

Arthur Coordinators Meeting Minutes November 2, 2001

Present: Georgia Baskett (Stephens), Joni Blake (Stephens - guest), Janet Caruthers (Columbia), Corinne Caputo (Westminster), Jim Dutton (MCO), Robin Kespohl (MCO), Thomas Leimkuehler (Stephens - guest), Inas El-Sayed (Lincoln), Linda Harris (State Library), Tom Schultz (William Woods), Jason Stirnaman (State Library), Mark Wahrenbrock (MCO)

1. Janet asked members for information to be able to update contact lists.
2. Coordinators decided to not implement the ILL module until the module handled both borrowing and lending completely.
3. Janet announced that order type g (gift) was added to the order type list by MCO. The request to add an order status of dash was denied due to the order status list being a static list.
4. Janet distributed a list of Arthur Public Services Committee responsibilities for discussion. The Coordinators accepted the list and Janet would distribute to the Public Services Committee chairperson. Below is the responsibility statement:
“Responsibilities of the Public Services Committee are:
 - Web PAC design
 - Investigate new Web PAC functions
 - Recommend Web Pac changes to the Arthur Coordinators Committee
 - Promotion of Arthur and MOBIUS catalogs”Janet reported that the Public Services Committee did not want to add the quick search box to Arthur.
5. Corinne informed the group that most libraries in Arthur are creating new books lists to put on their respective library's web page.
6. Corinne talked about her positive experience taking an OCLC online course on cataloging web resources.
7. Inas gave an update from the MCDAC (MOBIUS Catalog Design Advisory Committee)
 - Clickable item locations in the web PAC are not available due to unresolved issues.
 - 856 |z (electronic location and access public note) will be tested until MCDAC's January meeting.
 - Automatic authority control is delayed for all of MOBIUS until problems are solved.
 - Committee discussing whether to have MARCIVE add the 856 fields to bib records so all catalog users will have access to the web site. The MOBIUS libraries would have to maintain the 856 fields after loading.
8. Joni gave an update from the MAAC (MOBIUS Access Advisory Committee)
 - The overrides section of the Interlibrary Lending Policy was discussed and voted upon. The overrides policy now states “MOBIUS INN-Reach loan rules are not to be overridden to give longer loan periods or to allow more than one renewal. MOBIUS INN-Reach loans are made for

21 days, and one 21 day renewal is permitted. Do not check-in and then check-out in an attempt to circumvent this policy.”

- The load balancing table was discussed. No changes were made.
- Even distribution of MOBIUS bags to libraries was discussed. Mark Wahrenbrock (MCO) announced that there are 4200 bags in service and that all public libraries that are participating in the MPLDC (Missouri Public Library Delivery Consortium) begin with MPLDC in the Lanter delivery label list.
- The addressing of book bands will be discussed at the next MAAC meeting.
- Reworking of the INN-Reach reports is being looked at to limit the reports only to items that require action.

9. Joni requested information from MCO staff about WAM (Web Access Management) and how it works with Ezproxy. MOBIUS did not purchase the WAM product. Clusters can purchase WAM if desired.

10. Mark discussed training schedules for the following topics.

- Circulation workflow workshop will be held on December 7, 10:00 am to 3:00 pm at the MCO office. Coordinators need to let Mark know how many people from each library will attend. This will not be a hands-on training.
- Millennium Acquisitions training will be January 30 to February 1 all day at the MCO office. III staff will give training. Staff from another cluster will be present; therefore, Arthur representatives will be limited to 1 person per library. An optional half-day of parameter training will be held on January 29 at the MCO office given by MCO staff.
- Millennium Cataloging will be demonstrated this afternoon during the Arthur Technical Services meeting by Jim. A handout prepared by Pat Seavey (MCO) comparing cataloging in text, GuiCat, and MilCat will be distributed in the afternoon.

11. Robin discussed the automatic patron blocks table. If a library wants to change something in this table email the MCO help desk. This table is used to limit the number of items checked out by itype or item location and MOBIUS undergraduate and graduate check out limits.

12. The group looked at the following Release 2001 enhancements. (Note: The page numbers refer to the “Release 2001 final enhancements list” from III dated April 2001.)

- “Free records in use by system” display login, program, and time of process – Janet will email MCO helpdesk to turn this function on. (Page 24, No. 2.)
- Renewal requests checks the owning institution for holds before allowing the renewal – Already active. (Page 20, No. 6.)
- Acquisitions report to compute average discount by vendor and fund – Janet will email MCO helpdesk to turn this function on for each accounting unit in Arthur. (Page 2, No. 2.)
- Label batches can be printed on multi-label sheets on laser printers – Each library sets this up individually. (Page 6, No. 4.)
- Use create list to make a report of item records by course number – Janet will email MCO helpdesk to add Course ID to the create list menu. (Page 21, No. 4.)
- GuiCat now supports advanced keyword searching – Janet will email MCO helpdesk to turn this function on and to make changes to the search options in the drop down menu. (Page 8, No. 3.)

13. Robin recommended that Arthur look at the following WebPAC options. Janet will ask the Public Services Committee to look at the items.

- Use of the medium icon on a browse list. (See the Quest catalog at <http://quest.missouri.edu>.)
- FAQ (Frequently Asked Questions) section. (See the Quest catalog at <http://quest.missouri.edu>.)
- Modify the keyword search screen.
- Subject headings retrieved from a subject search include the dashes. (See the Quest catalog at <http://quest.missouri.edu>.)

14. Reindexing will occur 60 to 90 days after the request was submitted to III, which was mid-September. Gary Harris (MCO) will keep us informed on the status of this request.

15. Robin announced that if a staff person wants to use materials booking in the Millennium Circulation module the authorization for #130 Millennium Materials Booking needs to be selected for that individual's password.

16. The next meeting is Friday, February 8, 2002, 9:00 am at the MCO office.

Submitted by Janet Caruthers