WILO Coordinators Minutes
September 17, 2010
William Jewell College - Charles F. Curry Library

Attendees: Logan Wright, John Oyler (St. Paul School of Theology); Laurie Hathman, Danielle Theiss-White (Rockhurst); MJ Poehler (Kansas City Art Institute); Dennis Goodyear (Avila); Rusty Tryon (Midwestern Baptist Theological Seminary); Stephanie DeClue (William Jewell).

Absent: Kathleen Finegan (Avila); Craig Kubic, Susan Beyer (Midwestern Baptist Theological Seminary); Ted Ostaszewski (Metropolitan Community Colleges)

I. **Refreshments and Introductions**
    a. Danielle Theiss-White is the new alternate site coordinator for Rockhurst.

II. **Minutes from May 7, 2010 meeting.** Minutes were approved as distributed

III. **Old Business**
    a. Scat Table

    Logan Wright gave a explanation of the SCAT Table and its history. All the WILO libraries used to be Dewey so the LC portion of the table had not been properly detailed. Logan passed out circulation reports based on our SCAT table categories. We all noticed a large percentage in the unclassified category. Logan explained that these uncategorized circulations were due to the fact that the SCAT table pulls form the C field in the item record. If it doesn't find anything that matched, it places it in), which is unclassified. In addition, many items with call numbers that begin with J for juvenile or V for video are showing up in the LC J and V sections, since the SCAT table apparently does not differentiate LC call numbers from local call numbers.

    In addition, Laurie Hathman will send everyone the PowerPoint presentations from IUG regarding the SCAT table. She mentioned that these presentations contained some very useful information.

    The discussion centered on whether or not a need exists to get more detail about some of the LC or Dewey categories, such as the Religion or Art sections.

    Next steps: Logan will send the latest version of the SCAT table for everyone to review. Laurie will send the IUG presentations to everyone. We will all pull or SCAT circulation lists as soon as possible. Once the reports have been run, the table is open for editing by anyone in the cluster. We will meet again in December to discuss SCAT maintenance issues.

IV. **New Business**

a. **Christopher Gould would like to attend our site coordinator meetings**. No one had any objections so Laurie will invite Christopher to our meetings.
b. **MOBIUS not for profit status** – this prompted some new bylaw changes which require:
   1. all voting members need to be physically present at the meeting in order to vote
   2. Proxies must be from the member institution – we can no longer designate another council member to be our proxy
c. **Release 2009B upgrade** – John Oyler reported on the MAAC and WILO Access Services meetings, since these aligned well with this agenda item. From the MAAC meeting he reported that MCO is seeking a new location. In addition, the courier contract is up in February of 2011. One cluster was dissatisfied, but most others were satisfied. MCO will try to renegotiate without putting the contract up for bid. MAAC also discussed creating a new itype for theses/dissertations.

   At the WILO Access Services meeting, the group recommended adopting seven upgrade enhancements:
   1. Batch extension of due dates
   2. Course reserves: add a checked out item to a reserve list
   3. Extend pickup by date for items on hold shelf
   4. Retain original statistics group when renewing item online
   5. Display all variable length patron message fields
   6. Display course reserves loan period
   7. New item status code: "Checked in but not on hold shelf" displays in My Millennium /View My Account

   The WILO Access Services group also decided they do not want the following enhancements:

   1. Allow other MOBIUS libraries to update our item records of materials not returned by their borrowers to include: marking as lost, interacting with "billing," change messages, etc.
   2. PUA paging slips generated separately from INN-Reach paging slips

   And the group would like to further investigate an enhancement to add options for updating My Lists within the View My Account. Stephanie DeClue will investigate if the Quest cluster uses My Lists.

   The group agreed with the recommendations of the WILO Access Services group. The WILO catalogers meet 10/25. The site coordinators agreed that the 2009B enhancements need to be decided before then. Dennis Goodyear will initiate an email discussion with the WILO catalogers to decide these enhancements. The group felt that any acquisitions decisions could be made by email as well.

d. **Catalog redesign** – Dennis Goodyear reported that Avila was interested in doing a redesign just of their scope of the catalog. They were not sure if that would be possible. He also told the group that there is a small window after an upgrade in which our cluster can redesign the catalog for no charge.

Laurie mentioned the lack of usability studies on our webpage or MOBIUS' web page (by someone other than a MOBIUS member). Dennis suggested that the coordinators talk with MCO about the time frame for redesign so we know if we have time for usability studies, design discussions, etc.

Logan suggested that we pre-emptively ask Justin Hopkins to load the preset MCO catalog design on the training server to see what the implications might be. Dennis will follow up on that.

e. **Training** – John felt there was a need for cluster-wide circulation training, many others in the group agreed. Laurie stated Rockhurst would ask for training on catalog, acquisitions and serials modules due to new staff at RU. Laurie will also put out an email call for training needs.

V. **WILO Meetings, News and Business**
   a. **WILO Catalogers update** – Ted Ostaszewski is the new WILO catalogers' chair. Susan Beyer is the alternate. Discussion at the last meeting centered around Resource Description and Access (RDA) and the challenges that will pose when it becomes the standard.

VI. **MOBIUS Meetings, News and Business**
   a. **Executive Committee** - Kathleen Finegan has stepped in to fill the seat on the MOBIUS Board of Director's that was vacated by Erlene Dudley.
   b. **MACDAC** – MJ reported that MCO took over a lot of the conference planning for last conference and it seemed to go well. They have put out a call for a keynote speaker for the next conference. If you want to suggest a keynote speaker, MJ has forwarded an email to the WILO listserv that outlines the criteria and the process for nominating a speaker.

VII. **News from campuses**
   a. **William Jewell** welcomes Steve Bailey as their new Systems Librarian. Steve has created a technology help center for students in the library and it is getting great response.
   b. **Rockhurst** is celebrating their centennial this weekend (September 24-26). They also have a new exhibit that shows Eisenhower as a civil rights leader.
   c. **MBTS** has a 24 hour webcam to capture the new construction on their chapel. The construction crews have been making quick progress on the chapel. Once it is complete, the library will take over the old chapel space.

VIII.   **Adjourn and Next Meetings**

Dates for next WILO Coordinators Meetings:

December 17, 2010 at Rockhurst
May 6, 2011 at Kansas City Art Institute