

**ARCHWAY STEERING COMMITTEE MEETING  
MINUTES  
November 19, 2004**

**Members present: Kathy Schlump, Stephanie D. Tolson, Linda Bigelow, Loretta Ponzar, Cathye Dierberg, Bonnie Sanguinet, Jenny Dodillet, Celia Bouchard, June Williams, Sheila Ouellette, Jill Nissen, and Patricia Williams**

1. The meeting was called to order at 9:05 by chair, Stephanie D. Tolson.
2. Approval of agenda – The agenda was approved as written
3. Approval of minutes-The minutes from September 24<sup>th</sup> were approved as written with a commendation to Loretta for the completeness of the content.

4. Discussion items:

**MCO request:**

Jill advised that the requests she had sent to MCO have mostly been completed with some things being corrected before they were even sent. The serials holdings display in the OPAC has been fixed so that it is clearer to read. Also, the dates in the patron records for last patron and last date of check out have been separated and we now have the date of the last check in available in our records. Jill advised that the problem with text (Archway Library Catalog All Collections) appearing next to the logo if you are in the Archway catalog, has returned. She has reported this to MCO. It is believed the entry is coming from a test pack entry.

Jill reported that the Start Over button now goes back to local scope.

There was some discussion of the graphic web buttons but this topic and the streamlined checkout issue have been referred to the Public Services committee and they have not yet met to discuss these issues.

**System Message file:**

Jill also advised that she would continue to follow up on the system messages for the cluster. She advised that it has helped her to learn the system and eliminate some of her institution's problems. If the problems relate to others in the cluster Jill will let us know.

**Limiters proposal:**

Cathye reported that everyone in the cluster had responded positively to the proposal to breakdown the description of the video category so that one could search by DVD or VHS. This feature requires some programming so it will be a while before it is complete. Cathye will email the group when it is available.

**MOBIUS Delivery system and Get Connected system:**

The Kansas City Municipal Public libraries coordinate a system with Lanter called Get Connected. The proposal is to join the MOBIUS and Get Connected systems to improve deliveries across the state. Get Connected uses red bags as opposed to our MOBIUS black bags. The Executive Committee will discuss this

issue at their next meeting. Possible benefits include better pricing, improved ILL delivery times, and more bags in the system. Issues such as bag handling and bag inventory would need to be discussed.

**Brief Bib display:**

In the Millennium staff function browse display, Sheila requested that the ISBN/ISSN and imprint be added in the brief bibliographic record display for a search browse. Above a summary display of checkins, she requested that the ISBN/ISSN, imprint, and locations from the check in card be added in Millennium Serials. In Millennium Acquisitions, Shelia requested the ISSN/ISBN fixed fields be added to both displays. The group approved these changes. Sheila will send examples and details. The change will need to be made by MCO or Innovative.

5. Committee Reports

**Public Services** – Celia reported that the Public Services committee had not met since the last Steering Committee meeting. Their next meeting is December 3<sup>rd</sup>.

**Arch Tech** – Carol Bennett was not present but this committee has not met. A replacement for Fran will be selected at the next steering committee meeting.

**MAAC—Loretta**

Loretta reported that MAAC had met on October 19. Bridges had asked that everyone be alert to the fact that Webster and Eden have two different pickup locations. Pickup anywhere has been implemented and is working well. Jim Dutton suggested that everyone contact MCO when encountering problems so that the Help Desk can check all processes. There is a Power Point tutorial for Pickup Anywhere in the training section of the MCO website. One thousand new bags had been ordered and should be in place sometime after December 1. A new date in May has been decided for the black bag inventory. Reminders will be sent out before the date. Loretta said that she would email to the Steering Committee a checklist of items that the clusters need to discuss. MAAC will be trying the idea of having only two meetings per year, so the next meeting will not be until April 19, 2005.

**MCAG—no meeting since last report**

**MCDAC—(Sheila reporting for Carol Bennett)**

- 229 Filing Indicator: MCDAC has requested that the MARC field 229 (journal title index) filing indicator be turned on for the MOBIUS Catalog. This will enable proper retrieval of the foreign language journals that begin with an article.
- 856 Display: MCDAC has requested that the MARC field 856 subfield |z (URL) be suppressed in MOBIUS if there is a |3or |z (notes). This will result in a shorter and less confusing 856 display in the MOBIUS Catalog.

