

Minutes of the MOBIUS Access Advisory Committee

February 17, 2004

MOBIUS Consortium Office, Columbia, MO

Attending were: **Archway**: Loretta Ponzar (Jefferson College) and Fran Stumpf (St. Charles Community College); **Arthur**: Tom Schultz, (William Woods University); **Bridges**: Ellen Eliceiri and Matthew Kris (Webster University), **Galahad**: David Glick (SEMO); **LANCE**: Sharon Upchurch (Culver-Stockton); **MERLIN**: June DeWeese (UM-Columbia); **Quest**: Linda Meaderis and Marian Davis (CMSU); **SWAN**: Charlotte Dugan (SMSU); **Towers**: Vicki Wainscott, (NWMSU); **Washington University**: Scott Britton; **MCO**: Jim Dutton.

1. The meeting was called to order by chair, Loretta Ponzar.
2. The **minutes** of the October 28, 2003 meeting were **approved**.
3. The **agenda was approved** as amended, moving Item #6 D request for additional purchase of Lanter bags to Item#4 the MCO update by Jim Dutton.
4. **MCO Update**: Jim Dutton reported that:
 - a. George included the purchase of additional Lanter bags in the budget request for next fiscal year, starting July 1, 2004.
 - b. Baptist Bible College (BBC) addition to MOBIUS is moving along, but Innovative is behind
 - c. Kansas City Art Institute will have implementation soon
 - d. Janine Gordon is on maternity leave
5. **Cluster Reports**:
 - a. Matthew Wier is the new Head of Access Services at Webster University
 - b. Marian Craig is changing her name to Marian Davis.
 - c. MAAC policies are posted on MOBIUS under MAAC Policy pages
6. **Old Business**:
 - a. Lenders of Last Resort and Survey
 - i. Lenders of Last Resort are now on the MOBIUS pages.
 - ii. Even though UMC has cut off lending to one high volume requesting institution, UMC's ratio is still high at 5.8, but is down from 6.4 last time. UMC will wait another quarter to see how things go.
 - iii. Midwestern Baptist and Culver-Stockton have high ratios but have low volume so nothing will be changed to the table.
 - iv. **Motion**: After some discussion about lenders of last resort and ratios, Sharon Upchurch moved to raise the lending platform from 2.0 to 2.5. Tom Schulz seconded. After more discussion, the motion **passed**.

1. **Lenders of Last Resort list now will include:** UMKC Law, UMC Law, UMC Health Sciences, UMC, Truman State, Missouri Southern, Southeast Missouri State.
 2. There was some discussion of where to get traditional ILL for free before going to lenders of last resort, in-state (free) or out-of-state (free through LVIS or other agreements). No official stand was taken on this.
- v. The **MAAC Survey** regarding traditional interlibrary loan and institutional awareness of the Lender of Last Resort list and reporting of statistics was informational for all concerned. It was recommended that the survey be done every couple of years. The survey results were reported in very general terms.
- b. Review and possible revision of paging procedures:
 - i. It was agreed we should review these and they be written down to post.
 - ii. Fran Stumpf will draft and post something to the list for the committee to review.
 - c. Millennium Off-Line Circulation Policy
 - i. **Motion:** Sharon Upchurch moved and David Glick seconded a motion that we adopt a Millennium Off-Line Circulation Policy. The motion **passed**. It is important to remember that to avoid problems, institutions should inform the MCO Help Desk before they upload. On weekends, it was recommended that uploads be done manually.
 - d. Additional Lanter bags (moved to item # 4, MCO Update)
 - e. List of first contacts for each cluster. At this point, the list includes:
 - i. Archway – Melissa Hedrick
 - ii. Arthur –Inas El Sayed
 - iii. Bridges – Matt Wier
 - iv. Galahad – David Glick
 - v. LANCE – Valerie Darst
 - vi. MERLIN– June DeWeese
 - vii. Quest – Marian Davis
 - viii. SWAN – Wendy McGrane
 - ix. Towers – ?
 - x. Washington University – Luberta Rochelle
 - xi. WILO – ?
 - f. Phase 3 Enhancements:
 - i. Request to Own Site (**Note:** “site” means “cluster”). **Motion:** June DeWeese moved and Sharon Upchurch seconded a motion to turn the “Request to Own Site” enhancement on. The motion **passed**.

7. New Business

- a. Questions about Springfield-Greene (SG) Interlibrary Loan Statistics were raised. **Motion:** Scott Britton moved and David Glick seconded a motion to count Springfield-Greene County inter-lending as traditional Interlibrary Loan. Points discussed included: 1) do we count Springfield-Greene (SG) County interlibrary loans as MOBIUS Loans? and 2) even though SG appears on the MOBIUS table, they are just like any cooperating partner and not MOBIUS members. The motion **passed**.
 - b. Possible Inn-Reach enhancements: **Motion:** It was moved by Scott Britton and seconded by Sharon Upchurch that we **request an enhancement that allows the “Home Library” field to be printed on all Inn-Reach reports that currently show Patron numbers**. The **motion passed**.
 - c. Policy on Load-Balancing Table: After much discussion about whether the policy should be changed to address the issue of load-balancing for individual institutions, the consensus was to do nothing at this time and handle it case by case. Changing it applies to the cluster level, not the individual institution.
 - d. Other New Business:
 - i. Discussed were incidents of altered book bands as in the case of one library adding an additional \$20.00 late fee to the \$120.00 fee for a lost book. It was agreed that we talk to the library doing this on an individual basis and reiterate that institutions cannot change the MOBIUS book band.
 - ii. Claimed returns were discussed. It was admonished that institutions NOT use “claimed return” on someone else’s book.
8. The **next meeting** is a special meeting scheduled for **March 29, 2004 at 10:00 a.m. at the MOBIUS Consortium Office**. This is to allow for adequate time to consider INN-Reach enhancements.
9. The meeting was adjourned.

Submitted by
Charlotte Dugan
SWAN Cluster