

Merlin Access Services Committee Meeting Minutes
October 19, 2005

Present: Tammy Green (UM-C), John Dethman (UM-C Law), Tamara Guilford Davis (UM-C Law), Lisandra Carmichael (UMSL), Gary Harris (LSO/MCO), Christopher Gould (LSO/MCO), Liz Glankler (SLU Law), Mary Ann Samson (SLU Law), Shuqin Jiao (SLU Pius), Annette Howard (UMR), Mary Jo Barbush-Weiss (UMR), John Meyer (UM-C) Larry Ruzich (UMKC), Mary Anderson (UMKC), Mary Zettwock (UMSL), and June DeWeese (UM-C), Terri Knouff (UMC-HSL), P.J. Koch (SLU-HSC), Dianne Collins (MU Law), Patricia Svendsen, (SLU-HSC), Mary Wood (UMC).

Liz Glankler was chosen to be recorder during this meeting

Mary Anderson welcomed everyone to the meeting. She stated the minutes were approved online.

Gary Harris introduced Amy Rimel to the group. She is a new staff member who will work on the Help Desk.

LSO Update:

Gary Harris gave an update. He announced the Saint Louis University will depart from Merlin. III and SLU have signed a contract. No team has been assigned from III. SLU will have workgroups and Gary will be the liaison. SLU will be using both systems for awhile because of the lengths of checkouts. SLU will revert to INNReach loans of 3 weeks. Data migration will require shutdown of Merlin. Time to be negotiated, probably 24-48 hours. There are many issues to be addressed. Gary stated that SLU can still call the Help Desk for assistance.

Concern was addressed about the 21 day checkout. Mary will ask MAAC about changing loan rules for faculty. It may be possible to have longer loan rules for just certain clusters. Mobius Committee would need to approve.

Merlin patron file purge was discussed. Committee will not make a mandate of who to purge. It is only done once in 10 years. SLU Law will purge 700 records, UMKC purged 5,000 plus and 8,000 before that. If you want MCO to do the purge for you send a request to the Help Desk.

PeopleSoft and ID numbers:

UMSL doesn't want social security numbers in the system database. Faculty are concerned with identity theft. Students work at circulation and have easy access to social security numbers.

If all goes as planned no one will see SSN but it needs to be there as a match point for updating records. Gary was asked if the SSN can be encrypted. He is going to UMSL Directors meeting.

Empl ID – PeopleSoft terminology. As each campus migrates to PeopleSoft everyone will get an EmplID. Without a unique overlay, MCO cannot verify that the database will be clean. Overlay of records for patron from different campuses is possible and has happened.

Patron Universal ID is a unique ID and is used to request books from Merlin. There is concern about entering SSN into the system.

Solution: use SSN as a match point only to input records. Only limited people can view records and see SSN. It can be fixed so students can't view SSN. The Patron Barcode field is used to request, used at circ, also used for transactions.

Christopher stated the encryption cannot be done by III.

Tub Inventory:

We forgot WashU on the first inventory. It lined up with last year. Mary will withdraw any that didn't show up this year.

MAAC minutes:

They reviewed the charge. Lender of last resort – Columbia stays on list. Added Stevens College.

There is a new “bag” list. If you have bad bags, send to June and she will get them to MCO.

If you have a problem with a barcode not in virtual barcode on record, keep record of what it is and where it comes from. MCO wants to know so they can figure out the problem.

We need to notify the library if a book does not have the proper book band color. PickUp Anywhere should be Salmon.

Mark W. is checking on formatting paging slips as the book wrap. Another system is currently using this.

Lanter will not reimburse more than \$100 per bag. They will try and renegotiate next contract.

Paging Slips:

Priority Paging- Springfield Green – automatically forward holds within 24 hours or sends a cancellation to patron. The whole cluster must turn it on. The committee decided not to do this.

John thanks everyone for enacting bursar item.

John mentioned that everyone should create a list of “paged too long” from the character base screen.

UMKC - requestable item types. They are loaning AV. They will send in a padded envelope. You should return in a padded envelope also. (I type 157 & 158)
CD's and DVD's are loaned for 2 weeks.

Announcement:

May Jo Barbush-Weiss is retiring. This is her last meeting.

UMR announced that all their journals and periodicals are now requestable. They will have a one week checkout period.

The question arose about duplication at the depository. How should things be handled, decision on criteria on who keeps what etc.

Gary came back to the meeting and announced that he has a solution to the EMPLID problem. Each school will have a letter that stands for their school like SLU uses the "s" after their id.

K Kansas City

R Rolla

C Columbia

Q UMSL

S SLU

This was unanimously agreed upon. It seems to be a great solution. Gary will follow up with the Directors at their meeting.

Mary Jo stated that UMR wants a paid public patron of theirs to be able to borrow through Merlin and Mobius. They are doing this as a fundraiser. Rolla would assume responsibility for the books. Implementation would be the beginning of the year.

She wants to add to table (67) for visiting scholars, academic temporary faculty. They could have a shorter expiration date.

MU has a bond issue for another storage site. All UM libraries will use it.

The next meeting is February 21st.

From: MERLIN Access Services Committee Forum [mailto:MCIRC-L@PO.MISSOURI.EDU] **On Behalf Of** Anderson, Mary E.

Sent: Thursday, February 02, 2006 11:01 AM

To: MCIRC-L@PO.MISSOURI.EDU

Subject: [MCIRC-L] Minutes from October meeting - Follow up from Mark Wahrenbrock

Dear Committee,

If you will recall, we had asked if Mark could check into the changes/customizations that San Jose had made to their "print out" for their hold books. I was under the impression that the customization was to the paging slip, but apparently it was to the hold slip that is printed when the book is received by the patron's library. Please see Mark's follow up message below.

Thank you Mark for getting this information for us.

Mary

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From: Wahrenbrock, Mark
Sent: Wednesday, February 01, 2006 2:30 PM
To: Anderson, Mary E.
Subject: RE: [MCIRC-L] Minutes from October meeting

Mary,

I looked up the San Jose Hold Slip option. The "wrapper" is a replacement for the Hold Slip, not the paging slip. It prints to an attached parallel graphics receipt printer, with the patrons name in large letters. San Jose originally requested it so they could have patron self-service hold pick-ups. There is a picture of the wrapper in use in the March 2005 issue of "INN-Touch" on page 8; there is an article about MOBIUS on page 3. (http://www.iii.com/pdf/it_2005_03.pdf) I found several posts to IUG-L from libraries that were implementing it.

Please let me know if you and/or MCIRC need more information.

--Mark