

Authority Records Fixed Length Codes (MCO recommendation)

ACODE1

The ACODE default value is hyphen (-). Code ACODE1 value “b” to identify authority records containing blind references which should be retained.

ACODE2

The following values are defined for ACODE2 to identify authority records.

Code	Definition	Notes
-	NO LONGER VALID	NO LONGER VALID
a	LC name	Add: Code only when the new OCLC authority record being downloaded is not replacing an existing LC record. Delete: Code in combination with ASUPRESS d.
d	LC subjects (topical, geographical and names used as subjects)	Add: Code only when the new OCLC authority record being downloaded is not replacing an existing LC record. Delete: Code in combination with ASUPRESS d.
k	LC Children’s subjects	Add: Code only when the new OCLC authority record being downloaded is not replacing an existing LC record. Delete: Code in combination with ASUPRESS d.
m	MESH subject	Add records are not sent to authority vendor. Code only in combination with ASUPRESS d to delete a record from the vendor history files.
n	Local name	Add: Code when an original authority record is keyed into Innopac. Delete: Code in combination with ASUPRESS d.
s	Local subject (topical, geographical, and names used as subjects)	Add: Code when an original authority record is keyed into Innopac. Delete: Code in combination with ASUPRESS d.
t	LC title (130)	Add: Code only when the new OCLC authority record being downloaded is not replacing an existing LC record. Delete: Code in combination with ASUPRESS d.
u	Local title (130)	Add: Code only when the new OCLC authority record being downloaded is not replacing an existing LC record. Delete: Code in combination with ASUPRESS d.

ASUPRESS

The following values are defined for ASUPRESS to identify authority records to be suppressed from public display and/or to be deleted from the authority files after they have been transmitted to authority vendor as deletes. See Exporting Authority Records to Authority Vendor

Code	Definition	Notes
-	Not suppressed	
d	Suppress from public display, send to authority vendor as delete, MCO delete record	Do not use for duplicate deletion or for LC records replaced by LC records.
n	Keep record, suppress from public display	

Exporting Authority Records to Authority Vendor

The authority vendor requires separate files to update their history files and Notification Service. Combinations of ACODE2 and ASUPRESS identify the records. Based on the code combinations MCO will extract and transmit authority records to the authority vendor.

MCO will create a master file of records with a value in ACODE2 not equal to -.

MCO will extract fifteen files from the master file and transmit them to the authority vendor.

1. Add LC names: ACODE2 a and ASUPRESS - and created date is within that quarter
2. Delete LC names: ACODE2 a and ASUPRESS d.
3. Add LC subjects: ACODE2 d and ASUPRESS - and created date is within that quarter
4. Delete LC subjects: ACODE2 d and ASUPRESS d
5. Add LC Children's subjects: ACODE2 k and ASUPPRESS - and created date is within that quarter
6. Add LC Children's subjects: ACODE2 k and ASUPPRESS - and created date is within that quarter
7. Delete MESH subjects: ACODE2 m and ASUPRESS d
8. Add local names: ACODE2 n and ASUPRESS - and created date is within that quarter
9. Delete local names: ACODE2 n and ASUPRESS d
10. Add local subjects: ACODE2 s and ASUPRESS - and created date is within that quarter
11. Delete local subjects: ACODE2 s and ASUPRESS d
12. Add LC titles: ACODE2 t and ASUPRESS - and created date is within that quarter
13. Delete LC titles: ACODE2 t and ASUPRESS d
14. Add local titles: ACODE2 u and ASUPRESS - and created date is within that quarter
15. Delete local titles: ACODE2 u and ASUPRESS d

After the files are transmitted to BNA:

1. All records coded ASUPRESS d will be deleted from the authority files.