

July 10, 2003 Arthur Public Services Committee Meeting
Minutes

The Public Services Committee met at Westminster in Fulton. . Attending this meeting were Nina Stawski –Stephens, Lois Marshall – Lincoln, Angela Gerling – Westminster College, Corinne Caputo – IT staff at Westminster, Tena Barratt – William Woods, and Cindy Wyatt - Missouri State Library.

Plans had been made to go over a mock up being made by a Practicum student from Columbia College. This mockup had not been started yet, so the committee talked more about design elements. We attempted to create the HTML ourselves on the computer that was available, but it was not possible using the software on that computer.

Corinne offered to take our ideas and convert them to a mock up so that we might see an idea of what we are thinking of. We went through various cluster pages to show her ideas that we liked and gave her some printouts and hand drawings. Many thanks and kudos to Corinne and Angela for stepping up to the plate! And congratulations to Angela on her promotion to director of the library at Westminster!

It was agreed that once Corinne had finished the mockups, they would be emailed to each member of the committee and everyone would have a chance to comment and make suggestions. Angela suggested that this might happen in a week's time. It was decided that the whole process would probably take longer than planned and that we wouldn't be able to have a finished product up in time for the fall semester. It was decided to ask Lucia if her practicum student could mock up the FAQ pages instead of the web page and have them ready for our next meeting. Next meeting is set for August 14th from 2-4pm at William Woods.

Respectfully submitted,
Cindy Wyatt
Missouri State Library