

**Agenda**  
**MOBIUS Governance & Growth Management Task Force**  
**March 31, 2006**

**Location & Time: MOREnet/MOBIUS Building, Room 205; 10:00 a.m.**

1. Approval of agenda.
2. Approval of minutes for January 26, 2006
3. Update on reports to MOBIUS Council on January 27, 2006 and MOBIUS Executive Committee on March 3, 2006 including resulting comments
4. Revisit addendum issue for Memorandum of Understanding and signatures
5. DCB scenario – George
6. Review and update the final report (issues noted in text of the draft)

**Minutes**  
**MOBIUS Governance and Growth Management**  
**January 26, 2006**

**Members Attendance:** Richard Amelung, Donna Bacon, Shirley Baker, Jim Cogswell, Sarah Cron, Valerie Darst, Cathye Dierberg, Mollie Dinwiddie, Erlene Dudley, Liz MacDonald, Wendy McGrane, Laura Rein, Julia Schneider, Steve Stoan, Stephanie Tolson

**Ex Officio, Non-Voting Members Attendance:** Donna Bacon, Margaret Conroy, George Rickerson.

1. **Minutes** – The December 6, 2005 minutes were approved as revised.
2. **Discussions with St. Louis Research Libraries Consortium** – Richard and Shirley met with the directors at the 3 libraries who indicated that they were very interested in developing a partnership with Mobius as they are sharing a III system. Richard shared their list of questions and concerns about fees, technical challenges, and circulation issues. The Task Force will be recommending that Mobius pursue this partnership.
3. **Potential Partnerships Report** – A copy of the revised report was distributed with the agenda. Members had no further revisions.
4. **Mobius Policy on Admission of New Members** – Mollie led the discussion on the new draft policy. It was decided to add information on a procedure for adding an institution to a cluster. Important factors in considering cluster affiliation are being geographically close, strain on other members of the cluster, size, and mission. Applicable cluster members should be included in evaluating these factors.
5. **Benefits of Potential Partnerships** – Laura and Julia discussed their list of benefits and concerns regarding partnerships with public libraries. Comments regarding governance included that publics do not foresee any governance in Mobius, publics do not see academics as replacing their public library, and the most interested libraries tend towards being politically savvy and financially stable.
6. **Growth Issues** – Cathye discussed the list she prepared that takes into account discussions of the Task Force so far. There was some discussion on the issue regarding the continued stability of the centralized server environment. Financially, Mobius cannot afford another member pulling out the central infrastructure. George mentioned that members who operate their own server are only supporting InnReach. Perhaps they should also provide some support to the central infrastructure. Some opposed this because these institutions paid for their systems when the others were paid for by the State. The Task Force was in

agreement that one of our recommendations should be that if an institution pulls out of the central infrastructure, they also withdraw completely from Mobius.

7. **Recommendations of the Task Force** – recommendations during the meeting included:
  - Recommend that application of new academic institutions follow a new proposed policy
  - Recommend that Mobius pursue a partnership with selected public libraries and the 3 research libraries.
  - Recommend that the governance documents be updated (per Task Force deliberations) with the Memorandum of Understanding be updated with an addendum rather than revising the original document.
  - Recommend a scenario for growth that includes costs and numbers of libraries for a specific period of time (5-7 years or 8-10 years). George will work on this for the next meeting.
  - Recommend that withdrawal from the central infrastructure include withdrawal from Mobius.
8. **Next Meeting** – February 17, 10:00 a.m. in Columbia.

**Dierberg, Cathye**

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**From:** Wahrenbrock, Mark [WahrenbrockM@umsystem.edu]  
**Sent:** Sunday, February 05, 2006 5:52 PM  
**To:** Dierberg, Cathye  
**Subject:** MGGM

Cathye,

Here is the idea I started to mention at the last MOBIUS Council meeting.

MOBIUS could widen its constituency to all Missouri nonprofit higher education institutions by offering different levels of MOBIUS membership.

MOBIUS could offer a different level of membership to eligible institutions that choose not to participate in the Common Library Platform.

Some of the non-members are unlikely to participate in the CLP either because of cost or other reasons. If MOBIUS had a form a membership that did not include participation in the CLP, those libraries could still participate in delivery service, the annual User Conference, and/or database licensing. MOBIUS has more to offer than the CLP (even though it overshadows everything else currently), and tiered membership could provide a way for more libraries to participate. For programs such a licensing, the wider the participation, the lower the cost to each institution.

Additionally, MOBIUS comes very close to representing all Missouri's nonprofit academic libraries. There are fewer than two dozen institutions that are not part of MOBIUS. Broadening the base to include all nonprofit higher education institutions could be very helpful in working the state, the State Library, or other granting entities.

