Galahad Meeting Minutes
Mineral Area College
October 10, 2001

<u>Mineral Area College</u>

Chris Burns

<u>MOBIUS Office</u>

Jim Dutton

<u>Southeast Missouri</u>

David Glick
Cathy Roeder
<u>Three Rivers</u>

Gordon Johnston
Diane Rodriquez

Initial Database Load

Jim distributed the handout, *MOBSE Load Order for Initial Database Load*. MAC and TRCC will load first so their barcodes can be generated. Then SEMO's records will be loaded.

Galahad Page

David had e-mailed the group links to view possible Galahad web pages. We looked at them, and discussed what changes we would like. Some of the links are:

http://www2.semo.edu/library/galahad_searchscreen.html
http://www2.semo.edu/library/galascreen1.html
http://www2.semo.edu/library/galascreen2.html

There will be four pages for the cluster—the main menu, and an opac menu for each of the three institutions. On the main page, a logo is needed for each institution. Links to MOBIUS, Galahad, and individual institutions will be on each page. When we are in the Galahad main menu page, the Galahad logo should be larger. When we are in the individual institution's page, the institution logo should be larger.

Throughout this discussion, we looked at the Bridges (bridges.missouri.edu/search/), Arthur (arthur.missouri.edu/search/), and Lance (lance.missouri.edu/search/) clusters.

There was quite a discussion on the buttons, and several suggestions were made. David will take the suggestions back to the page designers, and he will also put it on the listserv with links to look at for further discussion. David asked that we make recommendations of what we like or do not like. Buttons cannot be different from one institution to the next. Jim recommended that we use icons on the buttons. David or Jim will ask Hardy Pottinger to design sample

buttons for the Galahad cluster.

Lance has a nice "Frequently Asked Questions" page at the following address: http://lance.missouri.edu/screens/faq.html. This might be something we will consider in the future after we have the other pages developed.

Database Maintenance Options

To access the new Release 2001 manual, go to galahad.missouri.edu/manual/. It will be necessary to have the authorization function, *198 Access Web-Based Manuals*, checked. Then you can access the manual by using your initials and password.

We discussed the database maintenance options. Each institution will need to set up label specifications, spine label, and pocket labels, but before we do, we need to talk to Jim.

Next Meeting

The next meeting will be October 22, 23, & 24 at Southeast Missouri State University for catalog training. The catalog training with Innovative on the 22nd and 23rd begins at 8:30 a.m. The catalog workflow training with MOBIUS on the 24th starts at 9 a.m.

Respectfully submitted,

Chris Burns