MERLIN Acquisitions/Serials Control Committee
Minutes: 31 May 2000

Present

SLU: (Law) Richard Amelung, Ben Westhoff; (Pius) Jean Parker, Patrick McCarthy,
Judi Guzzy; (HSCL) Kathy Gallagher, Rose Lawson, Christine Herbst; UMC: (Ellis)
Alice Allen, Karen Darling, Bette Stuart; (HSC) Rich Rexroat; (Law) Needra Jackson;
UMKC: (Miller Nichols) Brenda Dingley, Patrick Bickers, Robert Cleary; (Law) Jeanne
Sarkis; UMR: Becky Merrell, Fay Watkins, Minnie Breuer, Andy Stewart; UMSL: Joyce
Edinger, Ellen Grewe; LSO: Gary Harris, Christopher Gould, Lynn Edgar, Jim Dutton,
Mark Wahrenbrock, Janet Jackson

Chair, Jean Parker called the meeting to order.
Minutes of the April 28, 1999 meeting were corrected then approved.

LSO Update:

1. Gary Harris introduced a new staff member, Lynn Edgar.

2. Christopher Gould reported that he is still working on the SCAT tables.

3. A replacement machine for MERLIN will be installed June 7th and it is not expected to
create much down time.

4. 271 people have registered for the first MOBIUS Conference.

5. Christopher Gould reported that they are still beta testing the item
record code agency. Brenda Dingley and UMKC had volunteered to be the library to
test the SCAT table/Agency field. Brenda reported the preliminary results of the testing
using the Web Management capability that is now available with the Millennium
product. The reports are so big that they have to run overnight and they utilize the
agency field in order to be library specific. Also, only one person at a time in the
consortium can run a report. Christopher reported that Innovative will do the mapping
for the agency tables and we supply the information. We need to answer the following
questions:

 1. How many agency codes does each library get?
 2. What will the agency codes be and for what locations?

6. Gary gave an update on Millennium issues. Only the Millennium web management
product was available at that time. No other products will be added until after the
installation of the new machine. Alice Allen asked about the timeline for installation and
a possible training schedule for the other millenium modules (circulation, serials and
acquisitions). There is no schedule set up but Millennium serials and circulation could
be downloaded from the MOBIUS webpage. Millennium acquisitions will be availble
with the Fall 2000 release. The Millennium manual is available for downloading and
access can be controlled through passwording. Gary also introduced Mark
Wahrenbrock who will be responsible for Millennium training. Mark stated that he would
be attending training at Innovative in August on the circulation module.

7. Jim Dutton gave a brief demo on how Millennium serials will look using the Arthur cluster. He pointed out that everyone has to agree on the order for the display of search options.

Agenda Items Discussed:

Item #5 - Importing invoice data into item records

This question was submitted to MCO Helpdesk(MCO-000651) by Jean Parker. At the time of the meeting, Innovative had not answered all of the questions but responded after the conclusion of the meeting. The questions and Innovative answers are below:

Q. 1. How is the issue of multiple accounting units handled for this procedure, specifically for site code UMOS?

A. This feature applies the same accounting unit features as any other update function. Each user can only access order records within his accounting unit.

Q. 2. Can each accounting unit specify the order fields they want to be part of the 9xx item record field, or do we all need to agree on the fields that will be part of it?

A. No. These are the fields that are copied from the order to the item record:
Order Record Number (a) - FUND (1)
Vendor Invoice Number (b) - ORDER TYPE (m)
Invoice Date (c) - FORM (n)
INNOPAC Voucher Number (d) - CODE1 (p)
Date Paid (e) - CODE2 (q)
Amount Paid - Local Currency (f) - CODE3 (r)
Amount Paid - Foreign Currency (g) - CODE4 (s)
RDATE (h) - User-Supplied Paid Note (u)
VENDOR (k) - System-Generated Paid Note (v)

Q. 3. Although an item record can be protected from deletion if it contains order information, is it possible for presumably anyone authorized to edit item records to delete the field from a record?

A. Anyone authorized to edit item records can remove the order data from the item record.

Q. 4. Will protection from deletion prevent transfers?

A. No.

Q. 5. Do most sites want the item records with order information protected?

A. Yes. Deletion protection is a routine part of the installation of this feature.

Item #6 - Orphaned order records

This occurs when the bibliographic record is deleted and item records but not order records are moved. Jean and Brenda will do a test of GUICAT to see if they can replicate the process to find orphaned order records. Order records from different accounting units should not be moved in GUICAT.

Item #7 - Transmitting order records using Innovative

At the request of Andy Stewart, Jean gave an overview of the process of transmitting order records using Innovative. Jean stated that certain data must be in your vendor maintenance file and the vendor must have your email address so that you can receive confirmation of orders.

Item #8 - Display of notes for inactive serial check-in records in the web pac

Judi Guzzy asked for clarification on this issue. Innovative has stated that in our current configuration (N) notes do not display in the web pac for inactive checkin records. Gary said that a call to Innovative should be opened and Jean stated that she would send a message to the MCO Helpdesk (MCO-000788). See this request for background information.

ACTION ITEM:

The MASCC group would like (N) Note, notes only (not Z, internal notes or V, vendor notes) to display to the public in the web pac.

Item #9 - Order records not displaying in webpac

Originally submitted by Jean to MCO Helpdesk (MCO-000687) in May 2000. Request was closed because it was believed to be fixed but the problem is still occurring. Gary said to re-open a call to Innovative because CDATE in a bib record should not suppress order records in the webpac.

Item #10 - 246 title change discussion

After discussion of the proposal to use 246 field when notified of a title change before the piece arrives, there was a failure to reach a consensus by the MASCC committee. Subsequently, it became a moot issue because it was not at the stage to be considered by MQCC but was simply an informal discussions being conducted within one of the campus libraries.

Item #11 - Proposed standard regarding procedure for keyed in bib records

MQCC has in place a standard to handle this issue (3.3). However, there was discovered a mistake in the wording of section 3.1.3 and it will be sent to the MQCC committee for clarification.

Item #12 - MARCIVE impact on serials

Richard Amelung gave an update on this process.

Item #13 - Deleting payments from order records

Robert Cleary asked if the current date parameter used for the deletion of payments from order records could be moved back to 1994.

ACTION ITEM:
Change the delete payment records from paid date back to 6/30/94.

Item #14 - General administrative tasks for MASCC

1. New Chair - Jean Parker was persuaded to remain as chair of the MASCC for a third term.

2. Any changes to the membership listserv or committee appointments   should be sent to the MCO Helpdesk. All present were asked to review the list and to send in any corrections.

Next Meeting: October 18, 2000