I hope this idea provides at least a starting point for discussion.

Thanks,

Mark

Mark Wahrenbrock

Assistant Director for Training & Support

MOBIUS Consortium Office

3212 Lemone Blvd

Columbia, MO 65201

3/22/2006

WahrenbrockM@UMSystem.edu

(573) 882-7233 FAX (573) 884-3395

In-State Toll Free 1 (877) 3-MOBIUS

## Appendix II: Growth Issues

The Task force was charged to identify issues concerning membership, partnerships, relationships with other agencies, and growth. After investigation, we acknowledge the following:

- The Task Force recognizes that the Coordinating Board for Higher Education no longer participates in funding and governance as specified in Mobius documents.
- The University of Missouri is the fiscal and legal agent for Mobius.
- The continuance of the centralized server environment is important for the financial sustainability of MOBIUS.

### The Task Force recommends the following for MOBIUS action:

1. For academic institutions applying for full membership in MOBIUS:
  - Evaluate qualifications and requirements.
  - Study and recommend how to add to existing cluster structure with cluster participation.
  - Determine direct and indirect costs for the new member.
2. For special libraries (at this time, limited to the St. Louis Research Consortium):
  - Identify desired benefits.
  - Clarify terms of agreement.
  - Determine direct and indirect costs.
3. For public libraries:
  - Assume the current recommendations are for the next 5 to 10 years.
  - Evaluate qualifications (technical, librarian, collection, standards)
  - Determine direct and indirect costs.
  - Clarify special issues of large, urban libraries.
  - Determine hardware and software issues and cost for InnReach.
4. Governance structure for growth:
  - Maintain the status quo with academic institutions as full members and others as cooperating partners.
  - Have a representative from the University of Missouri-Columbia and one from the Missouri Library Network Corporation serve as ex-officio on MOBIUS Executive Committee.
5. Create an addendum for the *Memorandum of Understanding* incorporating the findings and recommendations above, to be signed by each MOBIUS full member library director.
6. Update MOBIUS governance documents.

**Comment [OL1]:** Colleagues, I firmly believe that each of us directors can sign this addendum. What do we hope to accomplish by taking it back to presidents? The only issue I could see being relevant to presidents would be the UM's fiscal responsibility, if the comprehensives are sensitive about the power of UM. Private members and community colleges might have a lot of (perhaps unnecessary) explaining to do about why they should be concerned about this issue. I don't think we need permission from our leadership to share resources with any libraries – isn't that covered by the National ILL Code to which we all subscribe? The issues surrounding the centralized server environment are far more complex than can be covered in such a brief and slightly mysterious statement. If we want to say something about that, we should say that the design of the MOBIUS server structure represents a balance between local autonomy and economic advantage, informed by functional limits for the volume maintainable on a single server.

March 23, 2006

## M E M O R A N D U M

TO: MOBIUS Governance & Growth Management Task Force

FROM: George Rickerson

SUBJECT: Pertaining to a public library initiative

I agreed to prepare a scenario for the incorporation of some number of Missouri public libraries into the Common Library Platform System. This memorandum and the accompanying documents present both factual information and some speculations and opinions with respect to such a project. All of this information will be used as a basis for a discussion during the next meeting of the Task Force on March 31. At that time I will, with the assistance of a few PowerPoint slides, introduce this report and discuss some details that might not be apparent from the documents alone.

This scenario takes the following as givens:

