

Archway Steering Committee  
Meeting Minutes  
August 11, 2006  
Jefferson College

Attendees: Carol Bennett (SLCC-HP), Cathye Dierberg (SLCC-HP), Lisa Farrell (ECC), Sue Morgan (JC), Jill Nissen (STLCOP), Sheila Ouellette (SLCC-HP), Loretta Ponzar (JC), Jean Rose (SCC), Bonnie Sanguinet (SLCC-M), Kathy Schlump (ECC), Stephanie Tolson (SCC), June Williams (STLCC-FP), Patricia Williams (STLCC-FV), Kirsten Young-Abotsi (STLCC-HP)

The agenda was approved with the following addition: Orphan Bibs.

Minutes of the June 2, 2006 meeting were accepted as written.

Meetings for 2006-2007 were scheduled as follows:

October 20, 2006 – STLCC-FV

December 1, 2006 – STLCOP

February 9, 2007 – STLCC-M

April 20, 2007 – SCC

June 15, 2007 – EC

Committee members contact information will be updated by Kathy Schlump.

## **DISCUSSION ITEMS**

**MERAC** – Sheila Ouellette (rep) and Jill Nissen (alternate)

**MCMAC** – Patricia Williams (alternate)

### **Persistent link**

Kirsten discussed the persistent link and how it can be used in the Research Guides prepared by the Reference Librarians. Kirsten will check to see what options are available for the location of the persistent link.

### **Circ options 54 and 55**

Following the discussion, the cluster approved turning on Circ options #54 and #55.

### **Table of contents**

After a brief discussion, each institution is willing to spend up to \$1000 for TOC next year.

### **Millennium's product suites**

The cluster is interested in purchasing Spell Check. Sheila showed some examples of other library catalogs which use Spell Check.

**Wireless issues**

Wireless issues were discussed and procedures will be shared among the libraries. This discussion will be continued via e-mail.

**Orphan Bibs**

Carol reported that there are still a large number of orphan bibs in the catalog. List #33 contains the bib records.

**COMMITTEE REPORTS****Training Task Force**

Bonnie stated that training for 1<sup>st</sup> Courier is available via Centra. No committee report.

**Public Services**

No committee report.

**ArchTech**

No committee report.

**MAAC**

Bonnie Sanguinet submitted a report from the July 11<sup>th</sup> MAAC meeting.

**MCAG**

Kathy Schlump was elected chair. Kirsten Young-Abotsi submitted report notes from the August 8<sup>th</sup> MCAG meeting.

**MCDAC**

Carol Bennett submitted report notes from the July 14<sup>th</sup> MCDAC meeting.

**MCMAC**

Stephanie Tolson submitted a report from the July 19<sup>th</sup> MCMAC meeting.

**MERAC**

Sheila Ouellette submitted a report on the July 12<sup>th</sup> MERAC meeting.

There were no open logs.

The meeting adjourned at 11:45 a.m.

Minutes submitted by

June Williams

September 6, 2006

## **MOBIUS Collection Management Advisory Committee (MCMAC).**

The MOBIUS Collection Management Advisory Committee met on 19 July to consider two major items: the development of the state-wide cooperative book purchasing plan recently awarded to YBP Library Services (Yankee Book Peddler, or YBP), and to discuss the grant recently awarded by the State Library/Secretary of State's Office for the pilot collection assessment using the OCLC Collection Analysis software.

### **State-wide Cooperative Book Purchasing Plan.**

The Committee met with three representatives of YBP – Jean Eaglesfield, Mike Walmsley, and Carolyn Morris.

Among the issues to consider were:

- a. A draft letter from YBP to MOBIUS members further examining the program, its pricing, and enumerating several FAQ's. Feedback from the draft was incorporated last week and subsequently posted by MCO to members.
- b. Discussion of training for YBP, both issues involving their database, GOBI, and more general workflow issues. One of the first training efforts will be with MCO training staff so that they will be equipped to offer assistance to member sites.
- c. Regional library sessions later in the fall to early January, and possibly again further in the spring when another round of potential participants might be coming aboard.
- d. Suggestions that good examples of revised workflow as a result of YBP program adoption be posted on the MOBIUS site for members to analyze.
- e. Some discussion on longer term issues such as assessment through various reports.

### **OCLC Collection Analysis Project**

The successful grant will allow MOBIUS to run a pilot analysis project this year which will look at aggregate holdings of 24 libraries -19 academic and five public libraries. A second run will look at a regional analysis through division of the libraries into seven different regions. A third look will look at the aggregate of the academic and that of the publics.

