

MOBIUS Public Libraries Task Force Meeting Minutes February 13, 2002

Present: David Adams, Donna Bacon, Shirley Baker, Elizabeth Henry, Robin Kespohl, Corky McCormack, Wendy McGrane, David Patillo, Stephen Stoan

Steve Stoan was elected chair of the committee.

Donna Bacon summarized the current organization of the Springfield Greene County Library's (SGCL) Innovative system and the numerous libraries that share it. There is no INNReach software and no resource sharing or courier system among the libraries that share the system. They have their own holdings separately scoped in the OPAC, which is collectively called CoolCat.. The one academic member of the system is Central Bible College, which is not a member of MOBIUS and will not participate in the shared borrowing arrangement with MOBIUS.

Principal Decisions Made

- SGCL will function as a separate cluster whose records will be loaded into the INNReach catalog in the same way as the records of other participants, becoming either master bibliographic records or item records as circumstances dictate. It will have to be determined if the load program can transfer SGCL call numbers from its bibliographic records to item records, since SGCL will continue placing its call numbers in the bibliographic records.
- If a written agreement is ultimately signed between MOBIUS and SGCL, the latter will purchase the appropriate InnReach software to install on its own server.
- Authorized borrowers on the SGCL side will be persons in Greene County or neighboring counties who have an active SGCL library card. This definition excludes patrons of the other seven county library systems, Central Bible College, the Landers Theater, the Wilson's Creek National Battlefield, the Ozarks Genealogical Society, and St. John's Health System, all of whom share the SGCL system.
- SGCL patrons will be authenticated by INNReach for purposes of borrowing, renewing, and checking their own record using the names and barcode numbers that currently identify patrons in the SGCL database.
- The Visiting Patron option will not be activated for SGCL library patrons, who will do all borrowing via the electronic request function and courier service provided by MOBIUS.
- SGCL will assume responsibility for collecting for lost books and reimbursing lending libraries following the policies and procedures already established in MOBIUS.

- SGCL will make its own decisions on which materials and/or formats it chooses to lend and will make appropriate adjustments in its tables and cataloging records in order to enforce its own lending decisions. SGCL will observe already established lending periods used in MOBIUS.
- SGCL will evaluate the 10 and 20 borrowing limits in MOBIUS and decide if they meet their needs or if a new lower limit needs to be established for their patrons.
- SGCL will make its own decisions as to whether any P-types should be blocked.
- SGCL will specify which pickup points it wants included in the INNReach request form. SGCL will use its internal courier system to move MOBIUS books to the pickup points selected by its patrons.
- A button to link to the MOBIUS catalog will appear only on the SGCL catalog, not the scoped catalogs of the other participants in CoolCat.
- In a Display Holdings screen in the INNReach catalog, SGCL will appear as another cluster. Its branch libraries will be separately listed as hot links to permit identification by name.
- The Consortial Statistical Package for extracting MOBIUS use statistics is already owned by SGCL.
- SGCL will send representatives to meetings of the Access Advisory Committee and the Catalog Design Committee with non-voting observer status.
- SGCL will use the MCO Help Desk only to deal with issues relating to INNReach.
- SGCL will accept all policies and procedures currently in force regulating INNReach activity in the consortium.
- SGCL staff will be provided with password access to the MCO Web site now so that they can review current policies and procedures for planning purposes. They will formulate a list of questions that may arise from their review and submit it to the Task Force for possible action at a later meeting if deemed necessary.
- If an agreement is signed between MOBIUS and the SGCL to implement this relationship, the MCO will provide staff to work with SGCL staff to do all needed profiling. Operational details will be worked out during that process.
- If an agreement is signed between MOBIUS and SGCL, the latter will pay an annual fee to MCO for services rendered in maintaining the INNReach catalog,

assisting with initial profiling of SGCL records, providing ongoing assistance through the MCO Help Desk, and other services provided by MCO. Those fees will be determined at a later date.

- The MOBIUS Public Libraries Task Force recommends to the MOBIUS Executive Committee that the term Cooperative Partners be used to designate the status of the SGCL, other public libraries, and other library partners who wish to affiliate with MOBIUS for purposes of resource sharing but cannot be members of MOBIUS under the terms of the Memorandum of Understanding. **[After the meeting it was suggested that the term Cooperating Partner might be more appropriate.]**
- On the MOBIUS members screen ([MOBIUS Union Catalog](#)), SGCL and others with a similar status would be listed as Cooperative (or Cooperating) Partners. The title of the screen would be modified accordingly.

Steve Stoan will make a preliminary report on the Task Force's initial meeting at the MOBIUS Chairs meeting on February 21 and at the next Executive Committee meeting on March 19.

A formal document will be drawn up outlining those policies and procedures in this agreement that can be generally applied to similar arrangements with other public libraries in Missouri.

A separate agreement must also be drawn up documenting the relationship between MOBIUS and SGCL and defining the financial contribution of the latter.

The next meeting of the Task Force has been scheduled for April 2, 2003, at 10:30, at the Drury University Library.

Respectfully submitted,

Stephen K. Stoan