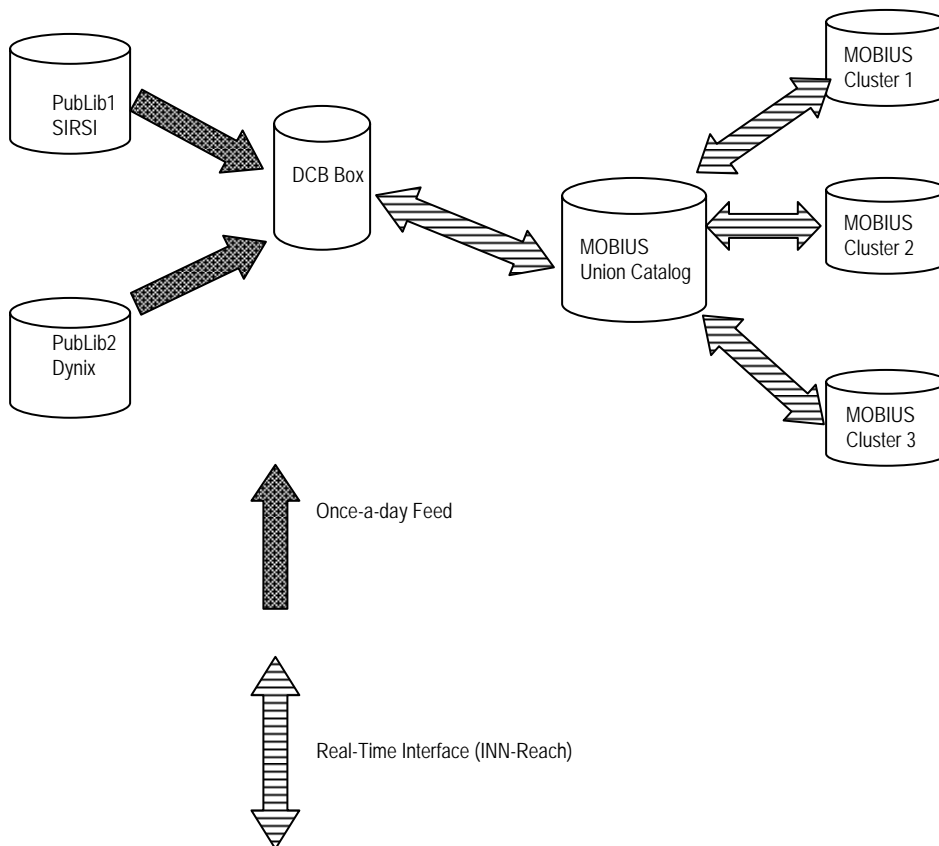
- The public libraries involved are those that indicated in the MGGM survey that they are “very” interested in participating in the CLP;
- The technological solution for integrating these libraries into the CLP is III’s Direct Consortial Borrowing (DCB) interface;
- It is unlikely that any will elect to give up whatever local ILS they use in favor of a Millennium system.

Finally, I must reveal, based on information learned during our visit to III’s offices on March 16, that for MOBIUS this discussion can only be theoretical at this point. III’s DCB interface is not compatible with Pickup Anywhere and cannot be used in an INN-Reach system that utilizes Pickup Anywhere. Unless and until III develops a Pickup Anywhere-compatible DCB solution, we have no technical basis upon which to proceed with public libraries in Missouri that are not using Millennium.

Cc: MOBIUS Consortium Office Management Team

### Direct Consortial Borrowing Workflow

III's Direct Consortial Borrowing interface utilizes a limited-function Millennium system (referred to herein as the DCB box) to serve as the gateway, if you will, between the non-Millennium systems participating in an INN-Reach system and the INN-Reach union catalog. The following diagram illustrates the relationships among the systems involved in a DCB/INN-Reach environment and how data flows among them.



The DCB Box houses a database of bibliographic, item and patron records loaded daily from the non-Millennium systems connected to it. The DCB Box uses normal INN-Reach messaging to communicate with the INN-Reach union catalog. Non-Millennium library staff use a special limited-function client on the DCB Box to perform INN-Reach transactions. Note that there is no flow of data from the DCB Box to the non-Millennium systems. When lending a book, the staff first check it out on their own system, then process it on the DCB Box using the limited-function Millennium client.



**DCB Project Costs**

4-Mar-06

<b>Summary Costs</b>	<b>Year 0</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year ..</b>
Implementation costs	\$ 110,975	\$ 494,500	\$ -	\$ -
Ongoing support costs	\$ -	\$ 172,685	\$ 535,665	\$ 535,665
Training costs	\$ 5,000	\$ 25,000	\$ 2,500	\$ 2,500
Other costs	\$ 35,000	\$ 12,000	\$ 12,000	\$ 12,000
Total costs	\$ 150,975	\$ 704,185	\$ 550,165	\$ 550,165

<b>Cost Detail</b>	<b>Branches</b>	<b>Year 0</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year ..</b>
Mid-Continent Public Library	30	\$ 65,950	\$ 139,330	\$ 139,330	\$ 139,330
Daniel Boone Regional Library	3	\$ 45,025	\$ 33,355	\$ 33,355	\$ 33,355
Brentwood Public Library	1	\$ -	\$ 43,475	\$ 25,505	\$ 25,505
Cape Girardeau Public Library	1	\$ -	\$ 43,475	\$ 25,505	\$ 25,505
Kirkwood Public Library	1	\$ -	\$ 43,475	\$ 25,505	\$ 25,505
University City Public Library	1	\$ -	\$ 43,475	\$ 25,505	\$ 25,505
Boonslick Regional Library	4	\$ -	\$ 45,800	\$ 37,280	\$ 37,280
Poplar Bluff Public Library	1	\$ -	\$ 43,475	\$ 25,505	\$ 25,505
St. Clair County Library	11	\$ -	\$ 51,225	\$ 64,755	\$ 64,755
Grundy Co. Jewett Norris	1	\$ -	\$ 43,475	\$ 25,505	\$ 25,505
Shelbina Carnegie Public Library	1	\$ -	\$ 43,475	\$ 25,505	\$ 25,505
Cass County Public Library	6	\$ -	\$ 47,350	\$ 45,130	\$ 45,130
Little Dixie Regional Libraries	4	\$ -	\$ 45,800	\$ 37,280	\$ 37,280
<b>Subtotal</b>		\$ 110,975	\$ 667,185	\$ 535,665	\$ 535,665
Training costs		\$ 5,000	\$ 25,000	\$ 2,500	\$ 2,500
DCB Server		\$ 35,000	\$ 12,000	\$ 12,000	\$ 12,000
<b>Total</b>		\$ 150,975	\$ 704,185	\$ 550,165	\$ 550,165

