MERLIN Quality Control Committee
December 9, 1998

Present:

Kathleen Schweitzberger (UMKC), David Owens (UMSL), Ellen Grewe (UMSL),
Vivian Lee (LSO), Janice Carter (SLU HSCL), Vianne Sha (MU),
Anna Zaidman (SLU), Patrick McCarthy (SLU),
Robin Kespohl (MU), Gary Harris (LSO), Richard Amelung (SLU Law),
Janet Jackson (LSO), Cindy Shearrer (MU Law), Darcy Jones (MU Law),
Norma Fair (MU), Anna Sylvester (UMKC), Nancy Stancel (UMKC Law)

1. The minutes from the October 21, 1998 MQCC meeting were approved as written.

2. Introductions and Announcements:

　　a. Cindy Shearer introduced Darcy Jones, the new catalog librarian from
MU Law who will be the MQCC representative. She worked previously at   Washburn
University Law Library in Topeka, Kansas.
　　b. MERLIN committees will be reconstituted as MOBIUS committees. LSO is
drafting revised charges for the committees. Washington University
representation will be added to all committees.

3. LSO Update:

　　WLN/BNA update: WLN does not check for duplicate sends so we can mark
bib records to resend to WLN for reprocessing as needed. LSO reviewed the
Blackwell's/WLN process for records. All records that have gone through TOC
processing must be the first records to go to WLN for authority processing.
Then LSO can start the regular process of sending materials to the vendors for
both steps. MQCC recommended that we receive notification about   changed
authority records separate from new authority records.

　　　　ACTION: LSO (Janet) will request that WLN send LSO a complete
file on paper of all changed and deleted authority records. This is the method
MQCC used for BNA and would prefer to continue it this way initially. The
decision will be reviewed at a later date.

　　LSO is now running the authorities scoping program once a week rather
than continuously. They started this the week of December 4, 1998. If
this is causing any major problems, please notify LSO.

　　Vivian Lee is retiring on January 29, 1999. The newspaper ad for Gary
Harris's previous LSO position was routed. Two new MOBIUS
positions (Implementation Coordinator, Training Coordinator) are posted on the
UM System web site.

　　MOBIUS update: Both INN-Reach software and hardware are being used for
MOBIUS. The MERLIN, MIRACL, MOBIUS consortia still exist.   UM has
been chosen as the host site. The agreement was in President Pacheco's office

for signatures. Innovative Interfaces will be system   used for this
project.

     LSO will be moving (again!) to a site on Walnut Street near the Boone
Hospital. This move will occur around March 1999.

     The BNA TOC contract must be amended. The MERLIN coordinators assigned
this to Janet Jackson.

     Janet is the new webmaster for the MERLIN standards. MQCC requested
that the official link and standards already posted be moved soon to
the new frames format. After that move is made, Janet will work on the markup
of things received by LSO but not posted.

     MERLIN review files will be reorganized on January 4, 1999. Please
empty your files by that date.

3. Review of action items

     Invoice processing: Richard will notify MASCC of what MQCC found in the
Release 12 Manual. It was found in "Acquisitions Enhancements" under   "What's
New."

4. Sundry

     Fields transferred in "New from Old" command. MQCC recommended that the
following ITEM fields transfer when using this command: CALL #, VOL,   ICODE1,
LABEL LOC, NOTE. This was an action item that LSO will send to III.

     There are some punctuation marks used in titles (e.g., question mark)
that are not disregarded when searching. MQCC will alert MRSC to this.
Cataloger   will fix any that cause problem locally as requested by adding
additional access points.

     Substitution phrases: There is a limit of 100 substitution phrases for
BIBs and ITEMs. Any campus can establish these with no limits as long as we
don't   max out the file. If we do, we may have to allocate to each campus.

     Initial articles: The problem with initial articles in the 229 field
(journal index) has been fixed. Richard noticed there were some problems of the
same sort   in the title index for some sound recordings and the Mercantile
Library titles.   These will be investigated.

5. GPO record source contract

     Geoff Swindells provided background on the OCLC GovDoc contract. He
then presented some new information from other vendors that offer "shipping list
services" that provide brief bibliographic records on a weekly basis; when a
permanent record is issued, the brief record can be overlaid. Geoff had some
cost estimates from MARCIVE, one such vendor. The cost for this type of service
would be more but it may be more cost-effective because it can decrease
or eliminate other processing costs in-house, e.g., temporary processing of
shipments, more manual reference work when record not in MERLIN.
     ACTION: MQCC recommends to the MERLIN/MIRACL directors that we issue a

RFP for government documents services that would include a shipping   list service.

6. Standard 10.0 Importing and Exporting Bib Records / Large Load Guidelines

approved the standard as revised.

Kathleen will draft section 10.4 Loading Approval records.

7. OCLC ECO PSP List

Vianne announced that OCLC has not finalized the 1999 title list yet. When it is ready for our review, she will post it on the web.

8. Electronic Publications

Kathleen stated that UMKC has begun cataloging non-serial electronic publications. She wondered if UMKC staff should follow the electronic publications   draft since MQCC has never discussed the sections for non-serial publications. The consensus of the group was yes; UMKC will do so.

9. Proposed Limit for Electronic Resources

MU is proposing to MQCC and MRSC that we establish a new limit for electronic resources. The limit would be based on the 655 (genre) field and the 6xx $v form subdivision. This limit would actually extend beyond electronic resources. Vianne and Kathleen will work on the mechanics of the 655 genre segment and will then figure out the form subheading.

There was some discussion of whether this would require any cost for indexing. Later checking with III indicated there was none. III said they could set   this up as soon as we gave them the information.

10. MQCC Chair for 1999

Richard Amelung will continue as MQCC Chair in 1999. Thank you Richard for your hard work in 1998 and we are confident this will continue in 1999.