WILO Coordinators Meeting Minutes
September 18, 2003
1:30 p.m.
Penn Valley Community College

Attendance:  Kathleen Finegan, Avila University; Laurie Hathman, Rockhurst University; Kenette Harder and John Young, William Jewell; Logan Wright, Saint Paul School of Theology; Susan Beyer, Midwestern Baptist Theological Seminary; Ted Ostazewski, Metropolitan Community Colleges; Jim Dutton and Robin Kespohl, MOBIUS Consortium Office.

1.  Reports from WILO and MOBIUS Meetings:
    1.1. Ted reported from the MOBIUS Coordinators Advisory Group:
        Per Almquist from the Bridges cluster was elected chair.
        The recorder responsibility revolves alphabetically through each cluster.
        **{Ted said something about Instant Messenger here but I didn't get the details—can someone supply them?}**
        Next meeting is January 23, 2004

    1.2. Cataloging meeting held September 12, 2003:
        1.2.1.   Working on guidelines for cleaning up the bib records
        1.2.2.   November 1$^{st}$ deadline for institutions that use 590 field to clean out this field
        1.2.3.   Turn on item and checkin public note display in catalog
        1.2.4.   Next meeting is October 17 at 1:30 p.m. at Midwestern Baptist Theological Seminary.

    1.3. MERAC report:
        1.3.1.   Laurie reported that she is now chair of MERAC for 2003-2004.
        1.3.2.   A survey was issued by the committee to gather data about what databases are currently being used by members that are not provided by MOBIUS.  The MAROON database is undergoing an overhaul by Hardy Pottinger at MCO.  Once accurate data is gathered and the MAROON database is again available the committee will review the data for possible additional MOBIUS consortia purchase arrangements under the Cafeteria Plan or the Vendor Direct Program.
        1.3.3.   Next meeting is October 22, 2003, in at MCO in Columbia.

    1.4. MOBIUS update:
        1.4.1.   Jim reported that the LDR upgrade was progressing; only one person at OCLC is working on this so it is slow.
        1.4.2.   The de-duping project is underway.
        1.4.3.   Pick Up Anywhere is being beta tested at Central Missouri State University, UMC Ellis, Washington University and William Woods.  Some problems have occurred so with phase 2.  Phase 3 should be tested after October 1$^{st}$.  Possibly this function will be widely available in March 2004.
        1.4.4.   Additional training can be requested from MCO at any time.  Some training on circulation will be offered in Kansas City this fall.
        1.4.5.   Springfield Greene Public Library is now up in IN-Reach.

2. Update Holdings:
    2.1. This feature in the Serials module will show gaps for missing issues. It is done title by title. When the missing issues are checked in the summary holdings will collapse to indicate the consecutive run of issues.
    2.2. The options are NO, YES or YES WITH DIALOG. The coordinators asked that this feature be turned on. The default will be NO.

3. My Millennium report:
    3.1. Coordinators reported that it is working OK. In Phase 3 upgrade it will be possible to set this by patron type.

4. Phase III upgrade:
    4.1. Some available features:
        4.1.1. Circulation: patron information in the "Circulation Desk" mode can be set by individual library and patron information display can be arranged as preferred in each library.
        4.1.2. Calendars, loan rules, and rule selection table can be done in Millennium.
        4.1.3. WEBPAC can display field groups.
        4.1.4. In each module it is possible to specify which indexes can be searched and they can be reordered.
        4.1.5. Electronic Course Reserve can limit by class login.
        4.1.6. URL for login to subscription databases can be put in the checkin record rather than bib record.
        4.1.7. Request item function will change the language from "Choose Institution" to "Choose Cluster".
        4.1.8. Standard numbers will be hot linked to the index.
        4.1.9. Mark and Pat are putting together information on what can be turned on for the whole consortia, by each cluster and by each library. They will send information out on this.

5. Automated Inventory Control:
    5.1. This is available in telnet
    5.2. MCO has a scanner that can be reserved by libraries that want to do inventory
        5.2.1. Approximate cost of scanner that works with Triple I is $3000.
        5.2.2. Generic scanners are cheaper but need adjustments to work with the Triple I system.
        5.2.3. Uploading the data from scanners involves several steps. MCO Help Desk can be of assistance.

6. New Codes:
    6.1. Material type for e-books has to be added to limit table to work in WEBPAC keyword. Coordinators need to decide where in the list of materials they wish e-books to appear. Decision was to add it after BOOKS.

6.2. I-message code.  William Jewell uses this for kits.  The limit is 9 pieces.  There is another code for "More than 9" or can use the MESSAGE variable field to indicate more.

7. Questions for Jim:
7.1. How is load balancing done in WILO?  This is done randomly, there is no load balancing now.  There is load balancing in IN-Reach.  The current setting has a reduced load for WILO to give the add-on libraries time to adapt to the request system.  This will last for the first six months.
7.2. Where can we get Lanter delivery tickets that accommodate more than a few items?  Contact MCO Help Desk for these.
7.3. Where can we get more Lanter bags?  Send out a message on the MOBIUS Users Listserv and other libraries will send their extra bags.
7.4. Is the URL checker software worth trying?  If a library uses a proxy server, the URL checker may not work properly.  Everyone noted that government document URLS and publisher URLs are quickly outdated and need updating.
7.5. Robin mentioned that the Table of Contents links to the Library of Congress that are in WEBPAC records are a problem.  The patron follows the link to the LOC catalog and gets nothing more than the same table of contents seen in their own catalog and gives the patron the impression that they can request the item from LOC.  Robin is taking this issue to the MOBIUS Catalog Design Advisory Committee.
7.6. Logan and Susan asked about additional training, particularly for Acquisitions.  Jim will take this back to the training staff.
7.7. Jim said some records are still getting ready to be sent off for authority control.

8. Other Business:
8.1. Logan reported that he got Millennium to run through a dial-up connection during the period Saint Paul was experiencing network problems on their campus.

9. Next Meeting:
9.1. The next WILO Coordinators meeting will be Thursday, January 29, 2004 at 1:30 p.m. at Avila University.

Minutes Submitted by Laurie Hathman, Rockhurst University