INN-Reach (one-time)	\$24,000
INN-Reach annual	\$2,880
DCB annual/library	\$18,700
Each location annual	\$775

## Notes to costs:

1. The Year 1 costs for MCPL and DBRL and the Year 2- costs for the other libraries include a MOBIUS assessment of \$3,150 per branch.
2. The DCB software is priced on a subscription model, which is different from III's typical pricing model.
3. Nothing in the layout of the information above is intended to imply anything about how these costs would be funded.
4. There are some additional costs not shown in the above: MCO would need at least 3 additional FTE to support this system, perhaps as many as 5 FTE; and delivery costs to the new libraries are not accounted for.

### Miscellaneous Observations

- The costs are laid out on the basis of implementing MCPL and DBRL in the first year of the project and all other libraries in the second year. We do not know enough about the implementation process at this point to know whether that kind of schedule is feasible.
- One DCB box will accommodate a virtually unlimited number of libraries.
- Given the very large circulation rates generated in public libraries, the workload that would result both in these public libraries and in MOBIUS libraries as a result of this project is likely to be significant, but the fact is that we really do not know for sure what would happen.
- One way to boil down the DCB solution, compared to native INN-Reach, is that it costs more and delivers less. Functionally the DCB solution is very much less satisfactory than native INN-Reach. It's probably better than nothing.
- Another way of looking at it is, the per-transaction cost of native INN-Reach is much less than the per-transaction cost of the DCB solution, but the per-transaction cost of DCB is still very significantly less than traditional ILL. In other words, the public library patrons would gain access to millions of titles that they cannot access now and at a very reasonable cost. If a library were to use the funds that DCB would cost to buy books, it would be able to buy only a few hundred to a few thousand books with this money; in the CLP the money purchases access to millions of titles.
- If MOBIUS intends to pursue this project, the first four steps are:
  - Negotiate a development deal with III to deal with the Pickup Anywhere issue;
  - Visit Michigan for a first-hand look at a functioning DCB system;
  - Develop a funding model and start looking for a source;
  - Develop and execute a marketing campaign to show the prospective libraries what a great deal this will be for them.

# WORKING DRAFT.....March 31, 2006

TO: MOBIUS Executive Committee

FROM: MOBIUS Task Force on Governance and Growth Management

RE: Final Report

DATE: March-April ??, 2006

The Task Force on Governance and Growth Management is making recommendations regarding its charges as follows:

## ***1. Identify potential partnerships and areas for cooperation.***

The Task Force reviewed the various sectors of Missouri libraries and other State consortia and has concluded that the major area of growth will be the addition of more public libraries as cooperating partners. Experience with the current cooperating partners has indicated a most positive resource sharing environment and the Task force is recommending that MOBIUS grow in this direction. We also recommend that MOBIUS be open to the special libraries as listed in this report should they make application to become cooperating partners. We further recommend that academic libraries who are currently not members of MOBIUS be added should they submit application for membership and meet the necessary criteria. Please refer to *Appendix I: Potential Partnerships* for more expansion of this topic.

## ***2. Identify issues concerning membership, partnerships, relationships with other agencies, and growth.***

The Task Force identified and thoroughly studied the following issues:

- The Coordinating Board of Higher Education and the University of Missouri relationship to MOBIUS
- Continued stability of centralized server environment
- Missouri academic institutions not currently members of MOBIUS
- Special libraries interested in resource sharing with MOBIUS
- Public libraries interested in resource sharing with MOBIUS
- Governance structure for MOBIUS growth
- Review of MOBIUS governance documents

Please refer to *Appendix II: Growth Issues* for details.

**3. *Identify costs/benefits of potential partnerships and relationships.***

The Task Force has determined and wants to reinforce the positive nature of partnerships and relationships with libraries and consortia as this is an integral part of our vision. However, the reality is that technical requirements and funding resources are necessary to make this feasible. Because of these requirements, we have focused on the most feasible scope for future partnerships – primarily public libraries in Missouri. Please see *Appendix III: Partnering with Public Libraries—Benefits and Concerns* for the analysis.

