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Minutes
Archway Cluster Steering Committee
East Central College
December 7, 2001

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Attendees: Ann Riley, Bonnie Sanguinet, Carol Warrington, Cathye Dierberg, Fran Stumpf, Jennifer Dodillet, Jill Nissen, Joan Clarke, Kathy Schlump, Linda Bigelow, Loretta Ponzar, Patricia Williams, Stephanie Tolson.

1. The **agenda** was approved as written.

2. The **October 11 minutes** were approved with the addition of Bonnie's name on the list of attendees.

3. **Follow-up Items from October meeting**.
    - Pat distributed the minutes of the November 16 Archway Public Services meeting.
    - The Public Services Committee recommended that we do not add graphic icons for material type in the OPAC at this time. The Steering Committee approved that recommendation.
    - The Public Services committee made a detailed recommendation about revising the Advanced Keyword Search screens. See the Public Services minutes for those recommendations. They were approved by the Steering Committee with the following additions:
        - The Arial font should be used for the whole page
        - Field Search: add: "n: additional note fields"
      The revisions should be in place for second semester.
    - Bonnie handed out a summary of our current browse list displays and the options for customizing further. This issue was sent to the Public Services Committee for review and recommendations.
    - Linda reviewed the 2001 enhancements that have been implemented by MCO for Archway. There are still some enhancements that need follow-up: 2/2 (Acquisitions Report – computes average discount by vendor & fund for % difference list/actual price paid); 9/4 (Print one list of items to be paged); 22/1, 27/4 and 44/4 (all having to do with the 856 fields).
    - The NetLibrary effort is on hold as we wait to see what happens with the company's bankruptcy. It has been reported that OCLC will purchase them.

4. **MOBIUS Executive Committee Update –** Joan Clarke
    - George Rickerson met with community college presidents at the Governor's Conference on December 5, but no one knows the results of that meeting.
    - The third annual MOBIUS Users meeting will be Thursday, June 6, in Jefferson City. Jim Pakala is chairing the conference committee; Stephanie is on the committee. Please give Stephanie any ideas you may have about the program.
    - Members of the Executive Committee appreciated the letter Archway sent to them suggesting how to increase participation in the MOBIUS Council meetings. It was discussed at length. They agree they are suffering from growing pains and will look to the Orbis Consortium as a good example of a successful consortium. It was agreed that information on action items for the meetings would be sent to Council members earlier.

- The HELIX Conference will be April 24-25, 2002, at Tan-Tar-A.
- State Librarian Sarah Parker gave a report about some public libraries receiving books with white powder in them.
- The Gates Foundation is funding six Library School internships and four computer labs in the state.
- LSTA funds are being used to get Missouri public library records into OCLC.
- Jerry Klein, Innovative Interfaces president, has bought out Steve Silverman's share of the company. George Rickerson has concerns about the company's funding and cash flow, so will visit Mr. Klein in California to discuss that situation.
- MLNC will have a representative at the Executive Committee in an advisory capacity.
- The budget process and funding were discussed at length.

5. Fran Stumpf reported that the **Archtech Committee** hasn't met for some time, but things are going fine.

6. Pat Williams reported that the **Archway Public Services Committee** met November 16 and devoted most of the meeting to revisions to the Advanced Keyword Screens. There was also discussion about how to best get the word out on how to renew materials. Florissant Valley has added text to their overdue notices using the new login manager option.

7. Some Archway staff members attended the St. Louis Area Circulation meeting. Washington University and St. Louis University may discontinue the HEC card program as they feel MOBIUS borrowing fills that need. Limiting renewals for MOBIUS loans to one was emphasized.

8. **MAAC** (MOBIUS Access Advisory Committee) – Carol Warrington
- Carol handed out the MOBIUS Patron Initiated Borrowing graph for January – August 2001.
- The abbreviations used in the MOBIUS profiling are confusing to some MOBIUS members and we are all asked to look at our abbreviations to see if improvements can be made. Send changes to Scott Britton at Washington University: sbritton@library.wustl.edu

9. **MCDAC** (MOBIUS Catalog Design Advisory Committee) – Fran Stumpf
- The committee met October 12 and learned that Quest is not coming up on Release 2001, but Galahad is. Galahad will be trained on Millennium Cataloging. Quest's Web site is up.
- Bridges went live on INN-Reach on September 26.
- Robin Kespohl has seen III's Pickup Anywhere solution and says it's workable, but not ideal. It will be at least a year before it is released.
- There will be a trial of clickable location codes. All locations will be clickable and when there are duplicate location codes, both locations will display. Hardy Pottinger will try to add a statement at the bottom of the display of duplicate locations telling users to ask for assistance.
- The 856 display in OPAC is still being discussed. Most members of the committee liked the idea of displaying the 856|z, which is a clickable note stating who owns access to the electronic version of the periodical. See the record for Callaloo in the MOBIUS Union catalog for an example of this display. MERLIN suggested that the clickable note be changed to "May be available locally, check your local catalog" rather than the present "Link to Web version", which is within the box with the URL on MOBIUS. We do not

like that idea and feel the text in |z gives very good information on who has access to the electronic journal. Archway Public Services needs to look at this issue.

- The loading of the MERLIN authority records into the MOBIUS Union Catalog has been suspended because automatic authority processing is not working.
- The keyword search option for bib level (from the MARC fixed field 06 of the Leader) has been removed from the MOBIUS AKS screen.
- The MOBIUS Advanced Keyword Search screen revisions will be referred to MAAC.
- Marchive has offered to do a one-time retrospective conversion of government documents that are publicly available by inserting the text "Freely available" in the 856|z.

10. **MERAC** (MOBIUS Electronic Resources Advisory Committee) – Stephanie Tolson
- Stephanie distributed a written status report for the committee and minutes from the October 25, 2001 meeting.
- Stephanie encouraged all Archway institutions to update their current electronic databases on the MAROON Database by January 9, 2002.
- Stephanie did a November analysis of the use of ABC-Clio for each Archway member.
- The committee is proceeding with the cafeteria model. Databases will be chosen and then MOBIUS members can purchase at the consortium price, on a voluntary basis.

11. The Steering Committee agreed that adding **navigation** to the Archway opacmenu page and the catalog pages like Quest Cluster is doing would be advantageous. The matter was referred to the Public Services Committee. See http://quest.missouri.edu for how this looks. Fran mentioned that Robin would like to see all clusters use the quick search drop down menu on their opacmenu pages. Public Services already has the Archway opacmenu page re-design on the agenda for the next meeting.

12. **Open Logs**
- East Central will be logging the problem with requests at the Archway level. Loan rules block requests, but it appears to the user that the request has been successful, even though no request is actually generated by the software.
- SLCC has a log for updating the SLCC opacmenu page.
- SLCC has a log about the holdings record display in the OPAC.
- SLCC continues to have problems with item and patron records being "in use by system" when attempting to charge and discharge items in MilCirc.
- SLCC has a log about Material Booking in MilCirc and hours open not allowing bookings to be placed. This has been sent to III programming.
- SLCC is one of many MOBIUS libraries that has reported a problem with MilCirc locking up when you go into INN-Reach mode and attempt to check out items and then return to the next level.
- Note: A "known issue" with Upgrade 2001 is that you cannot combine different types of records in a Create List search strategy.

13. **Next meeting** – Friday, February 8, 2002, 9:00 a.m. at Florissant Valley

BLS 12/11/01
Revised 12/13/01