

**Archway Public Services Committee**  
**Meeting Minutes**  
**9:00 a.m. April 4, 2003**

**Present:**

June Gill, Sue Morgan, Barbara Pope, Ying Li, Jan Earnest, Genie Klein, Pat Williams, Janice (Patton) Hovis, Jennifer Dodillet.

**1. Approval of Agenda:**

Approved without additions.

**2. Corrections to December 6 meeting minutes:**

Sue Morgan presented several small corrections. Genie Klein will forward them to Celia Bouchard, the note taker of that meeting, for inclusion and/or correction.

**3. MOBIUS Access Advisory Committee Meeting (4/2/03) Report:**

Sue Morgan reported for Loretta Ponzar, the Archway cluster representative, on the following items:

- A Pickup anywhere is in beta testing. In the Cluster environment, the function believes that the item is available locally (Cluster as local) and limits pick up to libraries within that cluster. If an item is not available within a cluster, patrons can select the option to pick it up anywhere. A discussion ensued as the group attempted to sort out exactly what this function would do if it was working correctly. This will be very helpful to those distance students taking online classes, for example.
- B Per Almquist, Covenant Theological Seminary, is redesigning book bands to include the "pick-up anywhere functionality. The new bands will state that an item may be renewed twice if a hold has not been placed on it.
- C The fee for lost books will remain at \$120.
- D The lenders of last resort function appears to be working well.

**4. Display Labels**

Ying Li reported on this topic. When we were implemented the OPAC display labels were limited to 12 characters and that number has now been expanded to 21 characters. These are the Public Display Labels from Worksheet OP-5. Thus, Corp Author could become Corporate Author for example. Ying demonstrated this in the Bridges cluster catalog and the group used this worksheet to discuss each possible change and agreed to recommend to the Archway Steering Committee that we spell out each label.

CORP AUTHOR

CORPORATE AUTHOR

UNIFORM TITL	UNIFORM TITLE
CAPTION TITL	CAPTION TITLE
RUNNING TITL	RUNNING TITLE
FORMER FREQ	FORMER FREQUENCY
DON'T DISPLY	DON'T DISPLAY
PUBL HISTORY	PUBLICATION HISTORY
ADD TITLE	ADDITIONAL TITLE
PHYS CHARAC	PHYSICAL CHARACTERISTICS (??)
SUPERSEDE PT	SUPERSEDED IN PART BY
ABSORBED PT	ABSORBED IN PART BY
CONTINUED PT	CONTINUED IN PART BY
SUPERSEDE BY	SUPERSEDED BY
DESC	DESCRIPTION

**5. Limit by Location**

Ying Li demonstrated this additional limit function in the TOWERS cluster catalog. After discussion, the consensus of the group was to recommend to the Archway Steering Committee that this be added to the Archway catalog.

**6. Cancellation notices for “Currently Popular” books Requested through Archway:**

Sue Morgan reported that the question about the notices seems to have been solved and what is happening is that any patron of Jefferson or East Central who requests a title that is “Currently Popular” at SLCC has their request denied because requesting these is not allowed within the cluster. It is allowed within MOBIUS but not within the cluster. After some discussion, the SLCC members of the committee stated that they would bring this issue back to the institution for discussion and decision-making.

**7. Changes to Buttons:**

Sue Morgan demonstrated that the new changes to buttons need to have their font made **BOLD** to make them appear the same as the other buttons that were not changed.

**8. Number of Renewals of Archway Loans (SLCC)**

SLCC members reported that their number of renewals has been changed to two renewals for cluster loans.

**9. Next meeting:**

September 12<sup>th</sup> 9:00 a.m. at Meramec.