We are unable to provide general costs for the broad scope of partnerships. However, we have developed a scenario with costs that seems very feasible for MOBIUS expansion.

**4. *Develop scenarios to address the issues.***

Appendix IV: [George's scenario]

**5. *Review governance documents and recommend revisions related to MOBIUS' future development.***

The Task Force is recommending changes to the followings documents:

- *Memorandum of Understanding* (via the addition of an Addendum)
- *Host Institution Agreement*
- *Service Policy Agreement*
- *Bylaws*
- *Cooperating Partners Agreement*
- *Policy on Admission of New Members*

Please refer to *Appendix V: Updating MOBIUS Documents*

**6. *Make a recommendation for a plan of action to the Executive Committee.***

[Feel free to make any recommendations on what you think comes first. GR's scenario will provide some timing.]

- Address the identified governance documents issues
- Work with Innovative Interfaces, Inc. to advance capability for linking disparate systems to INNreach

- Pursue discussions with the St. Louis Research Libraries Consortium as cooperating partners

## **Appendix I: Potential Partnerships**

From the Committee Charge:

- *Identify potential partnerships and areas for cooperation*

The MOBIUS Task Force for Governance and Growth Management identified 5 library sectors to consider for potential partnerships. Each is described below.

### **Academic Libraries in Missouri**

There are 16 academic institutions in Missouri that appear to meet the MOBIUS criteria for membership but have not made application to do such (with the exception of one that previously withdrew their application). The Task Force has concluded that this sector will not be an area of major growth for MOBIUS and therefore has not verified the eligibility of each of the institutions. These institutions are listed here for information: Aquinas Institute of Theology, Barnes-Jewish College of Nursing and Allied Health, Calvary Bible College and Theological Seminary, Central Bible College, Cleveland Chiropractic College, College of the Ozarks, Concordia Seminary, Deaconess College of Nursing, Evangel University, Kansas City University of Medicine and Biosciences, Lester L. Cox College of Nursing and Health Sciences, Park University, Research College of Nursing, Saint Luke's College, Southeast Missouri Hospital College of Nursing and Health Sciences, Wentworth Military Academy and Junior College.

### **K-12 Schools**

The Task Force discussed this issue with State Librarian Sara Parker who advised that the strategy for K-12 is through the public libraries. This sector is not considered an area of growth for Mobius.

### **Special Libraries**

The Task Force has concluded that this sector includes libraries that have collections that could be good resources for the state, but that circumstances may limit the number of such libraries seeking to join MOBIUS. In the past, MOBIUS has had discussions with the Linda Hall Library but decided that a fee-based arrangement was not something we wanted to do. Discussions with the St. Louis Research Libraries Consortium did not come to fruition. However, recent discussions with the library directors in this consortium indicate renewed and should be pursued. There are some issues such as the method they use for consistently maintaining each library's records, non-standard subject headings (different thesaurus), collections of mostly non-circulating items, and cost. These issues are surmountable and there are possibilities for State funding to handle some of the one-time costs. The larger academic libraries in MOBIUS have expressed interest in this potential partnership.

### **Public Libraries**

The Task Force conducted a survey of public libraries in Missouri to determine if there is an audience interested in more resource sharing between academic and public libraries. Eighty-seven (87) of 170 surveys were returned for a return rate of slightly over 50%.

The responses indicated that there are 14 libraries that are *very interested* and 38 that are *somewhat interested*. The responses of these 52 libraries indicate that there is a significant possibility that MOBIUS could and probably should give consideration to some type of potential partnership with these libraries. It is also likely that once scenarios are developed and discussions take place, more interest among other public libraries might be generated.

In addition to asking a question about interest, the survey also queried funding, timeline, MARC records, online catalog, and more information. The responses to these questions speak more to the actual technical and financial feasibility for future partnerships. A spreadsheet is attached here that lists the responses to these questions. Assuming that no public library will replace its current system with Millennium in order to work with MOBIUS, the public libraries that we would be most likely to work with in the foreseeable future are those that are *very interested* and are on Innovative or SIRSI.

Of the Innovative public libraries, 1 respondent is *very interested* and 2 are *somewhat interested*. Of the SIRSI public libraries, MOBIUS has already had conversations with Mid-Continent and Daniel Boone, and both are ready to move forward with MOBIUS. There are also 2 other libraries whose survey responses indicate *very interested* and are on SIRSI. Innovative is currently involved with Michigan for an interface with SIRSI. If this model is successful, it could provide the technical feasibility for all 4 of these libraries and possibly conversations with the additional 5 SIRSI libraries that are *somewhat interested*. Following an Innovative interface with SIRSI, it is reasonable to expect that a technical interface with Dynix would soon follow.

