WILO Coordinators Meeting Minutes
February 13, 2009
William Jewell College
9:30 a.m.

Present: Logan Wright and John Oyler, Saint Paul School of Theology; Dennis Goodyear, Avila University; M.J. Poehler, Kansas City Art Institute; Rusty Tryon, Midwestern Baptist Theological Seminary; Ted Ostaszewski, Metropolitan Community Colleges; Kenette Harder, William Jewell College; Laurie Hathman, Rockhurst University.

I. Agenda Review

II. Additional Items to Add—Agenda adopted.

III. Minutes from November 14, 2008 –Approved.

IV. New Business and Noteworthy News

1. Cataloging Committee's recommendation to ask the Help Desk to suppress the 856 |u and display both the |3 and |z. WILO is the last remaining cluster which hasn't done this.—

    Approved. Dennis Goodyear will send a request to the MCO Help Desk to request this change. John Oyler will ask the WILO Access Committee to develop a descriptive text for the links to the Table of Contents and the Publisher Description.

2. NEW MCO PASSWORDS FOR ONLINE HELP. For those of you who have not yet logged in to the Online Help Desk, please be aware that the link has expired in the email you received on Tuesday. You will receive another "temporary password" email on Friday morning along with all other users. Alternately, you may do the following:
    a. Navigate to https://my.more.net/apps/mcohd/index.jsp
    b. Click on "Forgot My Password"
    c. Enter your email address in the user ID field and click "Request Password Assistance"
    d. You will receive an email from Remedy with a link to reset your password. Click on the link, enter and confirm your new password, then click on "Submit Changes". Note that the password must be at least 8 characters in length and include:
        • A lower-case letter
        • An upper-case letter
        • A number
        • A non-alphanumeric character
If you are still experiencing problems please contact the MCO Help Desk at mcoHELP@umsystem.edu.

3. The MOBIUS Consortium Office has implemented functionality on the INN-Reach server that allows MOBIUS member staff to place item-level requests on behalf of patrons on the MOBIUS INN-Reach catalog. This functionality replaces similar character-based functionality that was lost with the upgrade to Release 2007. –

Few WILO libraries report using this.

4. The MOBIUS Millennium and INN-Reach servers will be updated to Release 2007 1.1 week of Nov. 18-20. All updates will take place in the evening, circa 8:00 pm (CST). The updates will not require a system down or reboot.
WILO libraries reported no identifiable issues with the upgrade.

5. On January 23, Beth Fisher distributed the FY 2009-2010 assessment fees and membership dues for all MOBIUS member institutions.

Assessment fees are based on a new pricing model with aims to incrementally increase charges to sites over a three-year period. Use of the system, including number of records on the system, circulation and lending activities all are part of the new model. Most libraries saw a price increase, although a few saw a decrease.

6. Arthur server crashed unexpectedly 18 months ago. Needs new firmware? The firmware upgrade is necessary for the Arthur server and may be necessary for the other V240 servers. However, after last week's system issues on Archway and SWAN, I have instructed Innovative to suspend the firmware upgrades. I want to be certain that when Innovative boots the servers into maintenance mode that the servers actually come up. I will be working with Innovative and SUN to confirm this. Firmware upgrades suspended.—

The issue of setting up a list of best times for upgrades will be discussed at the WILO Access committee meeting in March. Site coordinators will vote on this issue at the May meeting after input from the Access committee.

7. The Email Note functionality has been enabled on the cluster Millennium servers as per the email sent last week.—

This has been seen by those who email their create lists. It adds another field to the email notification. It has had no detrimental effect.

8. MOBIUS Website
The new MOBIUS website will beta on January 29. You may see the public version now at MOBIUS Consortium Office (https://sandbox.MOBIUS.umsystem.edu). Although the website states create new account in the upper right hand corner, please do not request a new account at this time. Both the public and member versions will go live on February 15th.

Those who have tested the site so far reported that it is a significant improvement over the current site, especially in terms of navigation.

9. MOBIUS Advisory Committee Restructuring Blog:

Laurie and M.J. attended the MOBIUS Council meeting on February 6th and reported on the status. Restructuring of advisory committees will not take place until other decisions about the strategic plan and financial plan move forward. Issues about membership categories and number of representatives on committees were discussed. What is likely to happen first is clarification of the documents that articulate the charge of each advisory committee and how information is communicated to the MOBIUS Executive Committee and back to the advisory groups. There was comment during the Council meeting on the need to clarify that the advisory committees are to submit their recommendations to the Executive Committee and that the EC would make final decisions.

