Minutes of MQCC Meeting for September 8, 1999 (revised, 9/21/99)

Present: Norma Fair, chair (MU), Wendy Sistrunk (UMKC), Kathleen
Schweitzberger (UMKC), Vianne Sha (MU), Janet Jackson (LSO), Patrick
McCarthy (SLU-Pius), Jennifer Young (SLU-Pius), Anna Zaidman (SLU Pius), Pat
Logsdon (WU), Janice Carter (SLU-HSC), Allison Holdaway (UMR), Laura Hunter
(UMR), Richard Amelung (SLU-Law), Darcy Jones (MU-Law), David Owens (UMSL),
Ellen Grewe (UMSL), Christopher Gould (LSO), Kurt Kopp (LSO)

1. Announcements.
- None.

2. Minutes from the July 14 meeting.
- Approved with the following revisions:
   (1) Correct "Schweitzer" to "Schweitzberger".
   (2) Add the numbers of duplicate authority records for each type in the
18 month backfile of WLN load to the minutes.

3. LSO Update.

Christopher:
- Since WLN can run the bib. file against the old master file, fix the
duplicates, and send us the new files, LSO can back out the WLN non-MeSH
duplicates and load the new files. Christopher distributed a handout for the
back out procedure. Pat suggested using a template for setting an ACODE for
each month to keep track of authority loads, as a hedge against the
necessity of backing out records.
- Bib records from 2/1/99 - 7/31/99 have received TOC enrichment from BNA
and have been sent to WLN for authority processing, pending the
re-processing of the 9/24/97 - 1/31/99 backfile.
- LC Adds and Deletes have been sent to WLN.

Janet:
- Robin and Mark are working on setting up the first MOBIUS cluster.

4. Review Action Items.
1510 - URL checking technique. From the broken link reports, some URLs were
broken not because of URL changes, but because LSO had no authorization to
access these databases. Janet asked libraries to add LSO's IP addresses to
the access list of these databases. This issue is related to concerns bigger
than just MQCC, it is referred to the Coordinators group. The broken link
reports were based on item locations. Broken links for "MULTI" locations
showed up on all owning libraries' reports. Federal documents links were
excluded from checking. Reports included bib. number, title, and URL
information. Since the review files will be sorted by item locations, Janet
suggested not to print the item locations on the broken link reports in the
future to avoid a big list of location codes on the reports. Individual
broken link reports can be sent via e-mail to libraries. The serials contact
persons listed in MQCC will receive the broken link reports. MQCC is in

favor of doing the report quarterly. This frequency will be suggested to MRSC. Janet will run the reports again and get a count on broken links and let Norma know.

1712 - Set up LSO's IP addresses for database access. Refer the item to Coordinators.

1710, 1711, 1713, 1714, 1715 - Completed.

1716 - Campuses check their access to ECO PSP titles - Not complete.

1717 - Authority record overlay protection. Christopher found that there is no cost to set up the overlay protection for 4XX, 5XX, and 690 and it can be done in both interactive transfer and batch load. But MERLIN does not have the automatic overlay feature turned on. MQCC wants to know whether a local second indicator "9" can be used for 4XX and 5XX fields for overlay protection. Christopher will find out. Kathleen asked the words "in authority record" be added to the end of this action item so that it will not be confused with bib. records.

1705 - Revise standard 8.2.4.1.3.2 - 8.2.5.1.3. Janet is still working on it.

1633 - Completed. But contact should be changed to "Janet", not "MQCC".

1686 - ACODE1. The standard was revised. But the codes are still in the table. Kathleen will ask Anna Sylvester to clean up the ACODE1 values in MERLIN and notify Janet when it is done. Janet will delete the codes from the table then.