### **Consortia**

There presently are no consortia that are actively discussing a potential partnership with MOBIUS. To actively consider this possibility, the most important issues would include the technical linking of systems and the proximity that makes delivery efficient. Linking with other consortia is unlikely at this time or the near future.

## Public Library Survey by System

Library	Question 1 Interest	Question 5 System	Question 6 More Info
McDonald County Library	No at this time	Book Systems/Atrium	no answer
Wright County Library	No at this time	Book Systems/Atrium	no answer
Cedar County Library District	Somewhat	Book Systems/Webrary	Yes
Gentry County Library	Somewhat	Book Systems/Webrary	Yes
Mercer County Library	No at this time	Book Systems/Webrary	Yes
Scotland County Memorial Library	No at this time	Book Systems/Webrary	Yes
Ray County Library	No at this time	Booksystem/Concourse	no answer
St. Louis Public Library	Somewhat	DRA	Yes
Brentwood Public Library	Very	Dynix	Yes
Cape Girardeau Public Library	Very	Dynix	Yes
Kirkwood Public Library	Very	Dynix	Yes
University City Public Library	Very	Dynix	Yes
Maplewood Public Library	Somewhat	Dynix	no answer
Rock Hill Public Library	Somewhat	Dynix	Yes
Webster Groves Public Library	Somewhat	Dynix	Yes
Adair County Public Library	No at this time	Dynix	Yes
Joplin Public Library	No at this time	Dynix	Yes
Cameron Public Library	Somewhat	Follett	Yes
Carthage Public Library	Somewhat	Follett	Yes
Worth County Library	Somewhat	Follett	Yes
Stone County Library	Very	Innovative	Yes
Lebanon-Laclede County Library	Somewhat	Innovative	Yes
Webster County Library	Somewhat	Innovative	Yes
Boonslick Regional Library	Very	Lib Corp	Yes
Poplar Bluff Public Library	Very	Lib Corp	no answer
St. Clair County Library	Very	Lib Corp	Yes
Barton County Library	Somewhat	Lib Corp	no answer
Douglas County Public Library	Somewhat	Lib Corp	Yes
Mississippi County Library District	Somewhat	Lib Corp	Yes
Riverside Regional Library	Somewhat	Lib Corp	no answer
Mexico-Audrain County Library	No at this time	Lib Corp	no answer
Rolla Public Library	No at this time	Lib Corp	Yes
Barry Lawrence Regional Library	No interest	Lib Corp	no answer
Trails Regional Library	Somewhat	Listen 2000	Yes
Livingston County Library	No at this time	Listen 2000	no answer
Scenic Regional Library	No interest	Listen 2000	Yes
Bonne Terre Memorial Library	Somewhat	no answer	Yes
Brookfield Public Library	Somewhat	no answer	Yes
Crystal City Public Library	Somewhat	no answer	Yes
Dallas County Library	Somewhat	no answer	Yes
Desloge Public Library	Somewhat	no answer	Yes
DeSoto Public Library	Somewhat	no answer	Yes
Louisiana Public Library	Somewhat	no answer	Yes
Marceline Carnegie Library	Somewhat	no answer	Yes
Ozark Regional Library	Somewhat	no answer	Yes
Park Hills Public Library	Somewhat	no answer	Yes
Pulaski County Library District	Somewhat	no answer	Yes
Putnam County Public Library	Somewhat	no answer	Yes
Seymour Community Library	Somewhat	no answer	no answer



## Public Library Survey by System

<b>Library</b>	<b>Question 1 Interest</b>	<b>Question 5 System</b>	<b>Question 6 More Info</b>
Sullivan Public Library	Somewhat	no answer	Yes
Van Buren/Carter County Public Library	Somewhat	no answer	Yes
West Plains Public Library	Somewhat	no answer	Yes
Bloomfield Public Library	No at this time	no answer	no answer
Centralia Public Library	No at this time	no answer	Yes
Eminence Public Library	No at this time	no answer	no answer
Farmington Public Library	No at this time	no answer	Yes
Howard County Library	No at this time	no answer	no answer
Monroe City Public Library	No at this time	no answer	no answer
Morgan County Library	No at this time	no answer	no answer
Mountain View Public Library	No at this time	no answer	Yes
Price James Library (Tipton)	No at this time	no answer	no answer
Puxico Public Library	No at this time	no answer	no answer
Rich Hill Memorial Library	No at this time	no answer	no answer
Camden County Library District	No interest	no answer	no answer
Clarence Public Library	No interest	no answer	no answer
Fairview Community Library volunteer	No interest	no answer	no answer
LaPlata Public Library	No interest	no answer	no answer
New Madrid County Library	No interest	no answer	no answer
Norborne Public Library	No interest	no answer	no answer
Ozark County Library volunteer	No interest	no answer	no answer
Sikeston Public Library	No interest	no answer	Yes
Rolling Hills Consolidated Library	No interest	no answer	Yes
Keller Public Library	No at this time	OPAC	no answer
Grundy Co. Jewett Norris	Very	Sagebrush	Yes
Shelbina Carnegie Public Library	Very	SIRS Mandarin	Yes
Maryville Public Library	Somewhat	SIRS Mandarin	Yes
Cass County Public Library	Very	SIRSI	Yes
Daniel Boone Regional Library	Very	SIRSI	Yes
Little Dixie Regional Libraries	Very	SIRSI	Yes
Mid-Continent Public Library	Very	SIRSI	Yes
Jefferson County Library	Somewhat	SIRSI	Yes
Kansas City Public Library	Somewhat	SIRSI	no answer
Neosho/Newton County Library	Somewhat	SIRSI	Yes
North Kansas City Public Library	Somewhat	SIRSI	Yes
St. Joseph Public Library	Somewhat	SIRSI	Yes
Sedalia Public Library	No at this time	Winnebago	no answer
Washington County Library	No at this time	Winnebago	no answer

