St. Louis Red Cluster Steering Committee Minutes

November 16, 1999

Members Present:

Linda Bigelow, Joan Clarke, Cathye Dierberg, Becky Grady, Loretta Ponzar, Bonnie Sanguinet, Kathy Schlump, Fran Stumpf, Paul Talaski, Stephanie Tolson, Carol Warrington.

Guests: Jenny Dodillet, Carol Bennett

Minutes:

Committee members approved the minutes of the October 8, 1999 meeting after correcting the spelling of Loretta Ponz**a**r's name.

Work groups appointments:

We decided to postpone the final decision on Work Group appointments until after we meet with Mark and Robin from the MOBIUS office in December and discuss the purpose of the committees.

API (Applications Interface):

Joan has talked with George Rickerson of the MOBIUS office about why MERLIN is having problems with API. MERLIN's server is having the problem, not the API software. We will need to have some programming done at each institution, which will be in either PERL or CGI script (depending on the given software environment) for the interface between API and the web or proxy server being used. Joan will set up a meeting in January for our technical people to discuss this with the technical people from MERLIN. It would be good if we cooperated with the script writing if some or all of us have the same environment in which to work.

Cluster field trips:

- **Serials and Acquisitions** field trip is scheduled for Thursday, November 11 from 10:00 a.m. until Noon at UM-St. Louis. The details of the trip were sent out on the MOBSR-L listserv. 18 staff members from the Red Cluster member institutions are expected.
- The **Cataloging** trip will be Monday, December 13 from 9:00 a.m. until Noon at Washington University with 26 potential attendees.
- There are two **OPAC** visits scheduled, both on Friday, January 7. The morning visit will be to SLU, beginning at 8:30 a.m. 23 are expected to attend. The afternoon visit will be to Washington University beginning at 1:00 p.m. 16 staff members plan to attend.
- The **Circulation** visit will be at SLU on Friday, January 14 from 1:00 p.m. until 4:00 p.m. 26 staff members will be attending.

Thanks to Carol Warrington, Joan Clarke and Stephanie Tolson for setting up the visits.

MOBIUS Access Advisory Committee Report

Loretta Ponzar and Carol Warrington attended the meeting in Columbia on October 22. Judy Fox from Washington University was elected as chairperson. The committee will focus on the MOBIUS delivery system, ILL issues and borrowing within the consortium. There was an unofficial discussion about the inevitability of a statewide library card, but that is not part of the MOBIUS charter. MOBIUS seems to be willing to set up as many listservs as we need, for both specific and general topics. The delivery system seems to be working very well. It is important to get delivery volume statistics. We should be able to get MOBIUS ILL numbers from MLNC, and general borrowing statistics from the III software, but it is a good idea to keep manual counts until that is proved to be the case. There was a discussion about not charging for ILL loans and photocopies. We discussed that issue and decided not to charge within the Red

Cluster. The lost book charge for MERLIN libraries is $120. There is no charge for overdues. The loan period from institution to institution is 38 days, and the loan period for individuals is 21 days. The material may be renewed once. The MIRACLE libraries already allow visitor loans. Community users will not be allowed to use MOBIUS services.

MOBIUS Catalog Advisory Committee Report

Carol Bennett and Fran Stumpf attended the meeting in Columbia on October 29. Pat Teter from the Northeast Cluster was elected chair. Carol handed out a packet containing her notes and screen prints concerning issues discussed at the meeting, draft minutes and Advisory meeting handouts to the Red Cluster members. Gary Harris of the MU Systems office gave a demo of how INN-Reach works. There are four issues this committee will be working on.

- **Indexing**: advanced searching is being beta tested at Kent State University. We will need to decide whether we want advanced searching. If all MOBIUS clusters agree, then there will be no additional charge for this functionality. If some clusters want it and others want basic searching only, then there would be an additional charge. There are three options for advanced searching available. Please look at the Kent State beta test URL and decide what you prefer.
- **Journal Title Index vs Journal Scoping**: We will want to decide which of these we prefer, but we need more information about Journal Scoping before we can make that decision.
- **856 Field**: The 856 field of the MARC record contains electronic information for electronic subscriptions. The MERLIN record is the master record and will take precedence over all other records in the INN-Reach database. The 856 field of the other institutions records would not show, indicating that they do not own an electronic subscription to that title. This becomes an issue because most libraries combine the paper format with the electronic format on one record. As procedures stand right now, only the master record institution will retain it's 856 fields in the union catalog. Options to consider are: having no 856 field in the INN-Reach catalog (the 856 would still show in the cluster catalog); maintaining multiple 856 fields in INN-Reach; and continuing to have MOBIUS reflect the 856 field for the master record only.
- **The look and feel of the MOBIUS catalog.**

The next meeting of this Advisory group will be December 10.

Cluster Name:

We had another long discussion about the name. We finally decided upon **Archway** as a name everyone could live with. It should also be near the top of any pull-down menu and should lend itself to graphical design.

Next meeting:

Date: December 17, 1999
Place: St. Charles County Community College
Time: 9:30 am
Guests: Robin Kespohl, Mark Wahrenbrock and George Rickerson from the MOBIUS office will begin our official profiling discussion. The meeting will adjourn no later than 2:00 p.m.

Recorded by Bonnie Sanguinet