

Summary of site coordinators meeting  
Sept. 22. 1999

1. Webpac - decided to stay very simple and clean, use the same basics as the current MERLIN. Gary Harris will make preliminary changes to the current webpac per our suggestions (get rid of the frames, possibly use a different color for each scoped catalog, add the institution's logo?). He will let us know when it is ready to view, and we will refine it later. Inas will ask one of her co-workers for some sketches of possible Arthur logos (crown, sword).
2. Decided on the words "Campus only" as a status for items we don't want to check out to cluster patrons.
3. Changed the order and labels of the material types used for limiting searches.
4. Decided to hold off on creating gateways to other libraries for the purpose of using catalog records. Would involve agreements and other things we are not yet ready to deal with.
5. Decided not to password the circ functions CKO and CKI at this time.
6. Circ parameters: We will each enter our own patron type (C1), Rule selection table (C3), Patron block table (C4), Days closed (C5), Hours open (C6), Notice text (C8 - needs placeholders, Columbia needs to enter first), Loan rules (C11- Columbia needs to do first, then go in order).
7. Mark will look into scheduling a meeting with the reps from each IS department to discuss the patron loads.
8. Drafted text for two overdue notices and a bill to be used for cluster patrons. Site coordinators recommend that we no longer enter a price in the item record, because that price will override the default \$70 that the directors agreed upon. In other words, if there is a price of \$45 in the item record, that price will show on the bill. There was some discussion about entering prices on those items that were more than \$70, but no decision was made.  
Texts:  
Cluster 1st Overdue  
The following item(s) are overdue. Please return item(s) to avoid being charged a fee.  
We appreciate your cooperation.  
  
Cluster 2nd Overdue  
The following items are overdue. If the item(s) are not returned immediately, you will be charged \$70 per item.  
  
Cluster Bill  
This is a billing notice. Because these books have not been returned, you have been charged the following amount. These charges are not refundable.