

WILO Coordinators Meeting Agenda  
January 18, 2008, 10 a.m. – noon  
Rockhurst University

Present: Logan Wright and John Oyler, Saint Paul School of Theology; Laurie Hathman, Rockhurst University; Dennis Goodyear, Avila University; M.J. Poehler, Kansas City Art Institute; Craig Kubic, Susan Beyer and Rusty Tryon, Midwestern Baptist Theological Seminary; Ted Ostaszewski, Metropolitan Community Colleges; Kenette Harder, William Jewell College.

I. Agenda Review

II. Minutes from September 19, 2007 (previously circulated)--Approved

III. New Business

- View Holds—Ted noticed there were a lot of unresolved holds. Each site will review the list to clear out holds.
- Create List—Ted noticed many create lists that appear to be unused. Each site will review their lists and empty those no longer in use. Discussion on whether to have a time period for a list.
- WILo timeclock—Ted noticed that the WILo clock was 10 minutes fast, which affected hourly loans. He had this fixed.
- WILo catalog links to libraries—Ted noticed some of the library site links were incorrect and had these fixed.
- Discussion about who should report problems on behalf of WILo given the new restrictions on reporting problems to the Help Desk. The chair of the WILo Coordinators group seems to be the appropriate person.

1. Next Meeting: May 9, 2008 Midwestern, 10 a.m. – noon

A recorder may be needed in case Laurie cannot attend due to vacation time.

2. Logan: Request Improved Clarity/Functionality in Spell Check Screen (vote)

Logan identified a problem with the spell check on the WILo catalog. When an incorrect spelling is entered the user is directed to a “No Entries Found” screen, then is prompted to do the search again. When this is done the spell check then displays possible options. The Bridges cluster catalog had the same problem and they had it fixed. In addition, the spell check is not consistently working at individual WILo sites. The dictionary is not getting engaged at certain points. Logan will ask MCO to have the individual and cluster scopes be set like those for Bridges. Also identified was the need to have spell check perform on non-English languages. This would be an enhancement request.

3. MOBIUS Training Classes (anyone attending?)

Craig is going to do the Web Pac Editor training.

4. Staff View vs. Public View for Staff Account

The option for staff to view their account through the catalog was previously setup for the WILo cluster. Through their individual accounts staff can search the catalog. The default is the Public View for records. Staff can choose the Staff view to see the records similar to a MARC display. The potential problem is that some information, such as who last checked out an item, would be available to all staff to view. Coordinators need to decide if they want to promote Staff view for use at their sites.

5. Help Desk Support: Go through Ticket Process via Coordinator  
All the coordinators indicated they were okay with the new process.

6. MARS Report Notices (Feb., May, Aug., Nov.)

Quarterly reports are sent by email in the past. If Christopher no longer notifies by email sites will have to go looking for them in the system. Sites deal with the reports when they can.

7. Listservs: MOBWE-L; WILOCOORD-L; MOBIUS-L:

There was discussion of the purpose of the various listservs and who is signed up to which one. All the coordinators indicated they were signed up to listservs appropriate to their responsibilities. Only library directors see the MOBIUS-L emails since this is for MOBIUS Council.

8. New Item type for DVD-ROM

Catalogers want a new item type. Ted will pick a letter to represent the new item type and let everyone know.

9. Set New Default Price for WILO Books (vote?: how much?)

Discussion about raising the default WILO book price to \$75.00 plus the \$10.00 process fee. Sites can individually set their own prices for any item including books which will override the default price. A decision will be made at the May meeting after coordinators have a chance to discuss this with their staff.

#### IV. Old Business

1. SCAT Table (continues to be tabled)(Logan needs to find 2 days and then it's finished; except for 7 newly or soon-to-be revised LC schedules)

Logan said he hoped to have this done in February.

2. Material Format/Code Designations (e-Books; electronic databases); are these ok?

All the coordinators expressed satisfaction with the new codes.

3. WebPac PRO

Discussion was held on the two latest drafts for the basic search page. Some slight alterations will be done and distributed by email and then we will make a decision. Discussion was held on the layout of the advanced search screen. All agreed to continue the navigation elements from the top and bottom of basic search screen to the advanced search screen. The tabs on the advanced search screen will be keyword, title, author, subject, journal and numbers. Subject and numbers will have drop downs to provide choices within those search types. An additional meeting to continue the discussion has been scheduled for February 22, 2008 at Saint Paul School of Theology.