

## Minutes

### Present:

Directors: Rosemary Buhr, John Gresham (co-chair), Marty Knorr, Genie McKee, James Pakala, Laura Rein (co-chair), Shawn Strecker.

Cluster Reps and Subcommittee chairs: Per Almquist, Melissa Belvadi, Ellen Eliceiri, Mary Ann Mercante

1. A logo was approved with some suggested font changes. (serif font, larger B in BRDIGES) John Gresham will get the revisions made (as well as several differently colored examples and examples with and without the phrase "MOBIUS catalog") and forward those to Per.
2. Melissa reported on the WebPac design subcommittee. See her written report for details. Hardy Pottinger from MOBIUS is working with the web design committee. There was some discussion on uniqueness of our webpac vs conformity to other MOBIUS sites and the web design committee was encouraged to consider the design of other MOBIUS sites. (*I think the consensus voiced was we can be unique but let's not reinvent the wheel – we can build on the good design decisions of other clusters. JG*) The following decisions were made to guide the webpac design committee:
  - a. The committee will design the webpac for the cluster. Each library may use that design for their individual library webpac, but each library is free to modify the design of their individual webpac if they so desire.
  - b. The webpac should be designed to work with Netscape and Internet Explorer version 4.
  - c. The webpac should meet Bobby standards for disabled access.
3. Mary Ann reported on the MOBIUS Cataloging Advisory committee. Some key points from her report:
  - a. It is not clear if advanced keyword searching will be available at the time the BRIDGES cluster comes up as there are some scheduling issues between MOBIUS and III regarding the re-indexing on the union catalog for advanced keyword searching
  - b. Our cluster had requested an all subject headings index but this will be unnecessary because we will be able to do advanced keyword searching of the subject heading fields.
  - c. The Cataloging Advisory Committee has not been able to reach a consensus on whether to index 533#c sub-field on the union catalog. This identifies the agency responsible for reproducing the item in microform format. The site-coordinators agreed to index this sub-field for our cluster catalog and Mary Ann voted for this in the union catalog. This might come to the MOBIUS council for a decision.
  - d. The committee is beginning work on an authority control policy.
  - e. The committee has begun discussing the issue of quality control (duplicate records etc) on the union catalog though MCO cannot focus on this until all the clusters are up.
4. Per reported on the Electronic Resources Advisory Committee in Ann Booker's absence.
  - a. The state budget appropriation for MOBIUS did not include money for databases.
  - b. The committee is evaluating databases for possible consortial purchase including Books in Print, America History and Life and Historical Abstracts. Various vendors and pricing schemes are being looked at.
5. Ellen reported on the Access Advisory Committee:
  - a. Discussion continues on the Lost Book Policy.
  - b. The committee is discussing limits for items requested (10 for undergrads, 20 for faculty, staff and grads) and number of renewals (1). (there was some confusion about these figures in the cluster meeting – the figures above come from the Access Advisory Committee minutes)
  - c. While there have been no complaints, statistics imply that load balancing may not be working as well as it should but this cannot be analyzed until all of the clusters are up on the system.
  - d. Some schools are still not submitting ILL statistics.

6. Per reported on the Site Coordinators meetings:
  - a. About 30 pages of worksheets have been completed so far.
  - b. Indexing worksheets are done.
  - c. Bibliographic record worksheets are nearly completed; item record sheets are underway and work is about to begin on circulation rules.
  - d. There was some discussion on the difficulties of having such a large cluster but despite those difficulties the process seems to be progressing on time.
  - e. API was discussed and the cluster agreed to purchase API – Laura agreed to pass that request on to George at MOBIUS.
  - f. E-Reserves was discussed. In spite of the problems noted regarding restricting access to copyrighted materials, some members are interested in trying the module and the cluster agreed to turn that feature on.
7. OUTSTANDING LUNCH – many thanks to Marty and his staff!

Submitted by John Gresham 2/23/01