Minutes
Archway Steering Committee Meeting
July 29, 2005

Attendees: Carol Bennett, Linda Bigelow, Cathye Dierberg, Jennifer Dodillet, Genie Klein, Ying Li, Jill Nissen, Loretta Ponzar, Jean Rose, Bonnie Sanguinet, Stephanie Tolson, June Williams, Debbie Woolverton, Kirsten Young.

Discussion Items:

- Stephanie reported that there is still work to be done on the font style for the buttons in "View your own record." We agreed that we would like the font style to be the same as that on the test server.

- "Breadcrumb restoration" had disappeared for awhile, but Stephanie says it's now fixed. Perhaps we should ask Hansel and Gretel for details.

- Genie reminded us that we should clear the hold shelf every week. When we clear items, not everything automatically is marked "in transit." We would like this to be a manual operation, so we are sure we actually have the book before we say we're returning it.

- Bonnie talked about "Automatic notices setting." We would like to turn this option *on* so we can send courtesy notices. Each library will have to write its own text for our own messages.

- During a training class, Mark mentioned the Millennium offline circulation module. After discussion, we decided that we need further information before we make a decision about using it.

- Jean will send us a copy of the SCAT table for our approval.

- StLCOP bib records have not yet been sent out for authority control work.

- Cathye and Carol discussed the status of TOC. The cost has increased from $2.00 to $2.10 per record.

- We can now choose to limit by specific type (DVD or VHS) when searching for videos. Carol reports that it works well.

- The State Library has digital archive records that can be loaded into the Archway catalog. Carol will contact MCO about this.

- The authority record displays the notes from the 36x fields. We would also like the 68x and 26x fields to appear as well.

- Loretta has notice some of the i-type codes mysteriously changing in item records. We are advised to check our serials records to make sure codes have not changed from "1" to "3."

- We approved a new item status location code. Items (that are loaned to the library from faculty members) that are removed from reserve can now be marked "f" for "off reserve."

- Similarly, non-library owned material on reserve can be suppressed in Mobius by using codes "s" or "z".

- Our next meetings are scheduled for Sept. 16 at SLCC Forest Park, and Nov. 11 at SLCC Meramec.

Committee reports:

MCAG (Cathye & Kathy)

Cathye presented the Archway report at the Mobius council meeting in June. Kirsten and Kathy are going to the Taskforce meeting. MCAG feels that it is necessary to educate everyone on the IUG enhancement process. Linda and Stephanie are taking the issue to the Executive Committee.

MCDAC (Carol & Jean)

The Mobius holdings statements need improvement. A task force has been formed to deal with this issue. We should have a "reverse suppression code" that first shows items in Archway, the holdings statement, and then suppressed items. SLU is leaving MERLIN to form its own cluster.

MCMAC (Stephanie & Jennie)

A statewide approval plan was discussed. Several plans are being evaluated.

MERAC (Jill & Sheila)

"Business Source Premier" is new from EbscoHost. We have funding for databases through the Secretary of State's office and the State Library. Jill is the new committee chair.

Taskforce on Government and Growth Management (Cathye & Stephanie)

Cathye is the chair of this committee, which has its first meeting in September. They plan to meet monthly.

MOBIUS Executive Committee (Linda & Stephanie)

The major discussion items dealt with budget issues. We officially thank Mark and Fran for our training sessions. Bob Frizzell is the new chair. Tan-Tar-A is the new location for the annual MOBIUS User's Conference. There is a moratorium on adding new MOBIUS members.

Rev. 1/3/06