



Agenda/Minutes of the

ARTHUR Director's

Meeting

November 4, 2011 1:00 p.m. Missouri State Library

Member Institutions

Columbia College
Lincoln University
Missouri State Library
Stephens College
Westminster College
William Woods University

Members Present:

Janet Caruthers
Erlene Dudley
Angela Gerling
Corrie Hutchinson, Chair
Jerome Offord
Susan Morrisroe

Columbia College
William Woods University
Westminster University
Stephens College
Lincoln University
MO State Library

Members Absent:

none

1. Call to order at 1:10 p.m.
2. After a few additions to the agenda, the adoption of the agenda was approved.
3. Approval of minutes from August 1, 2011 meeting were not ready for approval and will be approved at the March meeting.
4. Unfinished Business
 - a. The need for an extended MCO Communication Plan was discussed. Features like ACRL uses that include email, wiki links, embedded newsletter, Facebook alerts, etc. would be helpful. Resources like Myemma.com might be an option to expand MCO communication.
 - b. Web site enhancements were also discussed. Including a broader focus to include information from other vendors and other issues related to libraries would be good additions to the MCO web site.
 - c. Susan will take the recommendation for a Communication Task Force to address the web site, internal practices, and news from the field back to the Executive Committee. Should a MCO Task Force be formed we recommend Jerome's participation due to his experience with ACRL.
 - d. Susan reported that she is working on the Best Practices from Arthur Technical Services & Coordinators groups. It was decided that Vandy Evermon and Genevieve Dazet, who have been working on the document, submit an outline and philosophical purpose statement to the committee before the end of the calendar year.
 - e. RDA Toolkits discussed.
5. New Business
 - a. Janet reported on GIT.
 - b. Motion from Arthur Coordinators & Technical Services regarding the suppression of the 776 field in the OPAC was approved. Further discussion ensued concerning the process of informing members about changes to MARC.
 - c. Suppression of the RDA 300 c subfields and the impact of the general material designation on the display tables were discussed. It was decided it



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was okay to suppress for now and we will want to explore the impact for non-print materials and the use of 245 h.

- d. It was discussed and approved that the Arthur Public Services Committee have a discussion listserv through MOBIUS. Corrie will contact MOBIUS about setting one up and direct the APS committee to use it for all correspondence.
- e. Janet showed examples of the new Arthur document templates to the committee containing the updated logo. The committee selected an example and Janet will follow up with replacing the old templates on the ARTHUR MCO web site.
- f. Erlene gave an update on the Project Gutenberg records and access to the 415 books and 70 audio resources. The Library of American Civilization records are able to link to the Google Book record through the Z39.5 connection.
- g. Millennium Training – we will request refresher training for all III modules to get new staff on board and to allow for cross training as needed.
- h. Susan reported on the development of position manuals for the various positions.
- i. The idea of bringing in Denise Pakala from Bridges or another cluster to facilitate cleaning up and consolidating some of our technical services workflow was discussed.
- j. Erlene gave a presentation on the EBSCO Discovery interface that WWU is using to allow one search across various vendor resources. It has been well received for the patrons.

6. Adjourn Meeting

Submitted by Angela Gerling, Jan. 24, 2012