

Minutes  
Bridges Director's Meeting  
Webster University  
May 19, 2002

Attending: Directors—Rosemary Buhr (Logan), John Gresham (Fontbonne), Nitsa Hindeleh (Missouri Baptist), Marty Knorr (Harris-Stowe), Elizabeth MacDonald (Lindenwood), Genie McKee (Maryville), Allen Mueller (Eden Seminary), James Pakala (Concordia), Laura Rein (Eden-Webster); Bridges Committee Chairs & MOBIUS Committee reps -- Per Almquist (Site Coordinators, MCAG), Denise Pakala (Cataloguers), Peggy Lauer (Serials); Ellen Eliceiri (MAAC), Melissa Belvadi (MERAC), Mary Ann Mercante (MCDAC).

Co-Chairs Genie McKee led the meeting and John Gresham took notes.

1. Introductions. New directors, Elizabeth MacDonald of Lindenwood and Allen Mueller of Eden Seminary were introduced and welcomed.
2. Bridges Site Coordinators' Report by Per Almquist. The site coordinators have been meeting virtually via their listserv and email. Per predicts that III phase 3 will come along in August. The site coordinator's committee responds to requests from other committees, shares information among coordinator's regarding any issues or "bugs" with III system and discuss issues on the agenda for the MOBIUS Site Coordinators Advisory Committee. The committee intended to test the "My Millenium" feature but encountered some problems and that is on hold for now.
3. MCAG (Coordinators Advisory Group). Per. The role of this committee is to evaluate and make recommendations regarding new products, modules or features offered by III. Les Lynam (CMSU) was elected chair of this committee. They have recommended the restoration of the Table of Content Service if/when financially feasible. They looked at LDR (Local Data Records) uploading. The URL Checker feature is available now (for free access websites only) if an individual institution chooses it. The Pick-Up-Anywhere feature developed by III needs further modifications to work with MOBIUS clusters. The committee also was looking at the III MetaFind and WebBridge products but deferred recommendations since MERAC was doing its own study of openURL products.
4. Bridges Circulation Committee. Per reported on behalf of the chair Althea Deckrosh. The circulation committee has been meeting virtually via their listserv and email. They have turned on the time stamp, which enables the library to find out time of day when something was checked in. (This can help with tracking down a missing book when a question is raised whether it was returned). The renew option was changed so that even if the item is overdue, the patron can renew it. Following the example of the MOBIUS Union Catalog, the Bridges catalog was changed to allow up to two renewals. The circulation committee also

exchanged evening telephone numbers at each library to facilitate contact between librarians when issues arise during the evening shift.

5. Bridges Cataloguing Committee. Chair Denise Pakala. The committee met six times over the past academic year. They focus both on policy/quality control issues and knowledge sharing of tips and ideas for best use of the cataloging module. The members of this committee work on quarterly authority and weekly headings reports. The work is divided according to expertise, abilities and capabilities within each library. The goal is to include all 9 libraries in this process in the coming year. The committee also works via their listserv to alert each other and to resolve any problems or issues with the III cataloging system. This past year they developed policies for local authority records and alternative spellings in titles. These and other policies are posted on the MCO website. The committee discusses issues or actions taken by MCDAC with rep. Mary Ann Mercante. They also discuss techniques for effective use of III and OCLC cataloging tools. They had training sessions last year on MilCat, local authority records, and Bible headings. Recent changes made to the catalog include: WWW option which improves the appearance of subject headings in the Webpac, and the shared location code used for free web sources shared by several of the Bridges libraries.
6. Bridges Serials Committee. Peggy Lauer. This committee has communicated mostly by phone and email but has a meeting scheduled for May 20<sup>th</sup>. Bridges Serials Committee. Peggy Lauer. This committee has communicated mostly by phone and email but has a meeting scheduled for May 20<sup>th</sup>. With the Millennium 2002 Phase 2 upgrade, the Serials Committee voted to implement two enhancements. The first enhancement, which has been implemented, is a check-in message, which appears when you pull up the check-in card. The second enhancement, which has yet to be implemented, is the update summary holdings at check-in. In their next meeting, the committee will exchange ideas regarding retention notes in serials records, adding electronic issns, and creating a "missing copy bank" within our cluster
7. MERAC (Electronic Resources Advisory Committee) Report. Melissa Belvadi. The Vendor Direct Program offered 16 new or continuing product offers. Information on current offers is available on the MCO website under eResources. A survey last summer of satisfaction with the Direct Vendor program averaged 2.54 out of a 5-point scale with 1 as "most useful." 24 sites responded to that survey. The Database Cafeteria Program now includes 5 products. There is a June 15 deadline for these new products: Proquest Psychology Journals, Gale Literature Resource Center, EBSCOHost Academic Premier upgrade. The MERAC subcommittee studies of OpenURL servers and Digital Reference Services made no recommendation at this time. MERAC is not pursuing any further program with Linda Hall Library. There are two listservs, MERAC-C-L for committee members and MERAC-L for announcing product offers and deadlines. Each library should have one staff person monitoring the MERAC-L

