

## WILO COORDINATORS

Meeting Minutes

October 20, 2004

9 a.m.

Saint Paul School of Theology

Submitted by Laurie Hathman, Rockhurst University

Attendance: Kathleen Finegan, Avila University; Laurie Hathman, Rockhurst University; Kenette Harder and John Young, William Jewell College; Logan Wright, Saint Paul School of Theology; Susan Beyer, Midwestern Baptist Theological Seminary; Ted Ostazewski, Metropolitan Community Colleges, M.J. Poehler, Kansas City Art Institute

### I. Minutes from last meeting

Minutes were approved as submitted from the July 14, 2004 meeting.

### II. Reports from MOBIUS/WILO meetings

#### MCAG – Coordinators

Ted reported at the September 10, 2004 meeting, recommendations were made to the Executive Committee about software to buy and implement for the consortium:

Table of Contents—MERLIN currently purchases

Agency Software

Regional Holds—puts holds only on items in a cluster—SLU was primarily interested in this, other clusters did not show interest

New draft of committee is charge is in progress

Strategic planning meeting recommended:

Survey of other Innovative products in use by sites, i.e., WebBridge, or other vendor software in use with the system, for possible consortium purchase

Standards for the Common Library Platform for new members are under development. Missouri River Regional Library in Jefferson City is coming in soon to MOBIUS.

#### MERAC – Electronic Resources

Laurie reviewed the results of survey of databases for the FY 05-06 Database Cafeteria program. Sage Full Text Publications will be the new option for FY 05-06 as it received the most votes from the survey. Almost all of the sites responded to the survey. Two other databases that received a significant amount of votes will be available in Vendor Direct: EBSCOhost Communications and Mass Media and Gale Opposing Viewpoints. State funding may be possible for FY 06-07, the survey responses indicated interest in several databases. Committee members are investigating these and will discuss this further at the March, 2005 meeting.

#### MAAC – Access

Kenette reported that MAAC is working on their strategic planning report. A damaged item procedure is also in development. Another black bag inventory will also be done soon.

#### MCMAC – Collection Management

No meeting has been held since the last WILO Coordinators meeting so there is no report.

### III. MOBIUS Strategic Planning

Responses to the Strategic Planning document sent out by Linda Bigelow are needed by November 15, 2004.

#### IV. Access issues

##### Reconciliation process for lost books in WILO

Laurie asked whether WILO could develop a reconciliation process for lost books since there is one on the MOBIUS level. Rockhurst University has received from some WILO sites request to pay for lost books but most sites do not submit an invoice that could be submitted to the business office, so RU has made up their own invoices. Laurie will contact Elise Fisher to get this item on the agenda for the November WILO Access Committee meeting.

##### Hold Cancellation Notices

M.J. asked if WILO could have a generic hold cancellation notices for those instances where the hold is cancelled by reasons other than missing or needed for reserve. An example was submitted for review and all thought this was needed. Kenette will submit a request to the MCO Helpdesk to have this created.

##### Bib-level vs. Item-level Holds

M.J. noted that while KCAI was testing the request function in WILO they noticed a lot of holds were being placed on the bibliographic level instead of the item level, although KCAI took pains to request holds on items owned only by one site. Since no paging slip is generated on the bibliographic level holds this caused confusion as they were testing the request system. Each site will check with their circulation staff to see if this problem is widespread. Each site will share through the listserv what their staff report. M.J. will ask Elise Fisher to put this item on the agenda for the November WILO Access Committee meeting.

#### V. Other Business

Ted asked if the cluster list on the MOBIUS request screen could be expanded so that WILO would appear without having to scroll down the list. Kenette will send a request to the MCO Helpdesk to see if this is possible.

Logan asked if the catalogers at the other sites were maintaining the Library of Congress TOC links in the 856 field, or using the 505 field. The prominent location of the 856 field above the item field in the catalog display often leads patrons to the Library of Congress catalog. Some patrons are expecting to get the full text of the item; others actually try to request the item from the Library of Congress through its request button. Logan also asked about whether the publisher descriptions in the bib records, which are usually taken from the dust jacket, should be retained. Coordinators will talk to their catalogers to see how they deal with these issues.

KCAI will have INNREACH training in January and expect to go live on INNREACH shortly after that.

#### VI. Next Meeting

January 26, 2005      MCC Business & Technology Center