Minutes

Archway Steering Committee

April 4, 2008

Attendees: Kathy Schlump, Lisa Farrell, Jean Rose, Carol Bennett, Sue Morgan, Loretta Ponzar (chair), Jill Nissen, Bonnie Sanguinet, Katy Smith, Stephanie Tolson, Sheila Ouellette

Call to order at 9:00 A.M.

Approval of agenda: The agenda was approved with additions.

Approval of minutes: The minutes of February 15, 2008 were approved with minor corrections.

Discussion Items

Backstage Processing and Series Treatment: Archway discussed Christopher Gould's e-mail about the handling of the 440 tag. During authority processing, the 440 was changed to 490/830 tags. The program that Backstage used to convert the 440s to 490/830 no longer works properly. Backstage offered the options of keeping the 440s OR trying to correct the problem with the 490/830. Backstage is unsure if they can fix the problem or, if it is fixable, how long it will take. Archway decided to accept the 440s, but to also request that Backstage continue work on/look at the problem. Carol will respond to Christopher.

IUG Enhancements: It is time submit our ballots for the IUG Enhancements. Lisa has some open slots on ECC's ballot. MIUG-L offers some voting guidance. Carol will forward SLCC's ballot to MOBSR-L.

Committee Reps and Archway Chair for 2008-09: The next Chair of the Steering Committee is Jill Nissen. Kathy Schlump suggested posting the Archway Steering Committee Chair rotation on the MCO website. The following MOBIUS committee reps were chosen:

MACPAC   Lisa Farrell (Rep) ; Kelly Mitchell (Alt.)

MCAG   Kathy Schlump (Rep) ; Kirsten Young-Abotsi (Alt.)

MERAC   Sue Morgan (Rep) ; Jill Nissen (Alt.)

Pickup At Location on Cluster Paging Slips: St. Louis College of Pharmacy is requesting an INN-Reach code change. The INN-Reach and Cluster codes differ and cause confusion. Jill would like to experiment by putting the code in front of her branch address. STLCOP and ECC will experiment with the branch address. Jill is also asking to have her pickup address lengthened from 12 characters to 20 characters.

Delivery Issues: Both St. Louis College of Pharmacy and Jefferson College at Arnold have recently experienced delivery problems. Archway is wondering what is our recourse if the delivery problems are not satisfactorily resolved. The first step is to fill out the problem report form. The problem can also be

brought forward to MAAC. There will be a forum at the MOBIUS Annual Conference to discuss delivery tracking, but it could broaden out to larger delivery issues. Stephanie will also bring the issue up to the Executive Committee.

MOBIUS Council Meeting (Issues): Loretta has been chosen to serve on the Financial Planning Committee. The Committee will work with Joe Ford to design a more equitable formula for funding MOBIUS. Loretta will miss the first meeting on April 10th, but will attend the next meeting on May 8th.

Renew Once Overdue: Jill proposed that Archway allow overdue item renewal on the WebPAC. It will only be for overdue items, not items with other statuses like "billed". The Archway Steering Committee agreed to the change.

Committee Reports

MAAC: MAAC has not met since last August. The next MAAC meeting is scheduled for April 18 in Columbia. New bags will be ordered July 1. There has been a call for a MAAC subcommittee to evaluate the bids. New bags will be of the same material as the last order, but smaller. They will also have a larger address window so the barcode can be attached to that, and actually stick. The MOBIUS Lost Book Policy was sent back to MAAC to clarify the refund wording in #3. There will be a forum about the 1st Choice Tracking system at this year's MOBIUS Conference. Bonnie will check on the date for the next bag count.

MACPAC: There has been no formal meeting since the last Steering Committee meeting. Conference registration is now open. Jerry Kline will be the guest speaker.

MCDAC: No report

MCMAC: The Committee met face-to-face on March 25th. A YBP customer satisfaction survey will be forthcoming. The three year contract with YBP is up in June 2009. If an RFP is needed, MCMAC will have to start on it now.

MCAG: The Committee was scheduled to meet on March 18, but it was cancelled due to lack of agenda items.

MERAC: The minutes of the Feb. 19, 2008 meeting are posted on the MCO website. Highlights of the meeting include discussions of the following items: database cafeteria timeline, Syndetic Solutions, MAROON database, limited license resources policy, and new committee member orientation prior to the MOBIUS Conference.

ArchTech: No report

ArchPub: No report

MOBIUS Executive Committee: The Archway Steering Committee thanked Stephanie for serving on the Executive Council.

Meeting Schedule

The meeting and location schedule has been set for 2008-2009. The schedule is as follows:

Aug. 22, 2008   STLCOP

Oct. 24, 2008   SLCC-FP

Jan. 16, 2009   SCC

Mar. 27, 2009 JCC

May 29, 2009 SLCC-Flo Valley OR Wildwood

Minutes respectfully submitted,

Jean Rose