Miscellaneous Problems:
- Anna Zaidman reported that several WLN processed records have "zzzzz" as bib. location and bib. record numbers but are actually authority records. These records have updated dates between 7/7/99 and 7/9/99 which were close to the WLN back file loading dates.
Action items:
(1) Anna Zaidman will send Christopher the search parameters for these records.
(2) Christopher will investigate the issue.
(3) Kathleen also suggested LSO to run reports on "zzzzz" periodically to locate these erroneous records. MQCC suggested semiannual as the frequency of the report.

- Anna reported that somebody had exported authority records that have 010 prefix "sj" to MERLIN. Libraries should not export any non-LCSH authority records to MERLIN. Something will be added to standard 5.3.1 for this.

5. GPO Records Service RFP.
- Approved with correction of "Saint Louis University Libraries" to "Saint Louis University Pius Library".
- Norma will ask George the next step for the RFP.
- The GPO Records Contract Committee will be responsible for evaluating the

vendors.

6. Loading of Major Microform Set Records into MERLIN.

-   New load table or not? Kurt had received the 250 sample records from American Antiquarian Society for SLU-Pius' set. Patrick suggested Kurt to load the sample records with SLU-Pius' load characteristics into MERLIN. Depending on the outcome of the load, MQCC will decide whether a new load table is needed for the AAS records.

-   Patrick will send the load characteristics for the SLU-Pius set to MQCC list.

-   Vianne will revise the load characteristics for the sets purchased for MU, UMKC, and SLU-LAW and send it to MQCC list.

-   Since MERLIN's current OCLC load table does not have any match point and duplicate check, these Major Microform Sets records, whether from AAS or OCLC, will be loaded as "insert".

-   Vianne will create a review file of SLU-LAW's Major Studies and Issue Briefs records in MERLIN for Kurt to add MU's item records before loading the Major Microform Sets records purchased from OCLC into MERLIN.

-   Vianne will request OCLC to send the FTP files to Kurt.

7. WLN Heading Reports.

-   Christopher will reload the non-MeSH authority records back file (9/24/97-1/31/99) and will generate new reports. MeSH heading reports will be distributed to the medical libraries.

-   Christopher reported on the number of Adds, Deletes, Changes reports from WLN. The 655 $2 validation report will be sent to Kathleen and Vianne. Reports for Name, Title, LCSH Deletes, Name and Title Changes will be sent to libraries based on the algorithm. Libraries receiving the First Time Use reports can ignore the New Names and Titles reports. MeSH changes will be sent to MU-HSL and SLU-HSC.

8. 1XX Load Issue.

-   MQCC decided not to export any form/genre and subdivision authority records into MERLIN when adding the new fields to the load tables due to possible conflicts with the subject headings. MeSH authority records should not be an exception. Christopher will check with WLN to see if the MeSH 155 records can be omitted from the load. If the issue of loading 155 or other subdivision authority records is considered in the future, consideration should also be given to whether separate indexes from the 150 index for these records should be used.

9. ECO PSP Concerns.

-   SLU raised the concerns about the frequency of the notification service, holdings information in the 856 field, and the evaluation of the OCLC ECO PSP project. Patrick will write up a proposal for changes in 856 field of the PSP titles for MRSC to consider. Axie will check with OCLC to see if OCLC can put institutional holdings on the ECO database, so that users can determine libraries' holdings when they are accessing the titles in ECO. Axie will also check with OCLC to see if OCLC can send announcements of title and ISSN changes of PSP titles to subscribing libraries rather than posting the changes to ECO-L list. MQCC decided that the master list of PSP titles should be distributed once a year and libraries will catalog and

maintain their own PSP titles starting this year.

10b. Standard for Nonunique Names.
-   Changed all appearances of the term "nonunique names" to
"undifferentiated names" in the standard.
-   Add a point between 5.1.4.1a and 5.1.4.1b: "Add subfield $d of 040 field
with the OCLC symbol for the institution modifying the record."
-   Richard will revise the standard and post it to MQCC list.

Other agenda items will be discussed in the next MQCC meeting.

Respectfully submitted,
Vianne Sha