WILO Catalogers Committee Meeting Minutes

April 19, 2010

MCC-Penn Valley Library

Present: Ted Ostaszewski (MCC), Susan Beyer (MBTC), Catherine Eilers (SPST), Dennis Goodyear (Avila)

The minutes for the Committee meeting of February 8, 2010 were approved without changes.

Catherine Eilers reported on the MCDAC meeting held online on April 9, 2010 (Ted Ostaszewski also attended):

- Task force updates:
    - Authority Control – none yet
    - WebPac Design and Maintenance – redesign of INN-Reach catalog went live on March 11, 2010. Still has some further work to do.
    - Document Review – all revised documents submitted for approval, some needed further revision and some are still in process of being reviewed.
- Location descriptions in INN-Reach and cluster catalogs:
    - The old pop-up box listing location descriptions is no longer available; the field for descriptions has been lengthened and clusters are encouraged to review and revise their location descriptions as they see fit using guidelines provided by MCO.
- 655 indexing:
    - MCO reported that the reindexing process to add the approved 2nd indicators 0, 1, and 2 will take longer than first anticipated. Vote was taken and approved to have MCO go ahead with the indexing as previously approved and to resend records through INN-Reach manually.
- Indexing of call numbers in INN-Reach:
    - Call numbers for the call number index in INN-Reach are taken from the bibliographic record, fields 050 and 090, and do not necessarily coincide with call numbers assigned at the cluster level in item records. Vote taken and approved to add a disclaimer line to this effect on the call number search page in INN-Reach.
- Suggestions for changes to new INN-Reach catalog redesign:
    - MCO acknowledged that the link stating "X MOBIUS library has this item" is misleading because it refers to clusters not individual institutions but nothing can be done to correct it at this time.
    - Several other changes were discussed and most will appear on the staging server for further comment.

- Discussion about how to improve communication concerning changes to INN-Reach catalog among MCO, MCDAC, and MOBIUS institutions.

<u>Unfinished Business</u>

- 655 Indexing in WILO catalog will cost $1,500. Will refer to Coordinators Committee for further discussion.
- Revising location code descriptions to take advantage of longer field and suggested abbreviations. Each WILO institution will review and revise its own set of location descriptions.

<u>New Business</u>

- Susan Beyer volunteered to be next MCDAC alternate. Ted Ostaszewski will become the WILO representative to MCDAC and WILO Catalogers Committee Chair on July 1, 2010.
- The committee voted 4-0 to remove all 029 fields from bibliographic records imported into the WILO catalog. Ted will remove 029 fields from records currently in the WILO catalog. It was noted that those using OCLC Connexion can set the 029 field to be skipped automatically in the download process to avoid doing it manually.
- Next meeting will be scheduled when date of MCDAC meeting is known. [Catherine Eilers reported later that the next MCDAC meeting is scheduled for July 9, 2010.]

Respectfully submitted by Dennis Goodyear