

Archtech Minutes
May 8, 2002
Highland Park, 9 AM

Attendance: Carol Bennett, Cathye Dierberg, Sheila Ouellette, Loretta Ponzar, Kathy Schlump, Fran Stumpf, Debbie Woolverton.

Agenda: The agenda was approved with two additions.

Cataloging Training by MLNC: On June 25, 2002, up to 16 Archway staff will receive all-day cataloging training at the MLNC office. The cost of this training will be paid by the LSTA Cataloging Grant received by East Central. The format will be the "Cataloging Roadshow", for which we can bring in all formats of materials. The two trainers will walk the entire group through the correct procedures for cataloging each piece. The training will be done using the OCLC cataloging MicroEnhancer. We will collect some interesting items and some questions to bring with us. East Central, Jefferson, and St. Charles will each send two persons, leaving up to 10 spaces for St. Louis.

NetLibrary records in Archway: St. Charles has purchased the first NetLibrary Collection of 14,000 electronic titles. The MARC records will soon be added to Archway, and will come under authority control, as would other titles. A "2" will be used as the material type in the bibliographic record, as recommended by MCO. The current code of "@" is not recognized by the INNOPAC software for advanced searching purposes. A "58: itype" will be used in the item record for the ebooks. It was pointed out that Webster has used NetLibrary for some time and might make a good informational resource for us.

Short story analytics: Carol passed out a draft of short story, plays, and etc. analytics procedures. With the advent of the use of the enhanced 505's and the 970's, it is no longer practical to input all 700 author/title analytics. A thorny issue is what to do with the ones that have a uniform title: use the uniform title or use the given title? Neither solution is without problems, but the group decided to use the uniform title for the 700-author/title analytics. The following reason contributed to our decision: (1) There would be too many conflicts with the 240 uniform titles, when the whole book is named in the same way as a part of an anthology, such as *The Cherry Orchard*. We will still have conflicts with the 505's and the 970's so there is no perfect solution. (2) At the present, the software does not allow us to put in *see also* references for author/title combinations. Normally, you would not have these, but they would be necessary if we want to use the given title in the 700's. They would also be handy if we are going to have some in the 505's and 970's. (3) The classical music would have had to stay uniform in the 700's and we would have been following different policies for music and books.

856's: Carol passed out a list of some of the 856 notes (|z subfield) currently in use in Archway. The group did not find the phrases *Search this title online* and *Search online* appropriate for Archway. Carol will look for these and replace them with a better phrase.

We discussed the addition of the *Freely available online*, which will be added by Marcive through MCO and kept current by the clusters. This phrase will be added for GPO titles that are free to everyone. The question arose as to whether the previous |z subfield would be deleted or an additional one would be added or whether the two phrases would be combined into one. Fran and Carol did not recall ever talking about this at MCDAC. Carol will test the repeatability and functionality of the |z subfield and inquire about Marcive's plans regarding the old |z subfields.

Upgrading of Archway records: During the period covered by the last three quarterly statistical reports, Archway has dropped the percentage of our uniquely held records in MOBIUS. This has been done by combining Archway duplicates and by bringing in more OCLC records to replace records without OCLC or ISBN/ISSN numbers, thus eliminating MOBIUS duplicates.

It has gone from 43.63% to 38.43% to 36.87 % in the last three quarterly statistical reports.

Bibs need OCLC records:

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| Jeff only | 17,620 |
| EC only | 6,905 |
| SCCC only | 1,830 |
| SLCC (only or multi) | 35,784 |

Archway members will continue to upgrade records as time and budget allow. We are making excellent progress on this long-term project.

Orphan records: The Committee agreed that it would not be a good idea to suppress bibliographic records in Archway when all of the items are billed. This is likely to result in numerous errors in the catalog and cause confusion for staff and OPAC users.

True orphan records, those with no attached records left, should be deleted periodically.

Several members also expressed the desire to eliminate the use of *Missing* as a status for four different situations.

MARC holdings: Sheila reported that changes are coming in the INNOPAC and OCLC serials holdings functionality. In OCLC, there are currently 40,000+ CONSER bibliographic records that contain an 891 field, giving pattern information. If the holdings are stated in terms of MARC 853 and 863, they will be able to be uploaded as LDR's into OCLC. If they are stated in terms of MARC 866, perhaps they can be uploaded depending on the use of delimited subfields. If they are stated in terms of non-MARC, this will not be the case. Due to all of the changes in the MARC holdings standards and the changes to the Millennium Serials module, the Committee recommends that MCO develop and teach a new serials training session to address these important changes.