Archway Cluster Meeting

Dec. 17, 1999

St. Charles County Community College

Attendance: Linda Bigelow, Tim Couch, Loretta Ponzer, Jenny Dodillet, Cathye Dierberg, Stephanie Tolson, Becky Grady, Kathy Schlump, Ying Li, Carol Warrington, Paul Talaski, Bonnie Sanguinet, Fran Strumpf, Mark Wahrenbreck, Robin Kespohl, George Rickerson, Joan Clarke

This is the official kickoff for the Archway cluster and will cover calendar, sequence of events, training modules, III components, and the implementation questionnaire.

<u>Calendar</u>:

Schedule is built on prior experience and Innovative's requirements. George feels that the schedule doing two clusters Spring 2000 is an ambitious one.

> --Archway profile due to Innovative Feb. 21 (45 days prior to Testpac)

> --Server installed approximately March 6. Innovative will load software and profile (no records).

> --Testpac--second week in March (may not have records from all four College's for Testpac). Testpac is considered a contractual milestone. MCO does not expect any problems getting test records from Notis records or Dynx. MCO is still working on how they will convert the records from East Central and St. Charles.

> --Circ profiling will take place after the cluster signs off on Testpac.

> --Patron records due May 11.

<u>Training</u>: (training dates are contingent upon the availability of III trainer)

Testpac training will include how to search databases; evaluating the profile. MCO will begin loading records after we sign-off on Testpac.

Catalog training will hopefully take place the last week in April with the institutions being able to begin cataloging on III right after that.

<u>INNREACH</u>:

The date on which Archway's records go into the MOBIUS catalog will be determine by the cluster. III and MCO want to have all of the problems worked out of the cluster catalog before this takes place. Once Archway's records are in INNREACH, new bib or holdings items will automatically be reflected in MOBIUS.

<u>Misc</u>:

We will not be able to convert pattern records for serials.

Each location is going to need a good Telenet client. ANZIO recommended by the Innopac Users Group. Other clients work as well.

<u>Future meetings</u>:

Jan. 12 Florissant Valley

Jan. 27 East Central

Feb.11 Jefferson College

Feb. 25 Forest Park