A sub-committee of MCMAC, including a representative from one of the public libraries, is being put together to do the study and analyze the results. Liz McDonald is chair of the sub-committee, and also wrote the grant. One of the first items for sub-committee members will be training via Centra through MLNC, which is tentatively scheduled for 29 August.

Stephanie Tolson  
Lynn Cline  
Co-chairs, MCMA

**08-01-06**

**MAAC Report to Archway Steering Committee**  
**August 11, 2006**

Bonnie Sanguinet's report of the July 11, 2006 MAAC meeting.

Jim Dutton suggested institutional personnel changes could be announced on the MCO webpage. He also reminded member to update contact lists and make sure new personnel have access to the MCO website and discussion lists.

Arthur began using WebBridge and Patron API software in their cluster at the request of the Missouri State Library.

Towers is continuing to implement the National Military History Museum as a branch of Missouri Western.

Washington University is removing Social Security numbers from patron records.

LANCE announced that Truman had purchased the Spell Checker software for the cluster.

We discussed the Log Book forms currently in use. Jim Dutton explained we could change the form if we wished. The need to keep an inventory of what is inside each bag makes the format of the logbook form more important. Scott Britton volunteered to work on a prototype. We also discussed the need for a searchable database to keep track of items in each bag.

Jim Dutton asked MAAC representatives to urge their clusters to continue using the error report system on the MCO website rather than calling 1<sup>st</sup> Choice. MCO is trying to keep track of issues to determine if there are any patterns.

Mark Wahrenbrock asked if MAAC wanted to continue to maintain the conference presentation on 1<sup>st</sup> Choice on the website. MAAC decided that a Delivery FAQ page would be more helpful.

The subcommittee looking at Lost Book Policy and Procedures wants to move MOBIUS Policies and Procedures more in line with traditional procedures as recommended by ALA. Proposed changes include resolving billed items in six months rather than a year and making the borrowing library responsible for the books from the time they leave the lending library until they are returned.

The new Archway ITYPE was approved.

Concern was expressed about III moving to the agency model.

There was a discussion about monographs with accompanying audiovisual materials and the different ways they were cataloged and circulated. This led to a general discussion of sharing audiovisual materials which will be continued at a future meeting.

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MCDAC Report Notes  
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Carol Bennett's reported on the July 14, 2006 meeting.

Stephen Wynn was elected chair for the next term.

MOBIUS Update: Jim Dutton announced that MCO's new Executive Director, Beth Fisher, will begin Aug. 1, but she's already given out some advance assignments. He also reported that the post-MOBIUS conference training sessions (Create lists, MLNC's session on serial holdings, and Kathleen Schweitzer's session on authority work) were very popular.

IUG Enhancements Voting: The deadline for voting was July 21, and proposals were discussed. Jim encouraged libraries to become voting IUG members if they have not already done so.

LC Series Authority: Kathleen Schweitzer reported on LC's decision to cease creating or applying series authority records. Series in all new records created by LC will be input in 490 0 fields, although they will leave existing 440 or 490/830s in copy cataloging records. They will classify each title separately, and they won't search for existing authority records. Mark Scharff noted that OCLC has changed its lock/replace capabilities to allow any full-level cataloger to lock and replace established series in bibliographic records-even those created by LC. The group discussed how these decisions will affect cataloging by PCC members and our cluster catalogers. MERLIN libraries have always had the policy of sending all copy with series to the catalogers to handle rather than giving it to the copy catalogers. More libraries may want to adopt this policy now.

LC Personal Name Authority Death Dates: Most MOBIUS libraries are waiting for MCO or Backstage reports on authority conflicts before making changes, rather than working from change lists and looking for conflicts in their catalogs. Jim has created a Centra session if any MOBIUS cataloger wants to review the procedures for making these changes.

Some other topics discussed were MCDAC webpage changes, holdings display, 710 displays, cooperative cataloging of National Academies Press titles, TOCs, master record priority, shelving location pop-ups.

MCAG 8/8/2006 notes by Kirsten

This was our first online meeting via Centra.

MCAG developed a survey to determine what kinds of software/systems people are using around the state. Eileen Condon had not managed to get it out, but now she is going to use survey monkey to distribute the survey. Webster University wants to try that product, so she is going to purchase one for a few months, distribute the MCAG survey and see how it works. Scott from Wash. U. reported that they have used it with success.

