MQCC Meeting
March 14, 2007
University of Missouri-Columbia, Ellis Library

Present: Kathleen Schweitzberger (UMKC, chair), Carol Riley (UMKC), Nancy Stancel (UMKC-Law), Felicity Dykas (MU-Ellis), Wayne Sanders (MU-Ellis), Amanda Sprochi (MU-HSL), Jessica Longaker (MU-Law), Mary Aycock (UMR-Recorder), David Owens (UMSL), Rebecca Moorman (UMSL), Renee Crandall-Witte (UMSL), Christopher Gould (MCO)

1. **Announcements**
   Members introduced themselves and welcomed Wayne to his first MQCC meeting.

   Felicity announced MU would be interviewing candidates at the end of the month for two vacant librarian positions in cataloging. Also, Vic Myers will be retiring as Head of Catalog Dept. after 33 years at MU. Felicity will be Interim Head of the Catalog Department. Ann Campion Riley will start soon as the new Head of Technical Services. There will also be a new Head of User Services, thus changing the reporting structure of public services.

   Kathleen announced that a cataloging position will be re-opened at UMKC (Felicity's old position).

2. **MCO report/update**
   Christopher reported that Gary Harris has resigned, and all who were formerly reporting to Gary now report directly to Beth. Also, Janine is now back from her leave.

   Additionally, this week Christopher has been working on the problem of Connexion exporting duplicates into Merlin, which he suspects is a network issue. Only Merlin has reported the problem of duplicate records upon export.

   With regards to the SLU records, less than 100 SLU bibliographic records remain in the system due to various reasons, including outstanding patron transactions. He is working on getting the patron records and bibs deleted. Carol pointed out that some of the records have been checked out since 2003, and the material will probably never be recovered.

   For the authority records, MCO has created a list of about 55,000 SLU scoped authority records. Jim Dutton believes he can reduce that by 22,000, leaving about 23,000 records to review. He has no information regarding the contract cataloger that Gary proposed hiring.
   Felicity mentioned that MU has added a 690 note to all unnumbered series indicating they aren't maintaining them, and if one of these notes is in a blind heading record, it is OK to code it for deletion.

   It was also clarified that the proper code to indicate an authority record should be deleted was "d" in the Asuppress field (03).

Christopher will place a ticket with Innovative to remove the 3 SLU e-locations from Merlin. He will also start the process to remove SLU codes form Merlin.

In regards to the scoping of Western Historical Manuscript Collections, he would like to confirm that all the libraries approve of this. Basically, all Western Historical Manuscript units will be collapsed into one scope in Merlin along with the State Historical Society. MU Archives will be removed from that scope and will only be included in the MU campus scope.

Kathleen reported that the MCDAC committee was writing an RFP (request for proposal) for an authority control vendor. It has come to light that such RFPs should really be done every 5 years. The three main vendors that will likely bid are LTI, Backstage, and Marcive. A vendor will hopefully be chosen by the end of the fiscal year (July 30th).

Also, the Merlin discussion lists have been transferred to LSO per the request of LSO. This move is similar to how other clusters maintain their own lists. However, members pointed out that this change needs to be announced. Any revisions to the lists' memberships should still be sent to MCO and they will forward to LSO. At the members' request, Christopher said he would check to see the status of the archives of the lists. MCO still maintains the cluster-wide and coordinator lists.

LSO also processes patron records from the 4 campuses and MCO loads them, similar to other clusters. MCO loads all vendor records to the catalog, with the exception being PromptCat records.

Kathleen asked if the helpdesk software (Remedy) had been upgraded as the performance was improved, and Christopher confirmed it had. Another question concerned tickets under Merlin which seem to be SLU-originated, but Christopher responded that such tickets remaining in the system appear to be Merlin problem.

Questions arose about Agency software, specifically how it interacted with agency codes. Members will ask for more information from MCO.

Is there interest among the UM libraries in the Encore product that III is offering? Gary apparently inquired about pricing for all Mobius libraries, but it proved cost-prohibitive, as every site needs to run it on a separate server. III does not have an Encore-like product available for Inn-Reach. If Merlin libraries would like to have a price quote, they will need to open a help-desk ticket.

Christopher also announced that an MCO knowledge base was being created on the website to answer Frequently Asked Questions.

3. **Limiting in the public catalog**
   In terms of the audiovisual materials, UMKC has added 007's to all relevant records. MU has added 007's for internet resources. The next step is to send a proposal to

MCDRSC to implement limiting by such resources in the catalog. Kathleen will forward a proposal to MCDRSC. Perhaps new records could be updated/corrected quarterly.

4. Icons designating material type in the public catalog
Kathleen has found some material type icons from the public domain used by other libraries that look better than the default icons. However, the only way to display the correct icons at the desired granularity is to manually adjust the material type code or input in a 912 field when exporting/loading a bibliographic record. It also needs to be determined if there would be any repercussions to Mobius in using customized material types since Merlin is the master record of choice.

