Minutes-Archway Cluster Meeting, Jefferson College, Friday, October 13, 2000

Members present: Linda Bigelow, Cathye Dierberg, Becky Grady, Loretta Ponzar, Ann Riley, Bonnie Sanguinet, Kathy Schlump, Fran Stumpf, Stephanie Tolson, and Carol Warrington; guests, Ying Li and Sue Morgan.

Becky Grady called the meeting to order at 9:10 a.m.

1. Minutes-- The minutes of the September 15th meeting were approved.

2. Statistics issues-Linda Bigelow brought copies of the LC Scat table that Jefferson had used with its previous system and distributed them to East Central and St. Charles who will have comments at the next meeting. A brief discussion of agency codes took place and the group decided to adopt the following codes:

000-East Central
001-Jefferson
002-Jefferson (Arnold)
003-St. Charles
004-SLCC (Central)
005-SLCC (Florissant Valley)
006-SLCC (Forest Park)
007-SLCC (Meramec)

The group also decided to activate the Outloc feature. Becky will contact MCO about the agency codes and Outloc.

3. Committee reports-Kathy Schlump gave a report on the MOBIUS Resources Advisory Committee (MERAC) that she and Stephanie Tolson had attended. At the suggestion of the group, Kathy read the names of those who were present at the meeting. MERAC had decided that it is important to keep in mind that what is made available to one MOBIUS library should be available to all. MERAC also felt that it was important to inventory what is currently available at the MOBIUS libraries. They also explored some funding models and their implications for libraries of all sizes. Archway had a brief discussion about the implications of various funding models. Kathy reported that MCO would like to have a recommendation by December 1st from MERAC of possible resources to pursue. A web page has been developed to input the information from each MOBIUS library about what electronic resources it currently subscribes to. Each institution needs to assign one person to input this data. After the inventory is complete, participants will return to the inventory to rank resources according to their perceived desirability. Archway decided to bring additional information to the next meeting about the costs of current databases, the number of simultaneous users and a list of paper resources as well. The group agreed to be as specific as possible about this information. Kathy will post to the listserv the information about the inventory and each Archway institution will select someone from its campus to input the data.

Fran gave an Archtech meeting report. Archtech had had a discussion on brief records and whether they should be in all caps. Those attending that meeting agreed that true on-the-fly records should be in all caps and suppressed centrally. Order records and reserves will be mixed case and suppressed centrally. They also agreed not to remove brief order records from the database, and each institution will remain responsible for merging its records at the appropriate time. Archtech also agreed to postpone a discussion of authority load issues until the load has been completed. Sheila will work on suggestions for serial and order codes and present them to the committee at its next meeting.

Carol Warrington gave a MOBIUS Access Advisory Committee report. She noted that at its next meeting on October 31st, MAAC would address whether or not the MOBIUS libraries would agree to raise the lost book fee to $175 from $120 at the Inn-Reach level. After discussion, the group agreed to emphasize at the MAAC meeting that Archway felt strongly that the replacement cost should remain $120.

4. Delivery issues---Fran requested that the cluster use two different colored bands for MOBIUS and Archway

circulation. East Central and Jefferson already use two different colors and St. Louis agreed to begin to do so.

5. OPAC issues---Many issues relating to the OPAC and circulation were discussed. The group reviewed how the attending members and guests felt holds were working in general and agreed to monitor borrowing statistics to see if any unusual borrowing patterns emerged. Since some campuses were having postal problems because of the department code printing below the name in the patron record, Bonnie agreed to contact MCO and see if the department code could be moved to above the patron name where it was hoped it would not interfere with postal requirements. The group discussed the need for patrons to have a pin number before they can borrow as a visiting patron at another campus. It was decided to drop the need for a pin number at the MOBIUS level. Bonnie agreed to contact MCO about this possibility. Carol and Cathye brought to the group concerns voiced by the SLCC reference librarians about how uniform titles displayed in the catalog. Cathye recommended changing the subfield within the 240 field to a "u" for indexing purposes. Archway members agreed to take this issue back to their campuses for further discussion. Cathye said that she would post sites on the listserv that would illustrate this problem and its possible solution.

6. Printing issues---Kathy reported that EC has ordered a laser printer that they hope will help their printing problems. Ann Riley reported on creeping paging slip issues at Meramec. These problems appear to be a campus-by-campus problem and fix.

7. Course reserves update---Bonnie reported that the number of possible Archway reserves had been raised to 3,000. However, Fran said that as of the previous day, she was still getting messages that there was insufficient room for records. Bonnie said that she would look into it.

8. III Directory---Becky reminded any campuses that had not sent in their information for the III Directory to do so as soon as possible.

9. Circ Meeting---Carol reported to the group that the St. Louis area circulation librarians were planning a meeting to discuss circulation issues among the area MOBIUS libraries. No date has been set for this meeting.

10. Archway recommendations/scope/concerns---Becky led a discussion of what approach Archway cluster members should take when approached by members of other clusters that have not yet implemented about their Archway implementation experiences. The group decided that Becky could answer for the cluster any questions put to her, but that other cluster members could also answer questions as long as they felt comfortable doing so.

11. Circ issues---Stephanie brought the question to the group of whether they would like to have location included in some way in the Expand All function. It was agreed by the other members that they would like having this information included in Expand All. Becky agreed to talk to MCO to see if this information could be included. Linda asked Bonnie to include a request to add the call number to the printing of Archway bills when she contacted MCO about overdue notices and bills. This request had been agreed upon by Archway members at a previous meeting. Bonnie related some anecdotal information which seemed to indicate that someone may have printed the wrong paging slips and not known it. She asked that everyone be really careful so that this sort of thing could be prevented.

12. Open logs---Bonnie suggested that members might want to be prepared to share information about their open logs at future meetings.

The meeting adjourned at 12:05. The next meeting will be Friday, November 17th, at Forest Park.