Minutes Archway Meeting
Jan 19, 2001
St. Louis Community College—Meramec

1. Minutes of the Dec. 6, 2000 meeting were approved.
2. Becky will contact MCO about rescheduling authority and content analysis training. Members are willing to go to Columbia for training, if this will help Robin.
3. Open logs

- Adding call numbers to bills—delay until we can print multiple items on the bills.
- Archway is still waiting for suppression codes for serial records. MCO feels that the profile is not set up properly. Waiting for action from Innovative.
- The OPAC changes log is still open. We are waiting for Innovative to make the change from WORD to KEYWORD.
- Problems with date being cut off of pick-up notices. Requires a software change by Innovative.
- Still having a problem with duplicate checking in GUI-Cat—if you say yes that you want to check for duplicates, it knocks you out of the software. This has been open since we came up with the software.
- Two institutions are still having problems printing creeping on notices. They will work with MCO individually to resolve the problem.
- There are still a lot of duplicate bib records in the MOBIUS catalog for the same item. This causes a customer service problem. Cluster will ask Joan Clarke to raise awareness with the MOBIUS Executive Council. The Access Advisory Committee will bring the topic up with that group.

4. SCAT tables. Bonnie completed a Word document with the default LC in it and SLCC's Dewey breakdown. This draft covers both "F" and "Fic".
5. Mblock codes—one code "M" for manual block with be requested. Circulation will also need to put an explanation in the patron records.
6. Call numbers on bills—covered in number 3.
7. MERAC update. Stephanie reported on the Dec. 21 meeting. Some MOBIUS institutions can not take on additional costs—this complicates statewide licenses. Trails have been set up for American History & Life and BIP (with various front ends). The group discussed the need to improve communication about the purpose of the committee at both the directors level and lower. Stephanie distributed a page of talking points to help this process. Next meeting is Feb. 8, 2001.
8. Catalog Design Advisory Committee

- 260|b publisher will be included in the next revision of the Keyword index.
- Carol Bennett has put something on the Catalog Design web site for new clusters. This helps clarify how to input information in the 229 field. The 229 field is the source of the information for the journal title index.

9. and 12. Notices to patrons from other Archway libraries. Each location can use create lists to identify their patrons who have overdues and bills from other clusters. This will enable them to incorporate these individuals into strategies used to facilitate the return of material. Bonnie provided a handout on the search strategy.
10. Course reserve corrupted records. In update C, there were special instances when you said ok instead of putting in the information to change the location in the record. This resulted in a corrupt Itype (one not enabled by your loan rules). Need to watch for these items when you take them off reserve. Update D has fixed the problem.
11. INN-REACH enhancements. Put on February agenda. Spend sometime discussing this at our next meeting.
12. Duplicate of 9.
13. Advances searching—MCO will schedule when to upgrade software. Archway would prefer that it wait until the end of the semester if possible.
14. Bonnie demonstrated how to get statistics from the INNOPAC.
15. The group developed new notice text for circ option 59.
16. Bonnie showed us how the 245|h displays on hitlists since the Table of content enhancement was done. This might confuse students and need to be addressed in BI.

17. At the end of the meeting, Bonnie demonstrated how SLCC gets their statistics for the monthly MOBIUS borrowing report, that is sent to MCO.

18. Archway members are totally confused by the "MOBIUS returned too long" report. Loretta and Carol will bring the matter up at the next Access Advisory Committee meeting.

19. The question was raised as to whether we wanted a demonstration of Docutech.com. Becky was interested.

20. Linda asked for suggestions for presentations for the annual Missouri users group meeting. Topics suggested included electronic reserves, Docutech, API-EZProxy, some programs that would appeal to reference librarians, MOBIUS reports and statistics.

21. The III Users Meeting is in Santa Clara, CA this year. Bonnie Sanguinet, Sheila Ouellette, Fran Stumpf, Linda Bigelow, and Loretta Ponzar are planning on attending. Meramec and FV will send someone if they have the money.