
locally established headings: b=go to BNA; and, for ASUPPRESS: n=suppressed when
heading with subdivisions exists in database but not the heading itself; d=suppressed
and deleted from the database after BNA has been notified.
2. Based on a handout: Authority Record: Fixed Fileds, the group has
decided that the following elements will be included in fixed fields (008)
as mandatory: III Line# : 1,2,4,6,7,11,12,13,14,15,16,17,21 (optional),24,28.
See Merlin Cataloging Standards, Authority Records: Fixed Fields, Draft, 09/05/96.
3. The discussion on proposal for using Acode1 for distinction between
name and subject authority records has been postponed.

4. It is proposed that BNA notification services be changed from quarterly
to monthly after the load of MU recon records.
5. True blind references will be deleted by libraries. ASUPPRESS code n
will be used for other type of blind references.
6. It is proposed that we should make effort to include w field first
position code to an authority heading to indicate whither it is an earlier
heading, later heading, broader term, or narrower
term (See Authorities User Guide, 2nd ed. p.C:8).

Series Authority Records
Discussions were based on "Proposed Standards for Series Authority
Records", draft, 08/21/96 , prepared by Norma Fair. For final revision, See Merlin
Cataloging Standards, Authority Records: Series. Revised Draft, 9/5/96.

Request for New Variable Field in the Item Record
In order to be able to print location information on spine label, UMC
proposed a new variable length field "l" in the item record. The name of
the field is LABEL LOC. The proposal is accepted.

Standards for Processing Withdrawn Materials
UMC: Ellis July 1996 "Proposal for a Standard for Processing Withdrawls
and Request for New Codes" has been accepted. But in order to identify
withdrawn/discarded item records from each campus for statistical
purpose, the group came to a conclusion that the regular item location which is
suppressed should be changed to 2 new location codes: "yd" and "yw".
These 2 location codes have been changed again through the amended proposal
from Robin 9/5/96. For example: ydc=UMC-Ellis discarded records, ywc=UMC-Ellis withdrawn
records, ydch=UMC-Health Science discarded records, ywch=UMC-Health Science
withdrawn records ... etc. Robin will write the revised withdrawn standards later.

229
Each cataloging center is encouraged to add 229 field to all periodicals
and newspapers bib. records as soon as they come into MERLIN.

On-the-Fly Records Standards
Should not have any CAT DATE. The first standard will be changed to
"Unsuppressed On-the-fly record should not be created before a search for exiting
records has been done." Other changes to the standards are: Example should be
in upper case. Author and tile should be keyed in as mandatory.

785 07 Problem
When a serial record comes with two 785 fields with indicators as 07, the
OPAC label does not display note properly as it should be:
Merged with: xxxxxxx to form: xxxxxxx. This problem will
go to IAC Group for discussion if we do not want to change them
to 785 17 and then add a 580 note.

Name and Subject Authority Headings
We can always use "copy" function to create a new kind of authority record
(e.g., subject) from another kind of authority record (e.g., name) existed on MERLIN.
If an authority record needs to be updated according to new LC version, we can use
"cut & paste" function, or we can highlight the change on paper print-outs,
keep a file until we are allowed to use "overlay" function from Release 10.

590s and 690s
Local note fields and local subject fields should be protected from being
overlayed in bib. records. Janet will take care of this issue.

Two Files Created for Series Authority Records
Robin has created two files for series authority records downloaded by
BNA that do not include local cataloging practice statement. They are:
#53 cemgtrk 96/08/29 A/T series, and, #56 cemgtrk 96/08/29 Series title heading.
These files will remain on MERLIN until next MQCC meeting.

Draft for Dummy Record Creation
UMSL prepared: "Cataloging collections directly into MERLIN (Also known
as dummy records)" -- will be discussed in next meeting.

Next MQCC Meeting : 10/16/96. Agenda items include dummy records
standards (UMSL), and new table load for bib. and order record (UMC).