

Archway Steering Committee Meeting Minutes  
September 10, 2010  
St. Louis Community College, Forest Park

Attendees: Sheila Ouellette (STLCC-Chair), Bonnie Sanguinet (STLCC-M), Kathy Schlump (ECC), Kirsten Young-Abotsi (STLCC), Lisa Pritchard (Jefferson), Lisa Wolfe (Jefferson), Jill Nissen (STLCOP), Shirley Moreno (STLCOP), Kim Linkous (STLCC), Carol Bennett (STLCC), John Furlong (STLCC), June Williams (STLCC), Stephanie Tolson (SCC), and Christopher Gould (MCO-Guest)

Sheila called the meeting to order. Christopher Gould was welcomed and introductions were made. The agenda was approved. The minutes of February 18, 2010 were approved with minor corrections.

Discussion Items

**Syndetics Renewal – Sheila**

Sheila informed Archway that it was about this time last year that the renewal for Syndetics was sent out. She asked if institutions wanted to continue with this service for the coming year. A motion was made and seconded to investigate pricing of adding review publications (Booklist, Choice, etc.) and to renew the subscription for another year. The motion carried.

**Release 2009B – Kirsten**

Kirsten led the discussion on items that required a cluster decision. She will create a ticket for each of the following needs:

- Cataloging – AACP update of names/title headings – Yes
- Circulation/WebPAC – New item status code – Leave as is
- General – Fixed field, variable field, and index labels are editable – Leave as is
- WebPAC – “Additional copies” text ... - Leave as is
  - Display course reserve loan period – Yes
  - My Lists button added to browse/display record – Yes
- Acquisitions – Variable length message field in order record – Yes, ticket opened by Jean Rose
- Circulation -
  - Batch extension of due date – Yes
  - Bursar in/Bursar out – Leave as is
  - Course reserves: add a checked out item to a reserve list – Yes
  - Display all variable length patron message fields – Yes
  - Extend pickup by date for items on hold shelf – Yes
- General – Field validation in patron and item records – No
- INN-Reach – PUA paging slips generated separately from INN-Reach paging slips – Kathy reported that this is not functioning correctly, a ticket will be submitted

Stephanie asked if there was any interest in print templates. Kirsten said there had been some interest at STLCC and she recommended that a request for training in the St. Louis area be requested of MCO. The training could be of interest to Bridges also.

**Revisiting WebPAC features – Kirsten**

Kirsten demonstrated some of the features of the New Example Set. When asked about the possibility of webpage redesign being done at the cluster or institution level Christopher responded that redesign and WebPAC work would probably remain with MCO. WebPAC features come with the example set. Archway decided to submit a ticket to load WebPAC on the staging port pending verification that Archway had no open WebPAC tickets. We will ask the ArchPub Committee to reconvene to work on the WebPAC design with the goal of having it ready by summer 2011.

A motion was made and seconded that My Millennium be turned on for students. The motion carried. Archway discussed turning on "reading history" but tabled the discussion and asked Carol to research reading history and report back to the cluster. Christopher informed Archway that the information associated with reading history was private if PIN numbers were enabled for patrons. "My List" was a feature that Archway agreed to turn on.

#### Committee Reports

##### **MAAC** (Access Advisory Committee) – Kim

Kim sent minutes to listserv. Kim gave a brief report.

##### **MACPAC** (Annual Conference Planning Advisory Committee) – Kirsten

The minutes were sent to the listserv. Kirsten gave a brief report. Stephanie gave a brief report in Kelly's absence.

##### **MCDAC** (Catalog Design Advisory Committee) – Carol

The minutes were sent to the listserv. Carol gave a brief report and said that the Inn-Reach location pop-up is gone.

##### **MCMAC** (Collection Mgmt Advisory Committee) – Kathy

Kathy reported that the committee has not met this year. A new chair was recently elected but a meeting has not been scheduled.

##### **MOBIUS Board of Directors** – Kathy

Kathy reported that MOBIUS has received non-profit status. Advisory Committees will become Advisory Groups to be in line with other non-profits. Kathy has been appointed to the Strategic Planning Committee.

##### **MOBIUS Task Force on Core Services and Products** – Sheila

Sheila reported that three documents are being drafted by the taskforce with the possibility of being release prior to the October MOBIUS Council meeting.

##### **ArchTech** – Carol

Carol reported that ArchTech had been working on including select e-journals and e-newspapers to the catalog. These can be found under the subject headings "electronic journals" and "electronic newspapers".

##### **Open Logs**

Jill reported on delivery problems and schedule. She has opened a ticket.

**Next meeting** – December 3, 2010 at Jefferson College.

The meeting adjourned at 12 p.m.

Respectfully submitted,  
Stephanie D. Tolson