Galahad Profiling Meeting Minutes
Three Rivers Community College
July 11, 2001

Mineral Area College

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Meeting Date Changed

The next Galahad Cluster meeting was scheduled for Wednesday, July 25, at Mineral Area College. However, Jim Dutton requested the meeting be changed to Thursday, July 19, because of a time factor. All agreed to the change.

Galahad Logo

David Glick presented the group with six logo designs. Jim said if we send the logo designs to Hardy Pottinger, he will put them on a server so we can view them. Jim will e-mail Hardy's e-mail address.

Circulation/Fine Policies

David distributed a revised chart indicating the circulation and fine policies of MAC, SEMO, and TRCC. Jim advised us to look at what other clusters have done. Things we should consider as a cluster are loan periods, fines for cluster borrowing, amount of replacement fees, etc. Will we only loan books? Will we place a limit on the number of items a patron may check out at one time?

Record Extracts

Jim has asked Christopher of the MOBIUS helpdesk to set up the FTP for us to submit our trial record extracts. The deadline for extracts is July 25. Jim will send passwords.

Location Codes

Jim will call each of the contacts in the next few days to give additional information about locations codes.

BIB-1 & BIB-2 Field Group Labels and Tags

These forms are ready to go! Most of the changes were to reflect the medical subjects.
BIB-3 BCODE Values

At this time, BCODE1 (BIB LVL), BCODE2 (MAT TYPE), AND BCODE3 (Suppression Contribution) will remain as is listed on the MOBTE #BIB-3 BCODE Values sheet. At the last meeting, the group had decided to wait until we saw what the MOBIUS Catalog Design Advisory Committee recommended for material types before we made a decision. Since they have not made a decision yet, we will keep the material types that appear on the BCODE2 (MAT TYPE) list. We can change at a later time if we want.

BIB-9 Subject Headings is done.

BIB-10 Call Numbers

A list of OCLC codes with their call number hierarchy should be sent to Jim as soon as possible.

BIB-11 & -12 Indexing Profile

Discussions continued on the indexing profiles to determine if additional MARC tags should be added. There were a few additions.

BIB-4 INNOPAC Item Field Group Labels and Tags

The Field Group Label *Label Loc* INNOPAC Field Group Tag *l* is how to put a prefix on a spine label, for example: REF. *Source s* is for the source of the item, for example: Gift or Donation.

BIB-5 Creating Item Records

This handout was for informational purposes only! In Winnebago, we cannot use the other subfields in the 961 field. We can only use the 961t. Jim will talk more about this later.

OP-4 Order of Fields in Public Display

This handout allows the cluster to place, in order, the way we want the findings to be displayed. This can be changed after test pac if we want. The local note (v) was moved to be displayed after the note field (n).

OP-5 Public Display Labels

Twenty characters are available in the MOBTE Public Display Label column. The group changed MARC Tag 362 to read *PUBLICATION DATES* instead of *PUBL HISTORY. MEDICAL SUBJECT* was taken out, and *SEARS SUBJECT* was taken out. Jim said to look through the list, and if we have any other suggestions for changes, send them to the list by next week.

OP-1 Character-Based OPAC Display

This was just for us to look at. No need to do anything yet.

OP-2 OPAC Limiting Options

Look over, see what we think we would like here, especially the languages. E-mail Jim or bring to next meeting.

OP-3 OPAC Options Set by Library

How our OPAC will look. Jim needs this next week. We can make changes on anything we want.

Other

Hardy Pottinger does the web pages. There are two pages: (1) the main menu page and (2) the OPAC menu page. What we want on these pages is left up to the cluster. The pages need to have a cluster logo, an institutional logo, and links back to the library home page. It was recommended that we look at other clusters, and see what we like best. Give to Hardy by November 1. We need to have our web pages complete by our "go-live" date—December 17.

Next Meeting

Thursday, July 19, 2001, at Mineral Area College in Park Hills, Room T104, 10 a.m.-3 p.m.

Respectfully submitted,

Chris Burns