

**Archway Cluster Meeting  
St. Louis Community College  
Forest Park  
May 24, 2002**

**Attendees:** Carol Bennett, Linda Bigelow, Jennifer Dodillet, Cathye Dierberg, Genie Klein, Bonnie Sanguinet, Fran Stumpf, Stephanie Tolson, Pat Williams

The agenda was approved with additions.

The minutes were approved.

**Cluster meeting dates** and places were established for the 2002-2003 school year.

July 25, 2002	Jefferson College
September 20, 2002	St. Charles Community College
November 15, 2002	East Central College
January 17, 2003	Meramec Campus
March 21, 2003	Flo Valley Campus
May 16, 2003	St. Louis College of Pharmacy

**Mobius Coordinators Advisory Group**

This advisory group will be activated. Joan Clarke was Archway's representative with Cathye Dierberg as the alternate. Cathye will now be our representative with Linda Bigelow as the alternate.

**Circ option 32 – Last patron display**

Because of privacy issues it was voted to turn off this option. Bonnie will talk with MCO about deleting the current information in this field before turning off the option.

**My Millennium**

MCO would like Archway to test My Millennium. There is a concern about patrons having the ability to change their address that might have conflicts with the college administrative system.

Archway would like more direct information about My Millennium. Fran will contact Hardy about testing this function.

**Scoped Keyword Searching**

Search preferences for Keyword Searching have been fixed with the last patch. Archway voted to go back to search option 3 for keyword searches.

- > Description of setting by III:
- > 0 No modification (search tried "as is" in adjacency mode)
- > 1 Change from an adjacency search to an "AND" search

- > 2 Change from an adjacency search to an "OR" search
- > 3 Do an "OR" search, discarding any field limits

### **Implications of guest cataloging**

East Central College has a 2+2 program with Central Methodist College (CMC). Because of this program ECC's library has a small collection of CMC material. In 1999 MCO came up with the idea that CMC would send marc records to MCO and they would load these records into Archway. This idea was put on hold until the Quest cluster of which CMC is a member came up on Innovative.

Quest went live this spring. East Central and Central Methodist are in negotiations for a new contract for their 2+2 program. The question of how CMC was going to get their books cataloged into Archway has come up again.

CMC would like to have access to the Archway catalog to be able to catalog their materials that reside at ECC. A long discussion ensued.

Several questions came to the fore:

1. How does Archway control its catalog? If we let CMC catalog on our cluster, who else do we allow cataloging rights to? Missouri Baptist? Southeast Missouri State?
2. How do the two institutions, ECC and CMC, handle this contract? The contract will be between the two institutions not between Archway and CMC.
3. If CMC continues to put records into the catalog Archway would have to assume responsibility for maintaining those records by authority control, upgrade, etc.
4. Will Pick Up Anywhere handle this situation when it becomes workable? The CMC records remain in Quest's catalog but patrons can designate ECC as the pick up point.

In conclusion the cluster does not want anyone from the outside having access to our records. Jenny will look into other options; one being that ECC will continue to catalog CMC's books.

### **IUG 10**

Stephanie went to an interesting session at IUG in Houston called Managing Electronic Reserves in a Consortial Environment. Archway may get to the point of using e-reserves. This session has an interesting PowerPoint which is available on the IUG website.

<http://www.innopacusers.or/iup2002/programs/H3/presentation.pdf>

St. Louis Community College library managers have decided to use Docutek for their e-reserves.

## **Posting of Minutes on MCO**

Archway minutes had not been posted in a while. Bonnie discovered that there was a problem with posting to the Steering Committee. Hardy fixed the problem and the minutes have now been posted.

Ying is posting the Public Services minutes. Fran will post the ArchTech minutes.

## **Public Services Committee**

The final changes to the Archway homepage, OPACMENU, and advanced keyword search pages redesign were approved.

Public Services discussed what to do with billed items among the Archway libraries when there is an uncooperative patron. The decision was to clear it up internally leaving the fine record on the patron's record. If the book is returned then the borrowing library will own the book. Does the group need something in writing in the form of a policy? The steering committee decided that the practice should remain informal.

There was a short discussion of Mobius reconciliation. Look on the MAAC page on the MCO website for guidance.

## **Mobius Access Advisory Committee**

Neither Carol W. nor Loretta attended the meeting. The minutes were distributed

## **Mobius Catalog Design Advisory Committee**

Mobius now has 15,778,576 volumes.

Towers cluster has approved TestPac and is loading records.

Clickable location codes – Hardy will work on in June.

Export display – ISSN has been added.

