

**BRIDGES CATALOGUING COMMITTEE**  
**September 17, 2008**  
**Minutes**

The Bridges Cataloguing Committee met September 17, 2008 at 1:00 p.m. at Missouri Baptist University. Denise Pakala, Committee Chair, presided.

**ATTENDEES**

Denise Pakala, Covenant-Theological Seminary  
Wendy Schlegel, Eden-Webster University  
Eileen Condon, Eden-Webster University  
Linda Orzel, Harris-Stowe State University  
Barbara Noble, Harris-Stowe State University  
Suzanne Gleason, Lindenwood University  
Brady Shuman, Covenant Theological Seminary  
Anne Calhoun, Missouri Baptist University  
Elaine Trost, Missouri Baptist University  
Kathy Nystrom, Eden-Webster University  
Mary Ann Mercante, Maryville University Library  
Julie Portman, Fontbonne University

**INSTITUTIONAL NEWS**

Covenant Theological Seminary: Faculty have started moving into the new building. During the move of faculty from the third floor of the Library a bookcase clipped a sprinkler, causing seventy gallons of water to go through 3 floors in 3 seconds. No books were damaged, but a classroom and study room did sustain some damage.

The space vacated in the Library building by the move of faculty offices will be filled by the Center for Ministry Leadership. AV will move in within the next 6 months and next year IT will move in.

Covenant has gone live with an audio IPOD Nano guided tour of the Library. Signs have been placed in the Library at different stations on the tour.

October is Theological Libraries month. Covenant has applied for an ATLA grant for promotion.

Covenant is now an Enhance Library for books.

Lindenwood: Lindenwood's library had a small flood from the recent storms. They've added eleven new student computers, have reupholstered furniture and are requesting new rugs.

Harris-Stowe State University: Barbara Noble, the new Library Director, was introduced. Harris-Stowe currently has its largest enrollment and the Library is very full. The Administration saw how many of the people in the Library were from the outside community and made the decision that the Library would no longer be open to the outside community. The Library has one vacancy, the technical services librarian (Marian Shapiro has retired).

Missouri Baptist: The Library is open to its patrons, professional educators, and alum, but not to the community at large. If staff members see someone they don't recognize, the person is asked for identification. (Security does that)

Webster: Webster also experienced a water situation, a minor leak in an office where old scores were stored. The carpet got wet but the materials were not really damaged. Webster University no longer allows high school students to use the Library unless they have an InfoPass, or are there on some legitimate research need. Webster is reorganizing its Reference Desk and its faculty liaisons. The Reference Desk will now be staffed by part-time reference librarians while all the full-time librarians will be involved with liaison work.

Maryville: Maryville is now down from 3 reference librarians to 1 reference librarian with Melissa's move to Canada and Paula Hubbard's retirement. Additionally, the Library has taken on much of the support work for the Academic Success Center that moved into the Library late last spring. Academic Computing took on support for all the public workstations in the Library with Melissa's departure, but there have been many problems since Academic Computing is itself understaffed. Approval was given to fill 1 of the 2 librarian positions. A new reference librarian will begin Nov. 3. She will do some of the systems work that Melissa did; details will be worked out over her first few weeks. The Library initiated a "New Faculty Grants" program whereby new full-time faculty members can apply for a Library grant of \$300 for the purchase of library materials to support their area.

Fontbonne: Their air-conditioning went out on a very hot weekend and they had a minor flood as well.

## **BACKSTAGE AUTHORITY CONTROL PROCESSING**

Backstage has proposed implementing the 490-830 policy announced by the Library of Congress. Since they really messed things up before, it was the consensus of the Committee to let someone else be the first to work with Backstage on this. The Committee did agree to ask Backstage to stop reporting every minor change in headings (such as changes in ending punctuation and changes in indicators.)

## **CHANGES TO BRIDGES CATALOG**

The new audio-visual limits for audio materials are working. As we bring in new records for audio-visual materials we need to be sure that the necessary subfields in the 007 are

coded correctly. Likewise, we should be watching any 6XX with 2<sup>nd</sup> indicators of 4 that we bring in and treat as below:

1. If a 650 4 on a record is the same as a 650 0 on the record, leave the record as is.
2. If a 650 4 on a record is not the same as a 650 0 but is a valid LC subject heading, repeat it as a 650 0.
3. If a 650 4 on a record is not the same as a 650 0 and is not a valid LC heading, repeat it as a 690 4.
4. If a 650 4 heading is in a foreign language, leave the record.

