

MQCC Meeting
Oct. 16, 1996

Attendance: Kathleen Schweitzberger (chair), Ellen Grewe (UMSL), Shirley Coleman (MU-Ellis), Norma Fair (MU-Ellis), Robin Kespohl (MU-Ellis), Vic Myers (MU-Ellis), Rich Rexroat (MU-HSL), Jane Addison (MU-HSL), Nancy Stancel (UMKC-Law), Janet McKinney (UMKC-Law), Linda Hulbert (SLU-HSCL), Richard Amelung (SLU-Law), John Huang (SLU-Pius), Janet Jackson (LSO), Vianne Sha (UMC-Law), Gary Harris (LSO), Dean Schmidt (LSO), Susan Lewis (MLNC), Ting James (UMR), Gloria Ho (UMR), Vivian Lee (LSO)

LSO UPDATE

1. SLU records

Gary said that SLU record loads began last Friday (Oct.11) Vivian noted that these loads are going more slowly than expected. The records are loaded in blocks of different sizes. Serials records create large blocks. Gary predicts that it will take until the end of the year to finish the loads. SLU Law records will be inserted and will remain even if they are duplicates of records that are already in the database. Resolution of duplicate records will not start until all SLU Law records are finished loading, but we may be able to start work on the duplicates before all SLU records are loaded. Duplicate records will be resolved according to earlier decisions. SLU records have 3-6-95 cat date and holdings all begin with an "x."

2. Headings reports

There are location sorting problems that III has yet to resolve, and as a consequence OCLC record loads have been put on hold. LSO proposes that OCLC records be loaded only twice a week because of the time it takes to separate out the correct headings reports. SLU records will then be loaded separately. Robin offered a compromise proposal that OCLC records still be loaded daily but instead of trying to separate out headings reports, just do one report that will be divided by Dean's formula and sent to the campuses. If the records could be divided up by bar code numbers, that too would be acceptable. After the daily OCLC load, LSO can clear the file and begin the SLU record loads again. Robin's proposal was agreed upon.

3. Update problem

Vivian said that the program that links all records to bibs stops and has to be started over and over again. Kathleen said that she and Robin have figured out how to add a bib location. While you are in bib. record update ask for 03 (location code). Each location that is already there will come up and then you can add your new one. A bib location can be deleted with the backspace.

4. Rearrange program

LSO cannot run the rearrange program that sorts item records into proper order for each location. After the SLU record loads, which will probably be next year, III will run the program for the whole database. In the meantime, it means that records, including checkin records, are not displaying in correct order.

5. Missing item records

Janet said that Kurt Kopp is the one who is adding missing item holdings. Send information including the 035 WaOLN number directly to him rather than to Janet.

6. Busy records

Busy record problems have been assigned to Betty Berryman. Tom Jacobson told LSO staff that the system will not let you unbusy a record if it is truly busy, so we do not have to be concerned that we will damage something when we unbusy a record. It might be wise, however, to wait a few minutes and see if the record is just slow in processing. What we really need to do is to keep a log of the busy record activity because it is happening more often than expected. Janet is trying to put together something in order to record the information so it can be reported to III. She offered a short list of what we might want to keep track of. This is only a suggested list, not a final one. Please give comments to her about these suggestions:

- Date and time record was reported as busy.
- How long had the record been busy before it was reported.
- Record number including identifying prefix .b, .p, etc.
- By whom was the busy record reported.
- Function in use when record was identified as busy.
- Was the record still busy when you attempted to free it.
- Were any additional records freed along with this record. How many and of what type.

If an unusual number of records are being reported busy or if these records are always in a particular module (except possibly Circ checkin or checkout), this information should be reported to Janet. No decision has been made yet about who on each campus should be authorized to free busy records. The campus coordinators may have a meeting, and then we can let them decide who does it for each campus.

7. Scoping authority records

Janet called III about authority scoping problems, and found out that III's file was set up for only a certain number of records. We exceeded that number so the whole file was dumped. She started running the program with corrections again on September 30, and has not heard anything else.

Dean said that it appears that the authority records with field 100 subfield "t" are the ones that are not scoping. There are also scoping problems with checkin records.

8. Addressing problems

Janet said that LSO is setting up a Help Desk e-mail account in order to address problems more quickly. This should prove to be an easier way to get to problems. The account has been set up but does not yet have an Internet address. Who in LSO will handle what problems has not been decided. Gary is also creating a Web page which will have a form that can be filled in to report problems. This will be used only for problems, not just comments. Robin suggested sending problems to the appropriate list that goes to coordinators. Janet also suggested that the solutions to problems be sent to lists. We will eventually be able to have meeting minutes, standards, etc. on the new WEB page.