list.

8. MAAC. (Access Advisory Committee) Ellen Eliceiri. It was decided to leave the faculty check-out period as is though the limit for number of books checked out to faculty was raised from 20 to 30. Each institution must make the necessary changes in their patron types to implement this. The lost book replacement cost was discussed with some advocating a higher cost and others arguing to lower the cost. The \$100 replacement and \$20 fee will remain the same for this year. The load balancing table is reviewed and adjusted at each meeting. All members are reminded to keep up dating their lending borrowing statistics. INN reach books bands are to be printed on green paper using the template on the MCO website. The revised paging slips procedure is also on the MCO website. Pick-Up-Anywhere is undergoing testing. Issues under continued discussion include how to handle “in transit – returned too long” items and whether a formal reconciliation process for lost books is needed. Currently it is being handled on an informal case-by-case basis. Ellen’s report was followed by some discussion of the MOBIUS bag count.
9. MCDAC. (Catalog Design Advisory Committee) Mary Ann Mercante. MCO added clickable location codes in the union catalog to help patrons identify the library and location of an item. A subcommittee is considering changes to the design of the union catalog webpac. MCO will add “Freely available online” to the 856 field for free online government web sources in the cluster catalogs. After the upgrade individual catalogers will have to add this text. Still unresolved, is the 856 display issue (for licensed web resources owned by some but not all libraries). Authority updating with the addition of cross-references will be added over the next few months. WWW options has improved the appearance of subject headings. The status “unavailable” has been clarified by changing it to “not requestable.” An online error report form has been developed. (Denise Pakala is the Bridges contact for reporting errors.) There are some conflicts between status codes used in clusters and on MOBIUS. The only conflict for Bridges is “New Books Display” which will show up on the MOBIUS union catalog as “not requestable.” (this is considered acceptable since these items are only temporarily shelved in new book display.)
10. Cooperative Collection Development Task Force: Genie McKee. Genie submitted a written report. This task force is still in the planning stage. They are investigating collection development projects among other library consortia and evaluating various collection assessment and analysis tools and services. The task force is proposing the establishment of a MOBIUS Collection Management Advisory Committee (MCMAC).
11. Appointments: Ellen Eliceri will continue as Bridges rep. on MAAC with June Williams (Fontbonne) as alternate. Per and Jean Rose (Logan) will serve as rep and alternate for MCAG. Genie McKee and Liz MacDonald will serve as Bridges

Directors Co-Chairs.

12. The meeting concluded with a “sneak preview” tour of Webster’s magnificent new library building still under construction.

Thanks to Laura Rein for the tour and hosting the meeting and thanks to Marty Knorr for refreshments.

Respectfully submitted by John Gresham.