Minutes - Archway Cluster Meeting

St. Louis Community College

Forest Park Campus

May 12, 2000

Attending:

Members: Linda Bigelow, Loretta Ponzar, Joan Clarke, Fran Stumpf, Becky Grady, Kathy Schlump, Cathye Dierberg, Bonnie Sanquinet, Carol Warrington, Stephanie Tolson, Paul Talaski

Guests: Robin Kespohl, Jim Dutton, Sheila

Archway Meeting

- Minutes from the last meeting were approved.

Reports from the Advisory Group meetings:

- Fran reported from the Catalog Design Advisory Committee. The discussion about the 856 question continues, and suggestions are to be sent to Fran.
- The MOBIUS Catalog Design Advisory Committee will need to make decisions this summer regarding the redesign of the MOBIUS web page. The discussion centered on creating more descriptive links, "Linking Missouri Academic Libraries" was suggested. Redesign also needs to reflect our cluster. Please refer to Frans email May 11 (MOBIUS CDAC Actions items for June 9); further discussion is needed.
- Joan reported from the Executive Committee. The cluster decided to suppress the cost of a book in the ISBN field because this could be misleading to the patron and reflect incorrect information about the true cost of the item.
- Bonnie cautioned the group to look at our authorizations, "things not to give to anybody." There could be a danger of bringing down the system by someone who has authorization in an area they should not.

EZProxy:

The cluster has decided to move ahead with EZProxy at a cost of $485 per server. Carol will email the information needed for us to generate the purchase order. Carol suggested MCO look into underwriting a state license, although it was decided that we cannot wait for this and will buy our own. George does not have a date yet for the installation of the API, but he is confident that it will be in time for it to be working by the fall semester. SLCC has a developer and will be willing to share script with the cluster, although he will not begin developing until the

modules are up and ready to run. Bonnie reported on two scripts available in Perl for the ID and IP address, available on URL, she would send an email with that information.

- IUG discussion was postponed.

MOBIUS Meeting

1. Introductions and announcements: none
2. MOBIUS Update:
   - Move of the MOBIUS office has been postponed due to rain damage.
3. Training:
   - Still investigating dates.
4. Bibliographic and item load update:
   - Loading went well with St. Charles, although East Central has a problem with multiple bibs per item and this has caused a major slow down of the load. Loading will be suspended during cataloging training.
5. Data input:
   - Hold Pickup Locations (only SLCC has supplied) - Robin needs to know the name for the box. The name may have up to 31 characters.
   - Discussion of loan rule and patron block table. Cluster decision is three weeks with renewal.
   - Questions and Concerns:
   - Vendor will be adding authorizations. Do not eliminate ranges; there may be a blank authorization within to be filled later.
   - Within the item record is where you may place a non-requestable rule. The person at the circulation desk will have to deny the request.
   - Display, example patron called Display Case.
   - New bookshelf is status not location.
6. Automatic Request Processing Worksheet Revised (attachment)
7. Acquisitions and Serials Worksheets
   - A-1: All can be option grouped except #12 (NO)
   - A-2 through A-6 discussion
   - S-1 through S-2 discussion
   - S-2 "Dumbest worksheet ever"
8. WWW Options:
   - Discussion of options input by Jim.
   - New Options with Release 2000 Update B. The advanced searching will not be loaded to begin with.
   - Catalog display: For each index we can decide whether brief or extended view is the default. Each index can have different elements. Decision was made to not include material type in any index and the brief display will not include location. All indexes will default to the brief display except call number which will default to extended display.

9. Rental Collections Discussion:
    - Rental collections will be handled the same as other cataloged books. That is, search for OCLC record, add holdings, upload to database. When materials are returned, OCLC holdings will have to be deleted.
10. Next Meeting:
    - May 19th will be a discussion of cataloging workflow.
    - Serials training will be June 13 & 14 for SWAN and Archway members that already use automated serials. Week of August 7th for members of both clusters that dont currently use automated serials.
    - GUI Cat Catalog training will be with the GUI Cat client. You can retrieve the client to load on your workstations by going to http://sequoia.lso.missouri.edu/mobius1 .Under MOBIUS staff resources, click on Catalogers Workstation. User name is mobius, password is xxxxxxx.
    - MilCirc and MilSer can be downloaded after May 22.