

Minutes of the Archway Steering Committee meeting

June 1, 2012

St. Louis Community College at Florissant Valley

Attendance: John Furlong (SLCC-FV), Kim Linkous (SLCC-HP), Shirley Moreno (STLCOP), Jill Nissen (STLCOP), Sheila Ouellette (SLCC-HP), Lisa Pritchard (JC), Bonnie Sanguinet (SLCC-M), Kathy Schlump (ECC), Stephanie Tolson (SCC), Lisa Wolfe (JC)

Meeting called to order at 9:05 am

Agenda – Approved without changes.

Minutes of the January 20, 2012 meeting were approved.

Discussion Items:

InnAppreciation Points –

A continued topic from a previous meeting. SLCC previously expressed interest in using Archway cluster's InnAppreciation Points towards Consortium Management Extensions, particularly for using regional holds. MCO indicated Archway already had Consortium Management Extensions, but it was a partial version of the product lacking regional holds. After donating 25,000 InnAppreciation Points to assist MCO, Archway now has 87,500 points to use. SCC wants to add AirPac to its existing Encore platform. SLCC already purchased AirPac, and noted that the activity that earned InnAppreciation Points was generated by SLCC. There is no mechanism for building upon the products already purchased by SLCC. Consortium Management Extensions benefit the entire cluster, and an Electronic Resource Management (ERM) tool is too many points.

Consensus: Archway wants AirPac and Consortium Management Extensions, and will request them despite having too few points for both. The cluster will deal with the invoice when it comes. Stephanie Tolson and Sheila Ouellette will be the contacts on the order with Innovative Interfaces.

Create Lists –

There is an ongoing issue with insufficient numbers of available create list files in the cluster. There is no charge to divide larger files into multiple smaller files. There is a charge to add extra files. Archway needs some very large files for campuses with very large populations and data sets. And no one can afford to buy additional files.

Consensus: SLCC will offer in-house training on best practices for using Create Lists, and each institution will make a greater effort at cleaning up and using uniform naming practices.

Meeting Rotation –

There was a regular meeting rotation when the committee met every two months. We will continue to rotate location among five institutions, but SLCC will determine where its meeting will take place among its four campuses when the meeting rotates to SLCC.

Archway Steering Committee Chair –

The Archway Steering Committee Chair is elected from the voting representatives within Archway. Each MOBIUS member institution designates the voting representative according to Section 2:14 of the MOBIUS Bylaws.

Committee Reports –

MAAC (Access Advisory Group)

Kim Linkous reported the group met on February 22, 2012. Subsequently, there was discussion about revising the policy for check out to visiting patrons, since many distance education students do not have institutional ID cards. The final proposal for the wording was: *An institutional photo ID is the preferred identification to check out materials as a Visiting Patron. An institutional ID number (written or verbal) plus a driver's license or other official photo ID will also be acceptable.* Scott Peterson was supposed to be submitting the proposal to the board for approval. Scott recently added a new procedure to the website for resolving broken links. The results of the 2012 bag count are up on the website.

MACPAC (Annual Conference Planning Advisory Group)

Neither Kirsten Young-Abotsi nor Kelly Mitchell was present to give a report. Sheila Ouellette will be serving on a vendor panel discussing licensing, Kirsten Young-Abotsi will be presenting a usability study, Lisa Farrell will give a presentation on weeding, and Bonnie Sanguinet will be giving a 5-minute flash presentation. John Furlong will be attending the conference.

MCDAC (Catalog Design Advisory Group)

Shirley Moreno presented an update provided by Carol Bennett. It is a separate attachment to this document.

MCMAC (Collection Management Advisory Group)

Neither Abby DeShane nor Lisa Farrell attended the meeting. Abby's emailed report is a separate attachment to this document.

Open Logs –

Sheila has a ticket for a holds problem, where there were 13 holds for the same book. Lisa Pritchard said she has a ticket in for the Keyword Search in the MOBIUS Union Catalog not pulling up accurate results. It was still not functioning as of May 31.

Next meeting –

October 12 at Jefferson College. Campus to be determined. If October 12 is problematic, October 19 is the backup date. Check calendars to confirm.

Meeting adjourned at 10:30, followed by a library tour given by John Furlong, and a group lunch celebrating the retirements of Bonnie Sanguinet and Kathy Schlump.

Respectfully submitted,

Jill Nissen
Library Director
St. Louis College of Pharmacy