9. Gateway Software

Janet was notified yesterday that the Gateway Software (interactive interface) is available from III. There are no instruction manuals, but Shelley sent instructions that she had written out. Kathleen and Robin have copies, and they will try it out before it is distributed to others. We will have to discuss various issues before we can use interactive interface extensively.

10. Dean

About 2 months ago he gave out the 1st results of the notification service. He now has the 2nd installment to distribute.

BNA's no-match list is very large based on the 34,000 records that we sent. Series will go to every cataloging center. Names and subjects will be divided. There are 1,640,000 records with no-match reports still to come. Out of the 34,000 records sent to BNA 9,731 records were enriched with TOCs. The percentage grows with each load.

Susan Lewis - MLNC

At the request of MQCC members, Susan Lewis of MLNC came to answer questions about changes and charges that could be expected when the Libraries alter their current cataloging procedures. Julie Peterson from OCLC was unable to attend. Susan distributed copies of 3 handouts: INS AND OUTS OF OCLC, OCLC-MARC RECORD DELIVERY, and OCLC COLLECTIONS AND TECHNICAL SERVICES. After a period of discussion, the conclusion was that the Libraries will have to develop specific proposals for OCLC people to work with. The costs will depend on exactly what we want to do in terms of exporting records, batch loading, set holdings in OCLC, produce cards, use vendor bibliographical records, etc. Susan suggested that we phase in some of the changes such as exporting records and then uploading for setting symbols via ftp.

CATME for Windows may be ready by this summer. Specific questions about CATME for Windows will have to go to the product manager at OCLC.

Susan also mentioned that OCLC is now offering Authority Control services. OCLC will be competing with BNA. No prices are quoted in the brochure because the service will be contractual. OCLC's bib notification service that offers upgrades to Cip records is free right now, although it might not stay that way. The service is a separate product more intended for institutions that are not doing a lot of hands on cataloging but are accepting cataloging from TechPro.

GOVDOC RECORDS

Following discussion about resolving gov doc duplicate records, Robin said that she will revise her proposal.

Gloria asked about gov doc recon records. LSO responded that it will be after the 1st quarter of next year before the recon gov doc load can take place. When it happens the 300,000 records from Autographics will be suppressed. We may need new locations (not on the present scoping table) to make sure that they do not appear until used. The records cover the time 1976 to the present.

DOWNLOAD OF ORDER AND BIB RECORDS

MQCC members accepted Robin's proposal that the load table (m2btabs.bo) be changed to be a full Marc/full bibliographic record including diacritics to match the rest of our load tables. We want to forward this to the Acquisitions group but we will have to send to LSO because there is no head of the Acq group. UMKC will be a test site for using the interactive download for acquisition records and then Rolla will also be included. There have been problems with downloading UMKC Law and UMR acquisition records. Could it be that they were both downloading at the same time and the information got mixed together? Janet will ask III.

WITHDRAWN STANDARDS

Robin will make corrections and redistribute.

ACODE 1

Following discussion of Norma's proposal it was decided that we need to keep in mind exactly what we are trying to accomplish. Primarily we want to preserve local treatment, and not have local information overlaid. Do not use ACODE 1 yet. Norma will revise her proposal.

BNA LOAD

Janet needed an immediate decision about protecting variable fields in bibliographical records that are going to BNA now. If we protect variable fields from being overlaid, we will end up with duplicate fields because the fields will be present on the records coming back from BNA and on the MERLIN records. For this present load, we will not protect variable fields and see what happens. When we use interactive overlay we will want to protect variable fields 229, 590, 690, and 691.

Janet's draft standard for BNA load for future loads was accepted.

1. Create a review file to locate any records in the database which still have a BCOCE3=e. Clean these up or change them to BCODE3=-.
2. Extract records to be sent to BNA by creating a review file of bibliographic records having a CAT DA between <day after last extraction for BNA> and <current date> and BCODE3 not equal to "b."
3. Perform a rapid update on the BNA review file to set BCODE3 to "e" to indicate the record has been sent to BNA. Keep this review file for use in changing values of "e" back to - for records not changed and returned by BNA.
4. Immediately before loading returned and changed BNA records, perform a rapid update on the BNA review file to change all BCODE3 values back to "-."
5. Load returned BNA records. These should match and overlay on the MERLIN bibliographic record number (.bxxxxxxx). If there is not match, the incoming record will be discarded.
6. Delete the review file.

Kathleen noted that we also need to develop standards for resolving duplicate records.

Next meeting: November 12, 1996.

Ellen Grewe, recorder