

Minutes  
MAAC Meeting  
July 11, 2006  
10:00 a.m.

The MOBIUS Access Advisory Committee met July 11 at 10:00 a.m. in Room 224 at the MCO office. Chairman Tena Edwards presided. Members present were: Donna Bacon (SGCL), Tena Edwards WWU-Arthur), Melissa Martin (WWU – Arthur), Sandy Phillips (MWSU – Towers), Mary Anderson (UMKC – Merlin), Scott Britton (WashU), Bonnie Sanguinet (SLCC-Meramec – Archway), Patricia Williams (SLCC – FV – Archway), Shugin Jiao (SLU-Pius – SLULink), Sharon Upchurch (C-SC – LANCE), Charlotte Dugan (MSU – SWAN), Elise Fisher (WJC – WILO), Linda Medaris (CMSU – Quest), Marian Davis (CMSU – Quest), Chris Burns (MACC – Galahad), Jim Dutton (MCO), and Mark Wahrenbrock (MCO).

- I. Minutes – Merlin moved and Towers seconded approval of the February 7 minutes as presented. Motion passed.
- II. Introductions – For the benefit of new members each member introduced himself/herself.
- III. MCO Update –
  - A. Jim Dutton announced Beth Fisher, new MOBIUS executive director, will be in the office August 1.
  - B. Jim reminded members terms of new MAAC committee members begin in November. Clusters whose representatives must begin new terms in 2006 are Arthur, Galahad, Merlin, Towers, and WILO.
  - C. Mark Wahrenbrock asked for feedback on the MAAC meeting on enhancements held on Centra. The consensus was that Centra meetings work best when members are clustered. Very little discussion occurred online. Most discussion took place among the groups in the same locations.
  - D. Jim Dutton suggested institutional personnel changes could be announced on the MCO webpage. He also reminded members to update contact lists, make sure new personnel have access to the MCO website and discussion lists.
- IV. Lender of Last Resort – MAAC reviewed circulation statistics to determine adjustments needed in the Lender of Last Resort list. MAAC's new procedure will be to determine eligible institutions, then to ask those institutions whether they want to be on the List. Those deemed eligible at this time are: Central Methodist, Crowder, Culver-Stockton, Logan, MCC – Penn Valley, Missouri Southern, Southeast Missouri State, Stephens, UMC, UMC-Law, UMSL Health Sciences, UMR, and Webster/Eden. Central Methodist and Culver-Stockton declined at the meeting.
- V. Cluster updates --
  - A. Arthur reported starting WebBridge and Patron API components on their cluster catalogs. These components were implemented to assist the Missouri State Library.

- B. Towers is continuing to implement the National Military History Museum as a branch at Missouri Western.
  - C. Merlin announced some personnel changes and asked that representatives remind their members to put ties on the black bags.
  - D. WashU is removing Social Security numbers from patron records.
  - E. Archway announced some personnel changes and that St.Louis Community College is opening a Wildwood campus in the fall, 2007.
  - F. SLU announced some personnel changes. They also felt their migration to a stand-alone server when well. They are currently cleaning up errors.
  - G. LANCE announced that Truman had purchased the Spell Checker software for the cluster. Truman is also working on adjustments to the public catalog displays that will make LANCE look more like MOBIUS displays.
  - H. SWAN announced some personnel changes.
  - I. WILO announced a personnel change.
  - J. Quest announced some personnel changes.
- VI. Set meeting dates for next year – Potential dates for next meetings are November 8 (Wed.), March 6 (Tues.) and July 11 (Wed.). Jim Dutton will confirm these dates on the calendar.
- VII. Delivery Changeover Input –
- A. Some clusters reported a rough start but most feel it is going smoothly. There are still a few local issues to resolve.
  - B. MCO sent out an email asking member libraries to remove Lanter barcodes. Representatives should refer their cluster members to that email.
  - C. MAAC discussed the Log Book forms currently in use. Jim Dutton explained we could change the form if we wished. The desire of several libraries to keep an inventory of what is inside each bag in order to aid tracking and reimbursement makes the format of the logbook more important. Scott Britton volunteered to work on a prototype. The Committee will respond via the listserve.
  - D. Jim Dutton asked MAAC representatives to urge their clusters to continue using the error report system on the MCO website rather than calling 1<sup>st</sup> Choice. MCO is trying to keep track of issues to determine if there are any patterns.
  - E. MAAC discussed the need for a searchable database to keep track of items in each bag. This will require further study and, perhaps, checking to see how institutions are managing this problem.
  - F. MCO representatives asked how MAAC wants to communicate with 1<sup>st</sup> Choice. It was decided that delivery issues become a regular agenda item. Jim Dutton urged cluster representatives to remind members to continue to report problems to MCO so there can be a “paper trail” at MCO.
  - G. Mark Wahrenbrock asked if MAAC wanted to continue to maintain the conference presentation on 1<sup>st</sup> Choice on the website. MAAC decided that a Delivery FAQ page would be more helpful. It may be some time before MCO can prepare that page.

- VIII. Report from subcommittee looking at Lost Book Policy and Procedures
  - A. The Subcommittee wants to move MOBIUS Policies and Procedures more in line with traditional procedures as recommended by ALA.
  - B. After much discussion, Donna Bacon will make adjustments and submit the document via the listserve for further changes.
- IX. New Archway ITYPE – Archway has some serially published titles that it would like to make available for regular circulation without having to designate them Monographs, thus losing the ability to monitor circulation statistics for those titles as serials. On the advice of MCO, Archway asks MAAC approval for a new ITYPE for those materials. LANCE moved and Merlin seconded approval. Motion passed.
- X. Discussion of Agency model for InnReach servers –
  - A. III wants to move to an Agency (individual library) model rather than Cluster mode.
  - B. Agency software could create a long list of agencies in the drop-down menu for requesting, possibly confusing patrons.
  - C. Staff can't transfer holds in Agency software.
  - D. There might need to be changes in representation on committees.
- XI. New Business – There was a lively discussion concerning monographs with accompanying audiovisual materials. Some institutions catalog these items with the book. Some institutions send the accompanying material even if the patron doesn't request it. There might need to be a separate ITYPE for this kind of material. There might also be some solution in new enhancements. This discussion segued into a general discussion of sharing audiovisual materials. MAAC will continue this discussion at a future meeting.
- XII. Adjournment

Respectfully submitted,

Sharon Upchurch  
Secretary Pro Tem