Status on journal availability in Mobius will be changed from 'unavailable' to 'not requestable'

III has the work order to create load profiles for authority indexing so INN-Reach will be able to handle authority loads in the future. If MCO has the money Robin will have WLN/OCLC create a de-duped authority file from all clusters' authority databases to load into INN-Reach.

MCDAC decided to display both the 856 tag subfields u and z in INN-Reach. Subfield u contains the URL for a record. Subfield z contains a note. Both of these are clickable.

Along with the decision to display subfields u and z in the Opac, the committee changed the wording within the URL dialogue on Mobius from **Link to Web Version:** to **Click ‘Display Holdings’ for additional links.**

Tabled the online form for error reporting.

### **Mobius Electronic Resource Advisory Committee**

No report.

### **Mobius Executive Council**

The Council supports MERAC’s request to pursue grants for electronic databases.

Linda Hall which is a for-profit library would like its holdings in Mobius. George Rickerson says that Mobius may have to treat Linda Hall as a vendor.

There will be a celebration for completing full implementation in the fall if the budget allows.

Cottey College will join SWAN.

### **Mobius Users Conference**

The conference has been cancelled due to the budget crunch. All travel for MCO has been curtailed. The Conference coordinating committee is looking to piggyback with the Missouri Library Association conference in October in Kansas City.

### **Open Logs**

St. Louis – Forest Park has the problem that their item records for the atlas case was not displaying in the SLCC scope. The code was not included in the SLCC scope during implementation, III will correct.

MCO is trying to see if there is a utility that will fix broken links between items and patrons. There is one to fix broken links between items and bib records.

Problem with display of the 5XX fields in authority records. In the Opac it displays as “SEE” references rather than “SEE ALSO” references.

Materials Booking – There is still a problem with error messages being generated when the booking time coincides with the opening or closing time of the library.

Problem with Release 2001Update D and the penny charge that St. Louis has in place for its patrons.

### **Recognition gift for Joan**

The steering committee will give Joan Clarke a gift card from Borders to show appreciation for all of her service to Archway and Mobius. Cathye Dierberg wrote a Resolution of Appreciation for Joan. A copy is attached to the end of the minutes.

### **Round-the-Table**

East Central – Photos will be put on faculty/staff ID cards, not students ID cards.

Problems with printing in Windows 2000. A discussion ensued on the merits of printing in both Windows 2000 and Windows XP. There are no merits.

Bonnie Sanguinet is replacing Pat Williams as Public Services co-chair. She will be co-chair with Ying Li.

St. Louis has added three new location codes.

St. Charles will soon be adding their netLibrary records. Stephanie Tolson would like feedback on our netLibrary usage. She would also like to know if any Flo Valley patrons try to access our netLibrary records.

Stephanie is doing a lot of advertising for her library. The library has been in cooperative venture with the theater and the Child Care Center. The also had a Baseball Literacy Day with BBQ, Fredricka Bird, and raffle.

This meeting was the last for Linda Bigelow as chair of the steering committee. We thank her for all of her hard work. Cathye Dierberg will take over as chair at the next meeting.

Next meeting: July 25<sup>th</sup> at Jefferson College

Respectfully submitted,  
Fran Stumpf  
Rev. June 7, 2002

# Resolution of Appreciation

Joan S. Clarke

WHEREAS Joan S. Clarke, Dean of Learning Resources, St. Charles Community College, has provided extraordinary support to the academic library community in Missouri; and

WHEREAS she has served as a representative of the Missouri Public Academic library Administrators (MPALA) and its resource sharing programs in the State; and

WHEREAS she has served as a member of the MOBIUS Executive Committee and MOBIUS Council to provide leadership to the consortium; and

WHEREAS she has served as representative, chairperson, leader, and friend of the Archway Steering Committee; and

WHEREAS her dedication to libraries, her leadership to MOBIUS and Archway, and her deep concern for students has been instrumental to the establishment of MOBIUS in the State of Missouri;

NOW THEREFORE BE IT RESOLVED that the Archway Steering Committee expresses its deep appreciation to Joan Clarke for her commitment and many contributions to MOBIUS and Archway, and

BE IT FURTHER RESOLVED that this expression of gratitude be made a permanent part of the record of the Archway Steering Committee this 24<sup>th</sup> day of May 2002.

We, as members of the Archway Steering Committee, do certify that the above is a true and correct copy of the resolution adopted on May 24, 2002.

*Linda Bigelow*

Linda Bigelow, Chair

Carol Bennett

Jill Nissen

Bonnie Sanguinet

Carol Warrington

Cathye Dierberg

Sheila Ouellette

Kathy Schlumpf

Pat Williams

Jennifer Dodillet

Loretta Ponzar

Fran Stumpf

Ying Li

Ann Riley

Stephanie Tolson