

Notes from Public Services Committee meeting September 26, 2000.

Present: Catherine Craven (William Woods), Connie May (Lincoln), Janet Caruthers (Columbia), Bill Lowe (Westminster), Nina Stawski (Stephens).

1. Introductions were made for the first meeting of the Arthur Public Services Committee. Janet Caruthers will represent Columbia College on the committee instead of Carol Jones.
2. Janet Caruthers was selected to record meeting minutes and to forward recommendations to the Coordinators' committee chair.
3. Web design changes/improvements:
 - a. Change the default display for title and keyword searches to extended display instead of brief?
 - I. Brief display will remain the default.
 - b. Change the choice in the "type of search" drop-down box from "WORD" to "KEYWORDS" and the choice "TITLE" to "EXACT TITLE"?
 - I. Change the two above-mentioned selections to "KEYWORDS" and "EXACT TITLE" to match main menu.
 - c. Change other choices and/or order in the "type of search" drop-down box?
 - I. Leave the same.
 - d. Change the choice "VIEW ENTIRE COLLECTION" in the library scope choices drop-down box to "ALL ARTHUR COLLECTIONS"?
 - I. Change to "ALL ARTHUR COLLECTIONS".
 - e. Change library scope choices in drop-down box to alphabetical order?
 - I. Change institutional names to appear in alphabetical order.
 - f. Move the "Change Library Catalog" link into the list of search options on the main screen when the catalog is scoped to one collection?
 - I. Members will ask reference librarians to watch how patrons use this link to decide if screen placement needs to be changed.
 - g. Other suggestions: Exporting records
 - I. Change text of "EXPORT SAVED LIST" button to "DISPLAY MARKED RECORD".
 - II. Change order of choices to Screen, E-Mail, Local Disk. Make Screen the default.
 - III. Change word "Screen" to "Display For Printing".
 - IV. Question to the Coordinators' committee – Can marked records be saved for export without clicking the "Save marked records" button for each screen when the list requires more than one screen?
 - h. Other suggestions: Title words search
 - I. Question to the Coordinator's committee – Is it possible to have a title words search in addition to a keyword search?
4. The Arthur Public Services Committee recommends to the MOBIUS Electronic Resources Advisory Committee that MOBIUS look at subscribing to as many full-text databases as possible.

5. Each representative discussed their library's promotional handouts for Arthur and patron education. Examples of promotional and bibliographic instruction handouts will be brought to the next meeting.
6. MOBIUS will not be asked to set up a listserv for the committee.
7. The next meeting will be at 1 p.m. to 3 p.m. at MCO on November 7, 2000.