- MCDAC is considering possible enhancement requests for INN-Reach concerning the request button and the limiting to available.
- MCDAC is discussing cataloging standards as they relate to cooperating partners.

### **MCMAC—Stephanie Tolson**

The MOBIUS Collection Management Advisory Committee is currently involved in an approval plan trial with YBP Library Services and Blackwell. Fran Stumpf and Stephanie Tolson attended presentations on the trials on August 12, 2004 at the MCO office. The Committee will meet in January 2005 to discuss the trial process. MOBIUS members are encouraged to participate in the trials.

**MERAC**—Sheila Ouellette and Jill Nissen

### **DATE of meeting: October 13, 2004 via videoconference**

**Strategic Planning Retreat:** Lynn Cline reported on the recent retreat. Lynn summarized the major points coming out of the retreat as:

#### Five Guiding Principles in Strategic Planning

1. Result in increased services to our users
2. Promote seamless access to information (even with non-III products)
3. Be based on clear priorities and be subjected to cost-benefit analysis
4. Encourage use of best practices
5. Not compromise core functions

#### Areas of Strategic Focus

1. Fine-Tuning Existing Services
2. Coordinating Cooperative Relationships
3. Defining and Managing Membership Growth
4. Leveraging Technologies to Improve Service and Reduce Duplication of Effort
5. Developing Funding Support
6. Developing a User-Centered Catalog - to make the union catalog easier than Google.

**MCO Report:** MLA Bibliography will not be available on Ovid/Silverplatter as of 09-2005, so it will be re-bid. Regarding the choice of Database Cafeteria option to be negotiated this year, Sage Full Text Collections was the clear choice in the survey. EBSCO Communications & Mass Media Complete, and Gale Opposing Viewpoints (the second and third vote-getters), both vendors indicated willingness to do a vendor direct offer. Wilson Retrospectives are being offered by MLNC and will NOT be a vendor direct and that there were strong instructions that MLNC offerings should not be overlapped by MOBIUS vendor direct offerings.

Some members wanted to lock in lower Sage pricing before the cafeteria package would go into effect. So negotiations with Sage for both a vendor direct AND Cafeteria package was approved.

**Maroon redesign:** Maroon should be available shortly.

**State Funding Recommendation:** It was decided to wait for the results of the November elections before making the final database choice and writing a justification for it. The products being short-listed for the state funding recommendation are: Web of Science, BIOSIS, BioOne, SciFinder Scholar, Journals@Ovid and Journals@Ovid Biomed, ScienceDirect, PsycArticles, LexisNexis Academic, ABI/Inform (global and complete)

**The next meeting is scheduled for 10am March 23, 2005, by videoconference.**

### **MOBIUS Executive Committee—Linda Bigelow**

The next scheduled meeting is December 3<sup>rd</sup>. In between the last meeting and the upcoming meeting the group had a Planning Retreat, which included the Executive Committee members and the Advisory Committee Chairs. The meeting was held September 29-30<sup>th</sup> in Columbia. The group developed draft statements of Guiding Principles and Areas of Strategic Focus to be distributed widely to the membership for review and comment.

The EC Chairs also began working with George on the budget for next year, requesting that the percentage increase be kept to a minimum.

### **Open Logs**

Jill reported the Archway logo problem as described above  
Sheila Ouellette has an open log on the status of LDR.

### **Around the Table**

The group congratulated Linda Bigelow on her Administrative/Professional Leadership Award that was presented to her by the Missouri Community College Association at their annual conference held in November at the Lodge of the Four Seasons.

MLA needs a technical services representative. Call Ann Riley if interested.

The MOBIUS users conference is scheduled for June 7, 8 and 9 at the Lodge of the Four Seasons. The plan is to have day one for vendors, day two is the conference day and the third day will consist of training workshops.

STLCOP received a video through InnReach. This brings up the topic of circulation items other than books.

Roger Thomas is the new Circulation Supervisor at the Forest Park campus.  
Bonnie Sanguinet is the new Library Manager at the Meramec campus.  
East Central has a new technical services person, Linda Hall.

Library legislative days are February 1 and 2 in Jefferson City.

Sheila is chairing the One Book, One College program for SLCC. The title chosen for this year is The Color of Water by James McBride.

SLCC is using Libqual as an assessment tool during the spring semester.

MCO has asked that we update the website with correct contact information.

Submitted by Patricia Williams  
Final 01/18/05