## **Appendix II: Growth Issues**

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4. Governance structure for growth:
  - Maintain the status quo with academic institutions as full members and others as cooperating partners.
  - Have a representative from the University of Missouri-Columbia and one from the Missouri Library Network Corporation serve as ex-officio on MOBIUS Executive Committee.
5. *Memorandum of Understanding* – develop an addendum to the Memorandum for the purpose of adding new information on UM/CBHE governance and the addition of cooperating partners in regard to the consortium?
6. Update Mobius governance documents.

### **Appendix III: Partnering with Public Libraries—Benefits and Concerns**

#### **Benefits:**

Increased population served would appeal to legislators and may result in some restoration of MOBIUS funds.

The experience with Springfield-Greene and Missouri River Regional has been very successful.

Patrons get access to materials not typically collected by academic libraries.

We participate in contributing to educating life long learners, including our own alumni.

Relationships between public and academic libraries are strengthened.

Having the same system facilitates ease of use and transferability for all patrons.

MOBIUS access for public libraries makes processing requests easier than going through OCLC and mailing books to requesting libraries.

Institutions that have distant education programs in Missouri benefit from distributed access to MOBIUS.

Assuming that the public libraries would cover their own direct costs and pay a joining fee, they would not be a financial burden and adding libraries would generate some funds for MOBIUS.

Assuming that public libraries will sign agreements stipulating the standards (including cataloging standards) by which they will abide, the quality of the Common Library Platform would remain high.

#### **Concerns:**

Do public libraries want to become full members? If so, the Memorandum Of Understanding would need major re-writing and would require re-signing by each current institution's president or chancellor.

If public libraries are cooperating partners, would their patrons have "Walk-in" privileges? Would this be open to all public library patrons, including children, which might be a problem in academic libraries?

Expanding our partnership with public libraries may increase public use of materials and facilities, creating a burden on some libraries, especially small, specialized libraries.

Increased membership in MOBIUS would generate more borrowing and could lead to longer turn-around times due to increased workloads.

Academic libraries might need to restrict borrowing of heavily-used portions of their collections [such as audio-visual and curriculum materials].

Public libraries would need to adhere to established cataloging standards.

## Appendix V: Updating MOBIUS Documents

1. ***Memorandum of Understanding*** – We recommend drafting an addendum to the document for the following items: [language for this section needs to be developed very carefully and presented as an update) Any volunteers??? Or, when the time comes, Susan Bartel could assist us.]
  - The University of Missouri is the legal entity for MOBIUS ..... [need some formal wording here]
  - MOBIUS membership acknowledges that the centralized server environment is a financial benefit to citizens of the State and its continuance as a practice should be encouraged. Major changes jeopardize MOBIUS financial stability.
  - Cooperating partners are those special and public libraries in Missouri that have met the criteria to enable them to participate in resource sharing within MOBIUS. This criteria includes but is not limited to: [need to discuss exactly what items should be included in the MOU; not just any public library can do this]
    - i. The cooperating partner may be a single library, a library system with branches, or a group of libraries sharing a system.
    - ii. The cooperating partner must make application for such. The MOBIUS Council shall approve all applications.
    - iii. The cooperating partner shall sign an individualized agreement with MOBIUS.
    - iv. The cooperating partner will acquire and manage a Millennium system or another system for which the vendor Innovative Interfaces, Inc. has developed an interface.
    - v. The cooperating partner shall maintain bibliographic, authority, holdings, and patron records to agreed upon consortium standards.
    - vi. The cooperating partner is responsible for all costs associated with its activities in MOBIUS.
    - vii. The cooperating partner will participate in borrowing via the electronic request function; the Visiting Patron option will not be activated (except by agreement between the cooperating partner and individual institutions). Delivery sites must intersect with the MOBIUS delivery system.
    - viii. The cooperating partner may send representatives to the MOBIUS Council, the Access Advisory Committee, and the Catalog Design Advisory Committee. Representatives have voting privileges on the advisory committees but not in MOBIUS Council.
2. ***Host Institution Agreement*** – [if necessary, change the document per our discussion (Oct 7 minutes) although we may not want to do this. Need to discuss... Need to have

Exec Comm's decision on Section 5: MOBIUS Executive Director. May want to consider an addendum for this document.]

