ARCHWAY STEERING COMMITTEE MEETING
Minutes
Jefferson College
March 19, 2004

Attendance: Loretta Ponzar & Linda Bigelow, JC;   Kathy Schlump, ECC;   Jill Nissen & Debbie Woolverton, StLCOP;   Stephanie Tolson & Fran Stumpf, SCCC;   Genie Klein, Cathye Dierberg, Jan Earnest & Carol Bennett, SLCC.

Recorder: Debbie Woolverton

1. The meeting was called to order by Jill Nissen.

2. The agenda was amended and approved.

3. The minutes of the November 21, 2003 meeting were corrected and approved.

4. Discussion Items
    - We will request that the list of material types (in the drop-down box for limiting searches) be changed: EBOOKS will be moved to higher position on list, specifically, between "PRINTED MAT" and "KIT."
    - Jim Dutton's offer of an assistant to help with the de-dupeing project was approved. Carol will be our contact with MCO for this project. The procedure for working with these records was discussed (append a # in the 003 field,; and code the item record to be sent to OCLC, if necessary). We will plan an Arch-Tech meeting/training.
    - Our libraries which are currently using SSNs are intending to change to another form of unique IDs. On the patron authorization page, the wording will be changed to "college" or "student" ID in place of "SSN or equivalent"

5. Committee Reports

    A. Public Services
    - Met in October and February.
    - Genie attended a copyright conference.
    - The MOBIUS FAQs have been approved by the committee.
    - The lost book policy was discussed. We stressed our intention to try to settle matters between libraries (for replacement book or costs) before asking MCO to intervene. Overdue is defined as a year past the date due. A sample invoice has been approved.
    - The committee discussed Phase III; Bonnie gave a presentation on the changes.
    - A change that should be approved at the next committee meeting: When doing a call number search, the title will be displayed as well as the call number.
    - It will probably be approved at the April meeting for the call number hyperlink to be changed to expand to display the call number and title (as in Bridges).

    B. ArchTech
    - Did not meet, but will meet soon to work on de-dupeing project.

    C. MAAC (MOBIUS Access Advisory Committee)
    - Seven libraries (which are net lenders) are on the list of "borrowers of last resort."

- Springfield-Green will not counted as a MOBIUS loan in statistical reports. They may be charged for non-refundable ILLs.
- Proposals for InnReach enhancements may now be submitted.
- Pickup Anywhere is being re-tested. It seems to be working well, but there is still a problem with reports. Perhaps in the fall of 2004 it will operational.

D. MCAG (MOBIUS Coordinators Advisory Committee)
- Committee may meet in April. There is a question whether the committee needs to exist; much of its work seems to be duplicated by the other MOBIUS groups.

E. MCDAC (MOBIUS Catalog Design Advisory Committee)
- An additional $5000 has been allocated for Lanter bags.
- Kansas City Art Institute should go live this fall.
- Displaying serial group holdings records by institution in MOBIUS
- Placing a "Search MOBIUS" button on the webpage for Archway when no entries are found.

F. MCMAC (MOBIUS Collection Management Advisory Committee)
- Did not meet, but will perhaps meet in April.
- There is a call for proposals for collection development

G. MERAC (MOBIUS Electronic Resources Advisory Committee)
- Various digital reference services are being evaluated.
- The next meeting is a teleconference at SLCC.

H. MOBIUS Executive Committee
- Last meeting was March 5.
- Springfield Assemblies of God Seminary is interested in joining Mobius.
- The budget proposal for 2005 reflects an increase of no more than 5%.
- The program evaluation of MCO and George Ryerson is due by March 26.
- There is a (state funded) state library telephone reference service. We should actively promote this.

I. MOBIUS Program Planning Committee
- The Mobius Users Group will be June 2-4 at the Lodge of the 4 Seasons. There will be 26 concurrent sessions, vendors, and a post-conference. There will be no actual training classes. The State Library will pay for 1 night's stay.

6.   Open Logs
- Fran has noticed mistakes in statements of charges.
- Carol says that problems with automatic authority control procedures (AACP) have been referred to III.

7.   Around the Table
- Fran, Sheila, Carol and Bonnie are going to IUG in April.
- Stephanie, Fran and Debbie are going to ALA in June.

8.   Adjournment

Next Meeting: **May 21, 2004, East Central College**