MERLIN Quality Control Committee
March 15, 2006
Minutes

Present:
MCO: Christopher Gould
MU: Felicity Dykas, Norma Fair, Needra Jackson (Law), Jessica Longaker (Law), Amanda Sprochi (HSL)
UMKC: Carol Riley, Kathleen Schweitzberger, Nancy Stancel (Law)
UMR: Maggie Trish

1) Announcements
Kathleen Schweitzberger opened the meeting. Christopher announced that UMSL would be absent.

2) Approval of minutes
The minutes of the November 10, 2005 meeting were wholeheartedly approved as submitted.

3) MCO update
The upgrade to Millennium Release 2006LE will occur on March 20, 2006 at 7am. The MERLIN server will be upgraded to a Sun Microsystems server in the summer of 2006, after the SLU migration is complete. The search is underway for a new executive director of MCO. Shirley Baker is the chair of the search committee.

4) zzzzm/zzzzg records and shipping records
Carol raised several questions regarding zzzz and shipping list records.
zzzz records:
Discussion: There are over 7000 zzzzm records, over 4000 of those are map records. The only institution working on maps is Rolla, and they are only planning on analyzing Missouri maps. Most MQCC members are not directly involved in government document cataloging. Some gov docs departments are viewing the shipping list records as sufficient, and there is often inconsistency in which format, microform or paper, is being used. 243 of the zzzzm records are electronic resources, and 1600 are microform, so there are some sections that can be looked at when thinking about dealing with the problems.
Most cataloging centers reported that they were not close to being done with zzzzg retrospective conversion.

Zzzz records questions:
1) Can zzzzg records be deleted if items have been attached to bib records for other formats?
2) What should be done with old zzzzm records, should they be retained in the catalog?

Shipping list records questions:
1) When transferring items from shipping list records to full bib records, should all cataloging centers item records be transferred?
2) Should cataloging centers be searching OCLC for full records and overlaying shipping list records?
3) When do we perform original cataloging?
Christopher distributed copies of Marcive profiles for review. This discussion has been tabled while gov docs people are consulted on these questions.

5) SLU migration
On March 27, MCO will no longer be receiving SLU records from Marcive or Serials Solutions, the migration of data will begin, and the gap file will be created. While the data extraction is going on, SLU will continue to be using MERLIN.

At the close of business on April 14, the gap file will end and dual cataloging begins, when SLU will theoretically be cataloging both in MERLIN and on their new server.

On May 21, SLU will stop using MERLIN altogether.

Beginning in April, MCO will exclude SLU records when sending records to MARS authority processing. Beginning immediately, MCO will stop sending the rotating headings reports to SLU. It was mentioned that SLU should be contacted to see if they have any outstanding headings lists.
MCO is in the process of decontributing SLU's item records so their holdings do not display in Mobius as being part of MERLIN. A new icode 2 of 's' has been created. MCO is looking at a number of different options for dealing with the SLU records after migration is complete, but no decisions have been made as of yet. MCO is also looking at suppression strategies to be implemented before migration is complete.

6) Impact of LCRI 22.17 on MERLIN workflow for headings maintenance
Carol looked into the LC death date project. The records appeared to be hit and miss, and given how time-consuming the work will be, it was decided to wait until the records come up on the MARS report rather than undertake any projects at this time.

7) Bib records for MORENET and UM database purchases
If a cataloging center is purchasing MARC records for a set that is a MORENET purchase, let other centers know so they can add their information if desired. For test records, please remember to ask MCO to exclude cat date, so the records do not go to authority control.

8) Discuss how to avoid problems such as the suppressed/unsuppressed records associated with the 210 indexing cleanup.
MCO will try to think of these projects as a collaborative effort rather than just data cleanup. MQCC libraries will try to anticipate any complications that might arise from these kinds of projects.

Maggie is suppressing "yb" records that were accidentally unsuppressed in this particular situation.
The possibility of reducing or streamlining the possible suppression codes in MERLIN was discussed.

9) Serials Solutions loads

How will the SLU migration affect Serials Solutions? UMKC reports they're having some problems with item records not being created and are working with Serials Solutions to resolve them. In their initial profile they excluded supplemental brief records and CONSER microform records. UMKC will be adding these to their profile.
Felicity will run a list of "ex" items to get an idea of how many there are for possible pre-SLU migration project. MU also will convert e---- records for paid subscriptions to meet current standards.
Felicity reported on the standing of the TDNet pilot, which is being extended. More than 2% of the records have broken links. Several MU Libraries public services members expressed concern that the page display is unclear.

10) MCDAC report

The purchase of EDIFACT was approved.
INNreach enhancements which will be requested: volume sort display, ability to cherry pick from 007 field, drop down menu for review files, freely available electronic resources will go in 856 while purchases will go in 956.
Mobius is going to set up a limit for ebooks, the mattype code will be "2".
The central catalog will now display the |n in x10 fields to mimic MERLIN display. |k will also be indexed. Does MERLIN want to do this? Yes, as long as the bibliographic and authority records are being indexed the same. It was decided to change the indexing and let the system take care of reindexing the records eventually.

11) MERLIN OPAC

UMKC will send samples of icons for review.
Do we want to limit by 007? Yes. UMKC volunteered to globally update records to insert 007 field. Public services will be consulted to decide what categories they would find most useful.
E-resource limit vs. scope. MQCC decided having the ability to limit by e-resources would be more useful. It needs to be emphasized to public services that this means remotely accessed materials. Felicity will ponder clean-up possibilities.
We will go ahead and turn on the authority redirect as soon as possible and see what the response is from patrons.

12) MERLIN standards

a) Proposed addition to standard 10.1.2.1 approved. It was mentioned by Jim Dutton that Mobius is becoming cluttered with multiple records for electronic resources provided by different vendors. One solution would be to code these records for suppression from Mobius, as they are not available outside of subscribing libraries anyway. There does not appear to be a code for this now. Kathleen will run a report on bcode3 and look at the coding being used, it may be that we can redefine existing codes.

b) Proposed revision to standard 4.8 approved with minor changes
c) Proposed new standard 4.9 approved with minor changes
Felicity will send out the final revisions.

13) Update on Missouri State publication bibliographic
Postponed until after the SLU migration.

14) UM Digital Library heading
"University of Missouri Digital Library" will be x10. The Digital Library refers to all materials either digitized by or linked to by Kurt.

15) Genre terms for government publications
Rolla volunteers to update MERLIN genre headings (JL: see Maggie's follow-up email of 3/16/06). Felicity will update the standards. All cataloging centers need to contact the MCO helpdesk to change their Marcive profiles. Cataloging centers also need to contact their gov docs people to determine if they would like Rolla to add the appropriate heading to all the Missouri documents, and respond by the end of March.

16) New appendix in MERLIN standards for approved genre headings
Appendix H was approved. If genre headings are from a national source, they can be used without specific approval from MQCC. Amanda will write the MQCC standard 5.3.3 on genre headings. Felicity will create the appendix and update the MQCC standards.

The MQCC standards that SLU was assigned to review were reassigned. Section 6 was assigned to MU Law and Section 5 was assigned to MU HSL.

17) Updating the standards
When changes to the MERLIN standards are written and approved, Felicity will update the standards page and will also begin archiving obsolete standards that have undergone a major revision or that have been removed. Felicity's standards are preferable to those located on the Mobius server, and should be used from this point forward. Felicity will send a request to the MCO help desk asking them to remove the standards from their site and to add a link to the standards that Felicity is maintaining.