### **ELECTRONIC RECORDS vs. EBOOKS**

Kathy brought to the Committee's attention a problem in searching for electronic resources in the Bridges Catalogue. A Webster Reference Librarian tried searching \*\* in the guided keyword search, with a Material Type Other limiter of "electronic resource" thinking this would bring up all the electronic resources. It failed to bring up Webster's e-books. A separate bib Material Type Other limiter of "e-book" exists. The term "electronic resource" in the bib Material Type limiter is not a more general term of which "e-book" is a more specific subset. They are either/or choices. There is currently no way in the web opac to combine these to get all electronic resources.

One possible solution would be to add an Item Type code for "e-book", recode the e-books item records to the new code, and then recode all the bib records with Bib Material Types for "e-book" to "electronic resource." In Millennium, there already is an Item Type code for "electronic resource", but not for "e-book". By adding an ITYPE for e-books, Library staff could use Create Lists to create listings of items coded as one or the other or both, thus being able to gather whatever counts are needed. By recoding all the Bib Material Types of "e-book" to "electronic resource", the electronic resources limiter in the webopac would gather all electronic resources together, regardless of whether they were e-books, websites, etc., but the ability to retrieve only e-books would be lost.

Committee members will check with their Reference librarians to see what their opinion on this is.

### **EQUIPMENT RECORDS IN THE CATALOG**

In order to get bib records for equipment to display in Reserves, but to not be displayed in the public catalog, the Bib record suppression code should be "s" (no Central/Suppress Local) and the item suppression code "z" (No Central/Display local).

### **ChiroSH**

Chiropractic subject headings have been accepted as "official" and have been added to MESH by Backstage. They are now officially controlled, so we will no longer get authority reports showing them as errors.

## **COPYING ITEM RECORDS IN MILLENNIUM**

With Release 2007, the Item record's "Copy Record" function changed so that the system no longer copies the record using the fixed field values from the original record. It now copies using whatever is set as the default template at the time. Most of the Committee dislikes this change, though Denise likes it. The Committee recommends an Enhancement Request allowing one to select whether to do an exact copy or a copy using the current default template. Denise will submit this.

## **690 INDEXING**

The indexing of the 690s seems to have disappeared from the keyword search. We suspect it happened as part of the re-indexing for the new audio-visual limiters. It should be corrected soon.

Harris-Stowe talked about the problems they are having because the public can't search the Don and Heide Wolff Jazz Institute easily. The collection is keyword searchable in the Harris-Stowe catalog and in Bridges because of the 710 entries on the bib records, but not in MOBIUS because MOBIUS does not include the 710 in its keyword search. MOBIUS also does not include the 690, so using a 690 subject heading wouldn't help. What Harris-Stowe would really like is a quick search box on the Jazz Institute Web page.

## **FILING INDICATORS vs. STOP-WORDS**

Currently in Bridges, we are profiled for the Stop Words list takes precedence over filing indicators, so that no matter what the filing indicator is set to, if a word is on the StopWords list, it will be ignored. This creates some problems in searching for titles beginning legitimately with words that are on the Stop Words list. An alternate is to change our profiling to ignore the Stop Words list totally and only follow the filing indicators. We revisit this issue at times, but it seems that the workaround of creating a 246 for the title to get the title in the title index (the 246 not being subject to the Stop Words list) suffices and avoids the problem of incorrect filing indicators creating retrieval problems. Kathy asked how the central catalog works. We probably selected this option to be consistent for our patrons with the central catalog.

## **BLUE-RAY DISCS and 007 CODING**

There is a MARBI approved proposal to add a new code for blue-ray discs to the 007. OCLC has not yet implemented this. We need to keep an eye on new 007 codes and consider whether to add to our new audio-visual limits.

## **GENRE HEADINGS**

Two versions of genre headings are being added to our subject heading file and are coming up in the subject heading reports as dup reports. The problem is a result of the fact that the 655 Genre Headings fields are indexed only in keyword, not subject, so folks are repeating the genre headings in 650 fields to get subject indexing. The Committee decided that we will leave both authority records in and suppress the 155 authority records. Denise will do this initially and each time we do an authority send-out.

### **NON-ROMAN HEADINGS IN LC AUTHORITY FILE**

Denise showed the Committee an example of what these headings look like for when they appear on the headings reports.

### **PROBLEMS WITH ROTATIONAL REPORTS**

Denise has been finding a lot of errors we Bridges cataloguers have been making in processing the rotational reports (records that should be changed, but aren't and some cases of records being changed when they shouldn't have been). Denise prepared an extensive handout of some examples from the rotational reports and went over how they should be handled.

### **NEXT MEETING**

The next meeting of the Bridges Cataloguing Committee will be held at Covenant Theological Seminary on Wednesday, November 5.