10. MOBIUS Council February 6:
See above.

11. Friday, March 6th is the best date for the next WILO Directors lunch meeting.

12. Book Cover Images from LibraryThing in WILO OPAC? (Avila/Finegan/Goodyear). See staging server at http://WILO.missouri.edu:2082/. Do keyword search for   politics chaos   [see example below]
Last meeting Finegan introduced the topic of adding LibraryThing cover images to our WILO catalog. Goodyear put in a ticket with the Help Desk to get feedback about the feasibility of doing such a thing right after that, and the staging server has just been updated to demo the look.

Library Thing images were made available on the staging server as of February 12th. The image is retrieved based upon the ISBN. If there is no match, no image appears. Currently the image appears on the right side of the screen when viewing a result list. Within the bib record the image is pushed to the left side of the screen between the basic bib information and the item record display. Most preferred that this image be kept on the right side of the screen.

Some questions came up regarding copyright of the images. Since the images are simply thumbnails they cannot be used to create a print quality reproduction, so there does not appear to be a copyright violation.

John will recommend to the Access committee that they review the application on the staging server. Anyone who has questions should send them to Dennis Goodyear and he will investigate answers.

V. Old and Ongoing Business

1. The quarterly authority processing is complete for this Q1 2009. Records completed loading on 02/11/2009.

2. WebPac Pro Update. With addition of recent staff, Detwiler will begin dealing with our redesign.
Supplications and prayers for renewed interest and action to implement changes in our WILO pages. What are specific things that we as individuals can undertake as tasks? Divide and conquer approach.

MCO has the information for the Basic search screen. As of yet information on the Advanced search screen and the Help pages has not been sent to MCO. Rusty and other staff at MTBS will work on reviewing these and will make recommendations at the May Coordinators meeting so we can move forward.

3. SCAT Table Update. Logan "misplaced" last revision when switching new laptop computers in December. Still looking.

4. Discussion of e-Reserves (see III Manual # 101422; KCAI)—
Electronic Course Reserves is a family of products that enable a library to provide reserve material to patrons without placing a physical item on reserve.

M.J. reported that KCAI is working on using the Media Manager functionality to provide reserves. This uses site level password control.

5. Printing Spine Labels from Millennium. Cluster Decision: Enable Print Templates? (KCAI)— See III Manual # 104056 Print Templates
Used for customized printing of Purchase Orders, Monographic Labels, Hold Slips, ArticleReach Paging Slips, Routing Slips, and Transit Slips. See [Printing With Print Templates](#) and [Print Templates Settings](#) for more information.

MCO turned on this functionality for WILO after the November Coordinators meeting. KCAI is using this to print their spine labels and it works pretty well. It does seem to waste more labels because of how the label sheets must be fed into the printer. Other libraries are using OCLC Connexion to provide their labels.

6. Review Files. Note WILO Review Files NOT to be used: 56 and 87. Stay away.—REVISED TO ONLY 86 (MCO has streamlined our EBS procedure to now only require one reserved master file for EBS. We are currently revising our internal procedure and will include renaming the review file if it doesn't find any records. This will make it easier to remember not to use the file. If MCO finds that the file has been used, we will move your file in order to allow the scripts to work. A list of the reserved files are below.
WILO – File 86

7. MOBIUS/MLNC merger exploration discussion. NIXED, NO MERGER.

VI. WILO Meetings

1.   WILO Access Services (Next meeting March 12 or 13 at Saint Paul)
2. WILO Catalogers (Next meeting March 20 at Penn Valley)

VII. MOBIUS Meetings

1. MOBIUS Executive Committee (Next meeting March 27th)

2. MOBIUS Council (Next meeting June 2 at Tan-Tar-A during Annual conference)

3. MCAG MOBIUS Coordinators Advisory Committee (Next meeting March 5th online)

4. MAAC MOBIUS Access Advisory Committee (Next meeting February 24th online)

5. MCDAC MOBIUS Catalog Design Advisory Committee (Next meeting March 13th online)

6. MERAC (Next meeting July 7 in Columbia)

7. MOBIUS Collection Management Advisory Committee (Next meeting unknown)

8. MOBIUS Task Force on the Website (Next meeting unknown)

9. MACPAC MOBIUS Annual Conference Planning Advisory Committee (Next meeting unknown)

10. MOBIUS Task Force on the Financial Plan (Next meeting unknown)

11. MOBIUS Task Force on Strategic Planning (Next meeting unknown)

12. MOBIUS Public Libraries Task Force (Next meeting unknown)

VIII. News from the Campuses

IX. Adjourn

Date for Next WILO Coordinators Meeting: Next Meeting: May 8, 2009, at MCC-Longview, 9:30 a.m.