5. URLs in the item record
Felicity inquired why the 856 isn't turned on for item records. Such a feature would enable links to display in item records for a variety of applications, such as bookplate notices. More importantly, perhaps links to proprietary electronic resources could be eventually placed in item records. Thus, links for all campuses would not appear when searches are scoped as they do now. Members agreed that activating and testing this feature would be acceptable, and Felicity will put in a ticket to the Help Desk to do so.

6. Field group tags not matching MARC tags
Wayne noticed that III field group tags for alternate titles for nearly 100 records were coded incorrectly, and thus weren't searchable. The only way to correct these special Innovative tags is to run a search against the entire database and then sort the fields. Other members pointed out that if you leave the group tag blank in Millennium, it sometimes doesn't assign the correct tag. Christopher suggested that a ticket be opened about this, since something doesn't seem to be working correctly. Also, if Merlin libraries notice any more instances of this happening, they can send examples to Wayne, who will pursue a ticket with MCO.

6a. Performance rights & local subject headings for UMC
Wayne was asked by public services to add performance rights metadata for audiovisual materials. Initially, he was thinking of adding it to the 540 field, but the |5 UMC doesn't display in the 540 in the OPAC. So he proposed adding it in the 590 field proceeded by UMC:, which is more in accordance with Merlin standards. He also suggested using a new local subject heading (690) "Public performance video." After some discussion, the Committee decided to use "Public performance media" instead to be more inclusive than simply video. It will also be added in a 655 field as a local genre term so it can be used to limit in the advanced search.

7. Bib display from summary screens
The fields that display for the brief record in browse screens can be customized. The acquisitions/serials module has quite a few fields displayed, while the cataloging brief record will only be "author, uniform title, title, location." The acquisitions/serials module has quite a few fields displayed, while the cataloging brief record will only be "author, uniform title, title, location." All agreed on display of the following fields: author, title, edition, imprint, 780, 785, location, and 001.

8. **Authority procedures**
   Members agreed to table authority procedures until a future meeting.

9. **Electing/selecting a new committee chair/MCDAC representative**
   In terms of the MCDAC responsibilities of the MQCC chair, there are about 3 MCDAC meetings per year—one in person and two via Centra. After some discussion, the next MQCC chair will be assumed by MU-Ellis with Felicity and Wayne serving as joint co-chairs.

10. **Unsuppressing e-resources item records**
    MCDRSC has proposed that item records for online resources be unsuppressed. When records are suppressed, the location does not appear in the extended display, which aids searchers in choosing records. Members agreed this would be acceptable. When a formal request to make changes is received, we will discuss steps in implementing this.

11. **XENU reports and link checking**
    In terms of XENU reports and link checking, Felicity asked if anyone else receives other campuses' links on their reports. Members frequently did and Christopher pointed out that if multiple sites report on one record, XENU will check all the links on that record as it cannot distinguish which record is which. He only runs the XENU reports regularly for Merlin, Bridges, and Archway. If any campus would like to use XENU on their own server to test links to electronic resources, he'd be happy to supply instructions. Members do not need to correct links for other campuses as those links will appear on their reports.

12. **650 7 $2 headings in foreign languages**
    Kathleen reported that she informed MCDAC that Merlin prefers the no match reports, to keep series as separate, and the local history file was discontinued a few years ago.

12a. **650 7 $2 headings in foreign languages**
    In terms of Amanda's question about controlled subject headings, particularly from other languages, the decision was made to keep them to be in compliance with MOBIUS standards.. The one heading that can be deleted is $2 headings with Dutch numeric codes.

12b. **SHARE**
    Kathleen mentioned that Jim in the last MCDAC meeting indicated that SHARE can count statistics for ACRL from the catalog. Christopher said according to his understanding, SHARE was developed for the Wright collection. He will find out more information on SHARE.

12c. **Language limits**
    MCDAC is investigating whether they can implement a drop-down menu of all languages as a limit in the Mobius catalog. If not, they may pursue a drop-down of any language that has at least 200 records.

12d. Webpac Pro
Currently, only the Merlin and Bridges clusters have Webpac Pro installed. It is not yet installed on Mobius.

12e. Missouri state publications
In terms of the Missouri State Library digital archives, MCO reported that the help desk prefers not to take on many more loads for the clusters. However, the Missouri State Library catalogs a minimal number of records (usually less than 15 per month). MU, as the central state depository library, will consult the State Library lists and download records individually into Merlin.

13. MERLIN language codes
Kathleen pointed out that we're the only cluster who has assigned someone to keep the language codes and countries up to dates. She asked whether catalogers checked the language codes on Merlin or directly on the Library of Congress site, as she can only input 26 characters in the description field. Most attendees agreed they usually consult the codes listed on LC's site when cataloging.

14. III Media Management Software product for MERLIN cluster
Millennium Media Management product can link different files in the catalog, such as JPG's and MPG's. For example, a score or a copy of a record label can be attached for display next to the record. Christopher pointed out that the individual files will not reside on the Innovative servers. At one point, Mobius bought this software for every cluster except Merlin.

Kathleen did attend training for Media Management at WILO for it and would like to pursue it. Everyone approved recommending to the Directors to ask MCO to purchase this for MERLIN, since MCO has done so for other clusters. Kathleen will submit this recommendation.

The meeting was adjourned at 3:00 pm.