

1. Call to order and introductions

2. Approval of minutes

3. Cluster Reports

(a) Archway - none

(b) Arthur - none

(c) Bridges

Lindenwood has hired a contract Technology Coordinator named Michael Feters and former Circulation Coordinator Hannah Wright has left Lindenwood. Her replacement will be Bianca Ray, who will start in early August.

(d) Galahad

SEMO has hired Dani Vaughn-Tucker as the new Head of Access Services. She will be responsible for overseeing periodicals, circulation/stacks and ILL.

Work has started on the Three Rivers College library's renovation. It is expected to take 8 months to complete and the plan is to stay fully operational during the entire renovation.

The director of the Three Rivers College library, Gordon Johnston, is becoming an English faculty member effective August 1, 2012. This change means that only one librarian will be working at the college. The librarian will be supported by a small staff of library assistants.

(e) Lance

Truman State's Pickler Library is combining their reference and circulation desks into a "one-stop-shop" model.

(f) Kansas City

It's a slow summer for MCC- Maple Woods. The reference librarian at MCC-Blue River is retiring. Work continues on the new library at William Jewell.

(g) MCO

Jessica Hammond is leaving in August; her position is posted along with an Evergreen coordinator and an IT support person.

MERLIN and the standalone servers (WashU, SGCL, MRRL and SLU) are still running on physical machines; in a series of migrations all other servers were moved to a data center and put onto virtual machines. This is an improvement and in-line with current approaches to operating servers as each cluster is no longer physically tied to a specific machine's hardware. A new type of backup was also implemented which is faster and more reliable.

(h) MERLIN

Bonnie Postlethwaite is now the Dean of Libraries for UMKC. She replaces Sharon Bostick, who moved to the Illinois Institute of Technology.

Christopher Dames is now the Dean of Libraries for UMSL after serving as interim Dean for the last few years.

John Meyer from UMC-Ellis is now Head of the UM-Mathematical Sciences Library; previously, he was Head of Circulation at Ellis Library. All MOBIUS inquiries will be handled by June DeWeese.

Andy Stewart will be retiring as Director of the C.L. Wilson Library for Missouri S&T (formerly UMR) as of August 31, 2012. Maggie Trish will serve as Interim Director.

Annette Howard retired as ILL Supervisor for Missouri S&T on June 29th, 2012. If you wish to offer your congratulations, her email account (ahoward@mst.edu) will be active until September 1. Until further notice, please send all traditional ILL inquiries to Dawn Mick (mickd@mst.edu). For MOBIUS inquiries, contact June Snell (snellj@mst.edu). The MOBIUS Circulation & ILL Contact list has been updated

(i) MRRL – none

(j) Quest

The cluster just completed the redesign of their catalog. Mollie Dinwiddie, Dean of the Library, purchased iPads for all the faculty librarians at UCM.

(k) SLU – contact JOANNE lots of changes

(l) SGCL

The ILL department gained additional hours this year. One of our lending part-time positions was upgraded to full-time giving us an additional 15 hours.

Michael Glenn our Local Historical Librarian retired.

Since our meeting we have fully integrated to Sierra, at the time of our meeting we were just starting to look at the system

(m) SWAN

Missouri State University's current Dean, Neosha Mackey, is retiring at the end of the month. The new Dean, Thomas Peters, will begin on August 1.

The Cotter College library is converting most of its collection from Dewey classification to LC this summer.

Eric Deatherage is the new director of the Crowder College library.

(n) Towers

Towers catalog redesign in process.

Northwest Missouri State University reports that Sharon Samson is the new ILL/Mobius contact. The Head Librarian for Collection Development position vacant.

(o) WashU

Dean Shirley Baker retired as of July 1st. Our new University Librarian, Jeffrey Trzeciak, comes to WashU from McMaster University in Canada. Two of our Associate Deans, Judy Fox and BJ Johnston, have also announced retirement. Judy's was effective in June and BJ's is coming up in August. Carol Antoniewicz, our longtime e-resources librarian, also retired in May. We expect that some openings will be announced once the new UL has settled in. We have been experiencing some unusual delays with courier deliveries this summer and ask that our partners be patient with us as we work with MCO to determine why the delays are occurring.

4. Information Items

Clarification on this committee – Officially we are still MAAC but we are now a group, instead of a committee. Advisory groups policies and charges can be found here - <http://mobiusconsortium.org/>.

