Galahad Meeting Minutes
Mineral Area College
September 26, 2001

Mineral Area College

Chris Burns
Roxanne Cummings

MOBIUS Office

Jim Dutton

Southeast Missouri

David Glick
Cathy Roeder
Three Rivers

Gordon Johnston
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MCO Update

INNOPAC Release 2001 is installed for everyone.

Test Pac

BIB 1 & 2 : Jim said the MARC Load Tables looked good except for a few corrections, and he discussed those with the group.

BIB 11 & 12: Several corrections were made in the indexing rules.

Jim will make corrections, and send copies of the corrections to the group.

520 Summary Enhancements from BNA

We will wait to decide if we want to use the 520 Summary Enhancement from BNA. Washington University has their summary notes indexed.

In the 970's table of contents, indicator "1" will be removed and added to keywords.

Jim will send these changes.

Data for Initial Load

Send message when we are ready. As soon as we do the extract, stop cataloguing.

Circulation Options (#C-10)

We finished answering the questions on the last page of C-10 Circulation Options.

Circulation—Continued

Several of the circulation forms were discussed.

C-12 PCODE Values: Jim said PCODE 2 would only be useful if we can get our administration's cooperation.

David said SEMO has decided to only use departments, the president's office, and vice-presidents' offices under PCODE 3. They have 51 departments. He asked Gordon and Chris to send their departments to him.

C-14 Call Number Statistics (SCAT Table): SEMO uses Dewey Decimal, TRCC and MAC use Library of Congress. SEMO will use category numbers 1-999. TRCC and MAC will use category numbers 1000 up with increments of at least 10 for any additions that might be needed. Jim said we could wait until the first of the year or maybe even July to complete this. The SCAT is used for statistics.

C-15 Time to Shelve Items: This form is optional. It is used to inform staff/patrons if the book has arrived or has recently been returned. It indicates the average time it takes to get the book back on the shelf. "N" in front of the hours and minutes in the second column stands for new.

C-16 Centralized Holds Pickup: This is used when patrons are placing a request.

"IN-TRANSIT" Items Processing: This is optional. We voted yes to have the "In-Transit" option.

Database Maintenance Options: These are used for adding new codes. We will finish this next time.

Other

David reported that the cluster web page design would be submitted by mid-October. He said TRCC and MAC could model their institutions' pages after it if they wanted.

Next Meeting

The next meeting will be October 10, 2001, at Mineral Area College.

Respectfully submitted,

Chris Burns