

1. Call to order and introductions
2. Adoption of the agenda
3. Approval of minutes
4. Information Items
  - Updates from MCO on:
    - LSTA grant
    - Hotel
    - T-shirt design contest
    - Conference speaker
    - Conference schedule
    - Other updates?
  - Door prize subcommittee update
5. New Business
  - Conference program
  - Review of proposals
  - Conference-at-a-glance
  - Communication between presenters/forum facilitators/poster session participants and MCO
  - Publicity timeline
  - MACPAC/MCO duties breakdown
6. Adjourn Meeting