

**Kansas City Coordinators Meeting**  
**Minutes**  
**Park University**  
**Friday, November 20, 2015**  
(Minutes as corrected January 9, 2016)

Present: Ann Schultis, Park University; Debbie Bradshaw, Nazarene Theological Seminary; Laurie Hathman, Rockhurst University; M. J. Poehler, Kansas City Art Institute; Maggi Mueller, Saint Paul School of Theology; Jennifer Parks, Rockhurst; Ryan Hard, Metropolitan Community Colleges; Rebecca Hamlett, William Jewell College; Ellie Kohler, Rockhurst; Kathleen Finegan, Avila University

Maggi Mueller volunteered to be the secretary for the KC Coordinators Group.

**Old Business**

MOBIUS board report, Laurie Hathman

- The strategic plan for 2015-2018 and other governance documents are on the MOBIUS website.
- There are four new standing committees that have a Board representative and a MOBIUS staff representative. A 5th committee is the Finance committee which only has Board membership
- All MOBIUS members are encouraged to sign up for the listservs for all of the committees.
- Tom Peters, VP of the board, is working on a communications plan.
- MOBIUS Impact and Value Group is “charged with identifying and defining impact variables of MOBIUS on its membership libraries”
- A new MOBIUS FERPA Policy is in effect and available on the website
- Finances are in good shape.
- Courier issues: CLIC (the courier for the Colorado libraries) is working on their issues. AMIGOS changed companies at their connection point with MOBIUS and that is working better. STAT is working on generating reports for clusters.
- Reported on new members.
- The board is now working on vision and mission statements.
- Next board meeting is Dec. 11, 2015.
- Planning to have a directors’ retreat which may be at the March membership meeting.

SCAT Tables report, Jennifer and Kathleen

- MOBIUS is working with Innovative to schedule training.
- SCAT Tables break down call numbers for more detailed reports for collection development and maintenance.
- When the KC Cluster started, all of the libraries were using Dewey, so just the Dewey tables were provided by Innovative. Now we need Library of Congress tables too.
- MOBIUS does the updating of the tables.
- There are cost issues in getting the LOC tables.

Cluster Access and Cataloging Committees, M. J.

- Ellie reported that the Access Committee had been meeting 3-4 times a year, either in person or online. They haven’t met since April before the MOBIUS committee changes. Will be meeting soon.

- The Access and Cataloging committee chairs report to the Coordinators Committee and the Coordinators approve any action that requires changes by MOBIUS. Coordinator committee chair submits the tickets for any changes to MOBIUS
- Discussed the possibility of having a Reference group.

## **New Business**

Change to 4-week loan period, M. J.

- Since the MOBIUS loan period has changed to 4 weeks, are any of the KC schools changing to 4 weeks also?
- Each coordinator must change their own institution's cluster loan rule to the 28 days

MCO website, M. J.

- Need to bring KC committee's membership listing up to date.

KC Cluster and Google Analytics, M. J.

- At the membership meeting a report on using Google Analytics was presented.
- Discussed the data available.
- Decided to request a training meeting with Justin.

## **Reports**

- MOBIUS User Experience and Metadata committee report from Lora Farrell, given by M. J.
  - MOBIUS working on implementing Agency. Users won't have to pick their own cluster when requesting a book.
  - Bibframe discussed.
- William Jewell:
  - looking into a having a contract cataloging position
  - Issues with EZProxy: discovered that you can't update it anymore unless you have an annual contract with OCLC. Jewel was quoted \$495 a year. Without an update the certificate has a problem with compatibility with some browsers.
- Park:
  - Provost and President searches interviews currently under way.
  - Conducting search for Director of Library
  - New building should be done late April.
- Nazarene:
  - Plan to go live with MOBIUS March 1<sup>st</sup>.
- Rockhurst:
  - Have a new academic building
  - Archivist leaving. Getting a new content management system. Hosted version of Archive Space
  - New study rooms
- MCC:
  - Ryan Hard is the new cataloger. Ted helped train him.
- Avila:
  - Making a promotional video for their archives.
- Saint Paul
  - Things have been stable for a while.
  - Board working on a strategic plan.

Next coordinators meeting discussed. Will aim for mid-semester, avoiding spring breaks.

Maggi Mueller, Secretary

Minutes approved 12/12/2015 by email vote. MM