3. **Bylaws**—update as follows:

- II.A – Move second sentence on ex-officio members to III. C.1 & D.1.  
Change Coordinating Board for Higher Education to Missouri State Library.
- II.C – Add wording: ...and policies of Mobius *available on the Web*.
- Remove II.E (special membership).
- Keep II.F but renumber to II.E.
- III.D – Add a University of Missouri—Columbia representative to the Executive Committee as ex-officio, non-voting. The Task Force is making this recommendation because we recognize the University of Missouri system being responsible for 1/3 of the revenue and 1/2 of the collection in the union catalog. This recommendation is more political than substantive and considered to benefit Mobius.
- III.D – Add an ex-officio representative from the cooperating partners to the Executive Committee.
- III.E.1 – Add a statement that the Executive Committee is responsible for keeping Council representatives informed on all consortium business and encouraged to use active rather than passive measures for information distribution.
- III.E.6. Change to: The Treasurer is responsible for staying fully informed and being able to communicate financial information to the Mobius Council and Executive Committee.
- III.E.8. This section needs to be enforced so that the officers present annual reports to the Council.
- III.I.4 – Add to the duties of the Executive Director: custodian of official records.
- III.J.2.a – Revise to: ...must be drawn from member institutions *or cooperating partners*.
- III.J.2.b – [Hold on this until we can define cluster in the sense of cooperating partners and those running their own servers. Does each cooperating partner get a rep on an advisory committee when a cluster only gets one rep and one alternate? Balance??]
- III.K.1. – Revise to: ... must be drawn from member institutions *or cooperating partners*.
- Definition of terms – [define cluster in regard to those running their own servers and cooperating partners...for the purpose of governance representation.]

4. **Service Policy Agreement**—[again need a discussion of whether the changes are significant enough to change this document; see Nov. 4 minutes]

5. ***Cooperating Partners Agreement***—update as follows to be use as a template for each situation:

- Hardware, Software, and Resource Sharing Arrangements – change bullet 4 to indicate must *intersect* with the courier system.
- Operational Issues – combine bullet 2 and bullet 8 regarding authorized borrowers; Change bullet 7 to indicate that the cooperating partner sets the borrowing limits as long as they do not exceed the Mobius standard. Bullet 9 should specify that the cooperating partner needs 1 intersecting stop with the courier system. Change bullet 12 to ...regulating INNReach activity including cataloging standards and authority control...

6. ***Policy on Admission of New Members***—update as follows:

[Committee needs to discuss the new draft as submitted by Mollie and approve.  
Changes: add direct costs; consultations with cluster]

[Institutions accepted for MOBIUS membership are responsible for the direct costs associated with their addition to the consortium, including ILL costs and data conversion costs. [Current estimate for these costs is approximately \$40,000 – 50,000.] Costs within the institution for desktop computer upgrades, network implementation and upgrades, barcoding and retrospective conversion are the responsibility of the institution.

Academic institutions wishing to be admitted to MOBIUS must sign a letter of intent directed to the Executive Director of MOBIUS. If an institution's application for membership is approved by the MOBIUS Council, implementation of the institution in the Common Library Platform will be scheduled in consultation with that institution.

An additional one-time fee of \$10,000 will be assessed each new member to cover indirect costs associated with incorporating the institution into the Common Library Platform such as training time and other services provided by the MOBIUS Consortium Office.

Each new member accepted must also meet normal membership expectations as outlined in other MOBIUS documents. Examples of these expectations include adherence to cataloging standards, maintaining of library collections, contributing to the growth of the shared resources within the consortium, providing authority control for cataloging records, and complying with all policies and procedures applicable to consortium members.

Cluster affiliations for participation in MOBIUS will be recommended to the MOBIUS Council by the Executive Committee with advice/guidance of the member representatives of affected clusters. Issues considered would include size of the cluster, geographic locations, and missions of institutions.

The annual membership fee during the first year of membership will be prorated based on the month the membership becomes active.

Other categories of membership in the MOBIUS Consortium are Cooperating Partners and MOBIUS Affiliates outlined elsewhere. ]