

ARCHWAY STEERING COMMITTEE MEETING
St. Louis Community College at Meramec
July 18, 2003
MINUTES

Attending: Carol Bennett, Linda Bigelow, Jennifer Dodillet, Genie Klein, Ying Li, Jill Nissen (chair), Sheila Ouellette, Loretta Ponzar, Ann Riley, Bonnie Sanguinet, Kathy Schlump, Fran Stumpf, Stephanie Tolson, Patricia Williams, Debbie Woolverton.

1. Call to Order
2. Approval of Agenda – approved with the addition of the Users Conference and the MOBIUS Council meeting.
3. Approval of Minutes – May 16, 2003. The minutes were approved.
4. Discussion Items
 - Update on STLCOP Implementation – STLCOP records are now being changed to a “z” to display in Archway. Archway will begin adding STLCOP P-Types to their loan rules. Jill asked that requests be sent to STLCOP so they can test their loan rules within the cluster before going on INNREACH.
 - Suppression Codes for Course Reserves – Archway did not decide whether to suppress course reserves that have no attached records. Representatives will discuss this at their institutions so that a cluster decision can be made.
 - Reappointment of MCAG Representative – Linda will remain the representative, with Cathye as the alternate.
 - ALA Community College Awards – Ann reported that awards are available and encouraged members to consider nominating college projects.
 - Limit By Location – Institutions are continuing to define the limits by location. When a final decision is made, the limits will be submitted to MOBIUS for implementation.
 - Revision of Circ Options – There was a discussion of several circulation options. It was decided that patrons would no longer be allowed to request multiple copies of the same book (Circ Option #48). Archway will not set up a PTYPE for recalls within course reserves (Circ Option #52)."
 - Adding Option “Words in Table of Contents and Notes” to Limit/Sort Screen on OPAC – Archway will request this option.
 - Deleting BIB Level Options: MONO COMP PT, SERIAL COMP PT, COLLECTION, and SUBUNIT – Archway will request that these options be eliminated.
 - Public Display Labels – The Committee decided to make an additional request to MOBIUS to change the public display labels for some that were not changed and some that were not included in the original list.
 - Mars Report Format – PDF and ASCII are the preferred formats.
 - Automatic Authority Control – Since this product has been improved, Archtech will reconsider making a recommendation to use it after STLCOP records undergo the initial authority processing.
 - Redistribution of Reports – Archtech will reevaluate this after a possible AACP implementation.
 - MOBIUS Conference – The Conference was successful and Archway attendees found it very beneficial.
5. Committee Reports

- **MAAC** (MOBIUS Access Advisory Committee) – Loretta distributed a draft proposal for a MOBIUS net loss book reconciliation that will be considered at their upcoming meeting and a discussion followed.
 - **MCDAC** (MOBIUS Catalog Design Advisory Committee) – Bonnie reported on the meeting held on July 11. MCDAC is making several changes in the MOBIUS OPAC. A one-time project will be undertaken to reduce the number of duplicates in the MOBIUS catalog that will consist of adding the OCLC record number to some cluster records and adding library holdings to the OCLC database.
 - **MERAC** (MOBIUS Electronic Resources Advisory Committee) – Sheila reported on the meeting held on July 17. ABC-CLIO is starting its third and final year of the contract; and there is a projected 5% cost increase. There is a possibility that licensing of databases may be moved to MOBIUS from MORENET. The Maroon database will be updated.
 - **Cooperative Collection Development Task Force** – Ann stated that a final report would be issued soon.
 - **MOBIUS Council Meeting** -- Jill reported that the MOBIUS bylaws have been changed as follows: “MOBIUS may enter into resource sharing agreements with libraries other than those who qualify for MOBIUS membership upon approval of the MOBIUS Council. Such arrangements shall be governed by the MOBIUS Cooperating Partners policy”. She also reported that Table of Contents enrichment would be a cluster or library decision and cost.
6. Open Logs. The timing out issue has been resolved.
7. Around the Table -- Loretta reported that Jefferson is doing an inventory and has found that many of their item records have been incorrectly coded with the 050 instead of the 090. These are being corrected as they inventory and are they are about half finished.
8. Adjournment

Next Meeting: September 12, 2003, St. Charles Community College

Recorder: Carol Bennett 7/21/03, rev. 7/22/03