IUG Enhancements. There was a discussion of the ways we had attempted to coordinate/encourage voting in the past. In 2005, we tried formally coordinating the vote within clusters, with underwhelming results. This year we just asked for responses on those enhancements people felt strongly about. Again, the response was underwhelming. Eileen asked for other ideas on how we could coordinate the votes or whether we should just drop the issue.

At the IUG meeting, a MOBIUS Birds of a Feather group met and discussed the possibility of a list serv for the enhancements alone, consisting only of IUG members in MOBIUS. M.J. felt it would be fine to let the project go since we had made a considerable effort to generate discussion to no avail. Pat Seavey noted that they had coordinated their votes within institutions or clusters and then waited to see how MCO would vote. Scott suggested encouragement of discussion on existing lists. Kirsten noted that IUG enhancements could not be distributed to or possibly even discussed with non-members. Jim Dutton will check to see what the guidelines are about this. Eileen suggested we continue to use MOBIUS-USERS-L to encourage membership and voting.

ArticleReach. III does not have this ready to demonstrate. We also need to have agency software to use it, which MOBIUS doesn't have yet. So we agreed to wait until we do have agency software and the module is ready to demonstrate, possibly next summer, before further investigating the idea of sharing non-returnables. MRRL has agency software, and SLU has agency software.

Feedback from clusters on sharing videos.

- The Quest cluster is sharing videos with no problems.
- Galahad shares videos within clusters.
- Mary from CMSU (?) – Quest – said people expressed concerns about licensing agreements.
- M.J. from Kansas City (WILO?) said they discussed replacement costs, shipping damage, and there was not a lot of enthusiasm, but not a lot of opposition, either.
- Towers shares videos within the cluster
- Pat (Arthur) not a lot of enthusiasm for even sharing within the cluster
- Bridges is divided. There are those who want to share, but another faction who don't.
- Wash. U. – The faculty likes the idea of sharing others videos, but they don't want to share their own.

- Archway – Reluctant for all the reasons mentioned, and also because community colleges have made heavy investments in AV for instructional support, and if one video needs to be replaced from a series, often the whole series must be replaced. They want to see more reports of experiences from those who are already lending AV.

Jim noted that location codes would need to be reworked to distinguish lendable from non-lendable materials.

Wash U, CMSU, and ECC lend videos through regular ILL on a case-by-case basis.

After this feedback, Eileen suggested that the topic of loans of AV materials go back to the Executive Committee to see if they still wanted to pursue this, and if they do, the committee was in agreement that it should be an issue for MAAC. She will talk to the EC.

Non-returnable lending is an issue for MCAG because it involves adding a system module.

Jim Dutton demonstrated some of the features of the MCO website. He encouraged us to encourage people to sign up so they could log in to the site and access other resources. The people finder and the calendar were among the features he showed us. He also showed us an Innovative font properties add-on, located on the csdirect website, that can make the diacritics in the OPAC and Millennium display better. It needs to be installed on every single workstation and public workstation. *(There is a way to check what version you have – I am asking Jim for this information).*

Jim also reported that Beth Fisher has joined MCO as the executive director. They have been having a lot of meetings, and she will be making site visits to every library in MOBIUS over the coming year, and will meet with the clusters.

Fran reports that the installation of Release 2006 will be delayed. It still needs tweaking for consortia. In the meantime, MCO will go ahead and install it on the training server.

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Sheila Ouellette's report on the MERAC meeting of July 12, 2006 held in Columbia, MO.

Rhonda Whithaus, University of Missouri-Columbia, MERLIN Cluster, was elected chair.

In early September, MERAC will send the annual survey for the Database Cafeteria Plan. This year it will be an online survey and will be sent to your institution's designated electronic resources representative. The survey will help MERAC identify potential resources we would like MCO to pursue under the Database Cafeteria Plan.

The resources to be ranked on the survey include: BioOne, Ebrary Academic, Econlit/EconLit Full Text, Morningstar, Naxos Music Library, Project Euclid, Reference Universe (Paratext), Standard & Poor's NetAdvantage, Value Line and xrefer.

The MOBIUS Database Cafeteria Plan currently includes 13 databases and 158 subscriptions.

The Committee discussed the impact of federated searching on MOBIUS-licensed resources with limited shared simultaneous users. The Committee agreed to draft a proposal to submit to the MOBIUS Executive Committee asking that these resources be excluded from your general search categories.

We are asking the electronic resources representative to update MAROON (Missouri's Available Resources on Online Networks database).

The next meeting will be a teleconferencing meeting and is scheduled for October 18, 2006.