

## Minutes - Archway Cluster Meeting

### Jefferson College

Feb. 25, 2000

#### Attending:

*Members:* Paul Talaski, Carol Warrington, Stephanie Tolson, Bonnie Sanguinet, Linda Bigelow, Loretta Ponzar, Fran Stumpf, Becky Grady, Cathye Dierberg, Kathy Schlump; *Guests:* Sue Morgan, Carol Bennett; *MOBIUS:* Robin Kespohl, Mark Wahrenbrock

#### ARCHWAY Meeting

- Re-cap of the Feb. 17<sup>th</sup> API meeting and George's follow-up e-mails:

George said he was pleased we (Archway) were going ahead with API implementation; other cluster would be watching our progress with interest.

- the cost of the API module would be divided 7 ways with SLCC picking up 4 parts
- each institution will purchase its share using various purchasing options
- Becky suggested a conference call with IT departments from all institutions participating as a way to coordinate efforts
- Bonnie drew an illustration on the board to explain the workings of the proxy server.
- Reserve module - way to break out each institution's reserves - discuss next time

#### Mobius Meeting

- Robin / Mobius update
  - No news from MCO or III
  - Council meeting - March 3<sup>rd</sup> - full agenda
  - Catalog Design Group - March 10<sup>th</sup>
  - Positions at Mobius
- Mark / Training
  - Serials Training
    - Possibility of serials training moved forward a week or so to Mon & Tues - Aug 7-8 or Tues & Wed - Aug 8-9
    - SLCC reemphasized need for earlier training
      - Mark will check on possibility of another trainer so serials training can take place in July (reminder - ALA - July 8<sup>th</sup>)
      - SLCC - will check on availability of training room
    - Mark will confirm by next week
  - Follow up circ training - end users (circ staff)
    - 1/2 - 3/4 day session
    - Bonnie suggested training take place at SLCC - largest staff
    - Other institutions can either train their own staff or send staff to SLCC to participate in training there
  - Test PAC Training
    - Mark is still checking to see if we can bring 1 additional observer per institution (SLCC = 4 institutions)
- Location codes/itypes -

Is each institution satisfied? Yes. III will begin loading.

## Review of worksheets

### BIB

2 - took subfields e off

3 - discard - mixed material

4 - added original price, source

- use 'reserve nt'

11 - take e out

- add 505

12 - add 538

OP 1 - delete 'System' from St. Louis Community College

- discussion of 520 - do after-load adjustment - SCCCC

OP 2 - Robin's recommendation - do not limit by location

OP 3 - #2 & #3 - Robin's recommendation - leave as is

#5 - allow sorting by date - maximum number of entries = 1000

This number can be increased or decreased later

#14 - see sheet

#15 - no good solution - after discussion we selected '30 days after receipt'

This can be changed if it doesn't work

#17 - deny if local available

- discussion - Ill system will not allow a Mobius search for an item that is not check out, yet not on the shelf; a student will need to inquire about the book, then the book status must be changed to checked out before a Mobius search can take place

#18 - pickup location within Archway cluster - 'Ask'

- discussion - what about students going to several institutions?

- Decided upon 'Ask' option

#19 - patron type

#20 - who will be allowed to make requests

- students and employees of institutions only

#24 - 'Ask patron'

#27 - Further discussion needed

#28 - PIN # needed to view records, place holds, etc. ?

Cluster decision - how does each institution feel about this?

#30 - Examples - 'Your name' - 'ID #'

#35 - Checkin records for MARC holdings?

SLCC - serial checkin? yes

SCCCC - serials checkin? yes

#### OP 4 - Public Display

- Change 'IMPRINT' to 'PUBLISHED'
- OPACMSG - a message specific to this item - will only display if there is a message
- IDENTITY - used for various additional notes -- i.e. -paper vs microform, 'latest edition', 'reference', 'last two copies retained'

#### OP 5 - Change 'MEETING NAME' to 'CONFERENCE' in the 111 field

- in the 590 field - prefix notes with each institution's identity to distinguish notes
- any field indexed needs a display label

#### BIB 1 - 14 - Add keyword to Keyword

- other subject headings not indexed

#### AUTH 1- further discussion needed

#### LIB 2 - information only

- Robin asked for a guestimate of number of patron records from each institution
  - JC - 5000
  - SCCCC - 6000
  - SLCC - 50000
  - ECC - 3000
- need to build file to accommodate 3 years worth of order records - file can be increased when needed
- Review files - set of 40 for each institution -
  - 1000 - 240,000 reverse order - smallest to largest
  - used to create list
- checkin record per subscription

#### SA 1 - Statistic Groups

send to Robin - ranges of IP addresses for campus and/or library

#### SA 2 - Login Groups -

- licenses - staff licenses for telnet login
- How number of licenses determined?
  - 60% of staff with a minimum of 5
- Mobius fee based upon this figure
- staff licenses - now divided out by school but could be pooled at later date
- George is talking to III

#### SA 4 - Login Setup

- departmental login - starting point

- will change to persons later date
- can you differentiate between library vs campus

### Scope 3

- Bonnie asked about difference between ***new search*** and ***start over***
  - Robin will find out and report back
- fields required - department and unique id

### PAT 2 - Barcode Patterns

- Cannot do validity check because of variation of patron and item barcode patterns

### C 1 - Patron Type

- CMC not in ECC patron DB
- Let Robin know if we separate Faculty /staff

### C 12 - PCODE Values

- Pcode 1 establishes which campus; is used for statistical reporting
- Must be different for each SLCC campus:

- m - Meramec
- p - Forest Park
- v - Florissant Valley
- z - Central Office

### PCODE 2 & 3

- credit vs non-credit
- translation table from patron record for statistical reporting
- can be anything we want
- can always establish ptypes later
- think about this before next meeting

### **Next time -**

SLCC - Meramec - 9:15 am

- Discussion on Reserve Module, Auth 1, OP3 #27
- circ worksheets