

Members Present:

Deb Ehrstein, Chair	Washington University, Wash U cluster
Dawn Mick	Missouri S&T, MERLIN
Scott Peterson	MOBIUS
Kathy Hart	Northwest Missouri State, Towers
Alice Ruleman	University of Central Missouri, Quest
Corey Halaychik	Three Rivers Community College, Galahad

Members Absent:

Joshua Lambert, ex officio	Missouri State University, SWAN
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Guests or Proxies Present:

None	
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1. Call to order and introductions - Deb Ehrstein called the meeting to order at 11:30 am. No introductions were required. The group decided to hold the lunch meeting at McAlister's Deli nearby and transported themselves forthwith.
2. Adoption of the agenda – All members agreed that the agenda was perfectly fine the way it was and we didn't want it to feel any pressure to change on our account.
3. New Business
  - a. Discuss proposed timeline:
    - i. Members agreed that the timeline was reasonable.
  - b. Discuss policies, procedures, and initial setup required
    - i. The meeting was opened with a discussion as to why the MOBIUS board asked to convene the working group. According to Scott, MOBIUS has received requests from several libraries regarding this type of lending and several clusters are already lending A/V material.
    - ii. Discussion arose regarding what was meant by A/V material. It can include DVDs, VHS, audio books (Playaways, books on tape/CD, or mp3 on CDs), microfilm, microfiche, or software. We decided that the A/V items would specifically refer to video and audio options, as many libraries have reservations about lending microfilm and microfiche.
    - iii. Concerns libraries may have: what to lend, what not to lend, how to protect the materials in transit, loan length.
      1. Three Rivers, NW Missouri State and Univ. of Central Missouri all lend A/V within cluster; WashU lends via ILL. Three Rivers and UCM have had no problems in lending the items, NW Missouri State has concerns with

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other schools in the cluster restricting or not being able to lend at all. NW Missouri State and WashU have received some pushback from faculty or subject specialists, most specifically on popular films when they are used for class. However, faculty have the option at both schools to put the items on reserve, but some do not as they do not want to limit lending time to students.

2. Length of time to lend: Three Rivers lends for 21 days; Washington University lends for same period as other Interlibrary Loans.
  - iv. I-Types – Scott showed us the current MOBIUS I-Types and how they are mapped by cluster. Some libraries may want to limit the age (items older than 6 months) or type (academic vs. popular) of A/V items available and they can do that by item type. We may need to look at which I-Types are currently in use and how they are currently circulating.
  - v. Loan Rules - will need to map to loan rule 200 and 201 to be available in MOBIUS
  - vi. Packaging possibilities were discussed such as bubble wrap and padded envelopes. WashU usually just puts the item in the courier bag and has had no problems.
  - vii. Do we make rules for the entire system or 'by-cluster' rules?
- c. Soliciting feedback from other clusters:
    - i. The group decided to send out a survey to the MAAC reps to be forwarded to their clusters, asking about their experiences, willingness to lend, and concerns. Members agreed to attempt to send out the survey by the 1<sup>st</sup> week of October, so that cluster representatives can give their members 2 weeks to fill out and return the survey.
  - d. Action Items
    - i. Scott will send out a list of I-Types from all clusters, as well as I-Types already lent within the cluster.
    - ii. Corey will start a Google document whereby we can add questions and we can discuss options via listserv.

4. Adjourn Meeting

5. Minutes submitted by Dawn Mick