A question was raised about **load balancing** which has to do with prioritizing requests. Most of the schools do not do this and we determined it is not appropriate for the committee to make a policy related to it. Although MAAC has jurisdiction over MOBIUS issues, it does not for cluster issues.

5. Unfinished Business

- a. List of school's replacement acceptance policies - Reminder to all MAAC representatives to check the list to see who in their clusters have not updated the information. There are still a number who have not updated the webpage with current contact information. Make sure both the MOBIUS and ILL contacts are designated.
<http://mobiusconsortium.org/node/5299>
- b. We discussed whether or not to make the contact list a Google doc but concluded it was best to leave it as it currently is and put in a help ticket for changes.
- c. Update - Requested approval of procedure change in: 2-2 MOBIUS Patron Initiated Circulation
According to Scott, the Board has not addressed this change yet. They are expected to soon.
Current procedure:
Identification - An institutional photo I.D. or an institutional I.D., plus a government issued photo I.D. (e.g., driver's license, state I.D., passport, etc.) will be required to check out materials as a Visiting Patron.

Proposed change:

Identification - An institutional photo I.D. is the preferred identification to check out materials as a Visiting Patron. An institutional ID number (written or verbal) plus a driver's license or other official photo ID will also be acceptable.

6. New Business

a. Lenders of Last Resort

"MAAC considers the lenders of last resort to be those MOBIUS libraries that have a non-returnable lending/borrowing ratio of 2.5:1 or greater, do enough lending that this ratio presents a hardship for them, and therefore, do not choose to opt out of appearing on the list." <http://mobiusconsortium.org/lenders-of-last-resort>

Each library that fits this ratio has the option of being in the Lenders of Last Resort List or not.

Currently, University of Missouri / Columbia and Webster University/Eden want to be on the list.

Mobius requests are random and no preference is given to schools in one's own cluster. In the past, it was not possible to adjust this but Scott will check to see if this has changed.

b. Book straps & paging slips

Rhonda Brown discussed some of the problems SGCL has with the book straps. They have 10 branches and the branch as well as SGCL needs to be identified on the book strap. It also needs to be positioned so that the location can be read. Other issues include paging slips that are taped in and lack of the cluster codes. If you notice a trend from an institution, you can have your cluster representative contact them.

c. Review of new documents on the website (Scott)

We have a number of documents available on the MCO website

(<http://mobiusconsortium.org/circ-courier>). Some of these are Google docs that designated individuals can edit. They provide information for individual institutions, clusters, MCO, and the MOBIUS Board. These include (but may not be limited to):

- PUA Codes
- Lending & Borrowing Statistics (updated monthly)
- Label Maker – The Label Reference provides good information on which label to select.
- Delivery Stops
- Delivery Schedule
- Days Closed Calendar
- Delivery Problem Report – These reports are directed to several different people to handle late, damaged or missed deliveries issues.
- Delivery System Profile Form – In addition to new libraries setting up their profiles, this form can also be used to make changes related to parking, where to take the deliveries, etc.
- MOBIUS Delivery/Pickup Location Codes

- Books on Search & Claims – Include as much information as possible. Resolved issues are not removed from the chart but are highlighted in green.
- Policies, Procedures & Best Practices – Policies provide overall information on how to resolve issues. Procedures should be based on the policies. The Best Practices Manual can be updated for local use. **It probably needs to be updated.**

- d. Patron blocks
MOBIUS blocks requests by the limits set by patron type. Blocks can also be put on by individual institutions for various reasons, such as the need to update an address. Scott was not sure if both could be done manually or what the effect on the patron would be. He will check on this.
- e. Sierra
Someone asked how Sierra compared to Millennium. It was described as the Web 2.0 version of Millennium which is more intuitive. The layout is different but the functionality is still there. It allows porting into APIs and can produce reports that Millennium cannot. The current database structure is 30 years old
- f. Required meetings per year?
For the past two-three years we have met three times a year as we had trouble fitting the 4th meeting into the calendar. Someone questioned if we were required to meet a certain number of times. We found this on the website -
Frequency of Meetings: As needed with an annual minimum of **quarterly**.
(<http://mobiusconsortium.org/node/940>)

7. Next Meeting: **October 16** (Online)

8. Adjourn Meeting