Minutes
DRAFT
Archway Public Services Committee
May 3, 2002

Attendance: Celia Bouchard, Jennifer Dodillet, Jan Earnest, June Gill, Genie Klein, Ying Li (co-chair), Sue Morgan, Barbara Pope, Cathy Reilly, Bonnie Sanguinet, Carol Warrington, Pat Williams (co-chair)

1. The agenda was approved without additions.

2. The minutes of the March 1, 2002 meeting were approved as submitted.

3. MOBIUS Access Advisory Committee report - Carol Warrington.
   - Testing on the recall function has been completed, and it does work properly if you set the recall loan period to 20 days rather than 21. Recalls can only be done in staff mode.
   - A MOBIUS bag inventory is being done on May 22 at the time the Lanter Delivery driver is there. Libraries will count bags going out, bags coming in and bags in inventory. An e-mail message with the count should be sent to the MCO Help Desk. Please copy Carol Warrington on the message.
   - Libraries are asked to put an **X** over the borrowing library's name when the book is returned to the owning library so that it is obvious that the book is being returned.
   - Lost and billed reconciliation was done between the MERLIN and Washington U clusters last summer. We will be included in that reconciliation this summer. It involves books that are at least a year overdue.
   - 95% of the INN-Reach enhancements desired by the Archway cluster were agreed upon by MOBIUS.
   - Both Secure Socket Layers (for encryption of patron information) and changing the default patron request pickup location to "Choose a Location" rather than the first alphabetical location (in our cluster, East Central College), are both enhancements in the Update 2002, phase 1, which will be loaded by MOBIUS some time this summer.

4. Hardy Pottinger of the MOBIUS office has worked up a mock-up of our Advanced Keyword Search screen, http://archway.missouri.edu/search~/X/. We agreed the mockup is good, as long as we can still change "Other Format" to "Material Type" and can delete all Material Formats in the drop down box except monograph and serial.

5. The new designs for the Archway home page and opacmenu page were approved without change. There was one small addition to the FAQ page. Those Web pages will be forwarded to Pat by next Wednesday. She will distribute them to the members of the Archway Steering Committee for consideration before their meeting on May 24.

6. Pat Williams brought up a concern about reconciling billed Archway materials. FV has a student who has billed materials owned by St. Charles. The student is not cooperating with the return of the materials. Pat is negotiating with St. Charles about replacement titles. Meanwhile, St. Charles wants to withdraw the lost items, which means deleting the item record and breaking the link between the patron and the item. It was agreed that a fine record should be added to the patron record manually and information about the title, cost, date, etc. be included in fine record. The patron record should also be blocked from checking out any items.

7. Highlights from IUG
   - June said Create Lists will be available through MilCirc in Innopac Update 2002, Phase 2. Create Lists is currently available through MilCat, and will be available through MilSer and MilAcq in Update 2002, Phase 1.
   - Overdue notices will be available in MilCirc with Update 2002, Phase II.
   - Ying liked the Millennium Access Plus (MAP) product. You may set up the product to search your catalog plus any other database you subscribe to (like EBSCOhost) all with one search.
   - Ying also liked the Web Access Management (MAP) product, which allows you to access remote resources without the user having to set up a configuration on their own PC. Bonnie said that Innovative and EZProxy are working together on this product. The Archway members are using EZProxy and not MAP right now.
   - Bonnie found out that MOBIUS will be working on the My Millennium product in the coming year.
   - It will be possible for patrons to request multiple items at once by marking titles on a results list and then choosing the request item option on the subsequent screen.
   - Presentation handouts can be accessed via the IUG Web site at: http://www.innopacusers.org/iug2002/programs/.

8. Bonnie was nominated to serve a two year term as co-chair. Ying will continue as co-chair for the next year.

Next meeting: Friday, September 13, 9:00 a.m., Meramec Library Confluence Room
Recorder: Barbara Pope.

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